

## **Working Permits**

Students under the age of 18 must have a valid New York State Employment Certificate in order to work. Employment Certificates may be obtained from the Main Office of the Secondary School. The student must request an application blank from the office, complete the information required, and have the form signed by a parent/guardian. The student must also obtain a Certificate of Physical Fitness from the school nurse confirming that the student had a physical examination during the 12 months prior to applying for working papers.

The completed application and certificate of physical fitness should be returned to the main office by the student, and an Employment Certificate will be issued. The certificate must be signed by the student in the presence of the issuing official.