

BOARD MEETING: Regular
DATE: Wednesday, November 6, 2013
TIME: 5:30 p.m.
PLACE: Naples High School Auditorium

I. Meeting Called to Order

II. Roll Call

III. Adopt the Agenda of the Regular Meeting of November 6, 2013 (Board Action)

IV. Executive Session (Board Action)

V. Pledge of Allegiance

VI. Public Comments: The Board of Education invites you, the residents of our school community, to feel comfortable in sharing matters of interest or concern that you might have with us. The Board President will be happy to recognize those of you who wish to speak. We would ask that you come forward and please identify yourself before presenting your thoughts.

Those items brought to the attention of the Board during this time may be taken under consideration for future response or action. (*Individual comments will be limited to three minutes.*)

As a matter of courtesy, we ask that issues related to specific School District personnel or students be brought to the attention of the Superintendent of Schools privately. Thank you for this consideration.

Board Reponse: The Board of Education is committed to keeping communication open and transparent. The Board of Education President will be working with the Board and the Superintendent to make every effort to respond to public comments directed to the Board of Education at previous meetings, during the next scheduled meeting.

VII. Points of Interest

VIII. Superintendent Recognitions & Updates

- Students in the Spotlight
- Emergency Go Home Drill
- Board of Education Survey
- Advocacy Rally
- Capital Project Updates & Tour
- Department Chair Reports:
 - Library Media Specialists
 - Social Studies
 - English
- Common Core Update
- Budget Reports
- Convention Update
- Four County School Boards Report
- Physical Education
- Fine Arts
- Mathematics

IX. Minutes (Board Action)

- Regular Meeting of October 16, 2013

X. Contractual Agreements (Board Action)

- CSEA Memorandum of Agreement

XI. Treasurer's Bank Reconciliation Reports (Board Action)

XII. Business (Board Action)

- Award Bid: Contract 100 – Abatement
- Transportation Contract
- Amend 2013-2014 Board Meeting Schedule
- Amend 2013-2014 School Calendar
- 2013-2014 Partial Team Request
- Donations

XIII. Personnel (Board Action)

- Appointment
 - Tutor

XIV. Consent Agenda Items (Board Action)

- CSE & CPSE Placements
- Volunteers
- Substitutes
 - Teachers

XV. Executive Session (Board Action)

Regular Meeting

November 6, 2013

Minutes of a Regular Meeting of the Board of Education of Naples Central School held on Wednesday, November 6, 2013 at 5:35 p.m. in the Naples Central High School Auditorium.

Members Present: Michael Boggs: Arrived at 5:39 p.m. Barbara Howard
Ronald Burke Gail Musnicki
Joseph Callaghan: Arrived at 5:45 p.m. Margo Ulmer
Carter Chapman Lissa Brautigam
Brent Gerstner: Arrived at 5:45 p.m.

Members Absent: None

Also Present: Kimberle A. Ward, Mitchell Ball, Kristina Saucke, Matthew Frahm,
and Alan Moore.

Guests: Diann Payne, Gina Plante, Robert Birdsall, Julie Austin, Katie Infantino, Scott Petrie, Rob Brautigam, Alan Moline, and John McCabe.

A quorum being present, the meeting was called to order at 5:35 p.m. by Board President Margo Ulmer.

Motion: Barbara Howard

2nd: Ronald Burke

Resolved, that the Board of Education approves the agenda of the Regular Meeting of November 6, 2013 as presented.

Voting Yes: 5 Motion Carried

Voting No: 0

Motion: Barbara Howard

2nd: Ronald Burke

Resolved, that the Board of Education approves calling an executive session at 5:36 p.m. for the purpose of discussing the employment history of a particular person or person(s).

Voting Yes: 5 Motion Carried

Voting No: 0

Time out of closed session: 7:00 p.m.

Motion: Michael Boggs

2nd: Ronald Burke

Resolved, that the Board of Education approves the minutes of the Regular meeting October 16, 2013.

Voting Yes: 8 Motion Carried

Voting No: 0

Public Comment

Lesah McMullen inquired about what information and student data is being passed on to the state through the InBloom student data portal, indicating that there is confusion surrounding what information is being shared.

John McCabe inquired about per pupil spending requesting information about how it is calculated.

Alan Moline inquired about bandwidth in the school district. Mr. Moline questioned whether or not the district has enough bandwidth from the internet provider to maximize internet speed.

Points of Interest

Board of Education Member Ronald Burke indicated that the New York State School Board Association's convention in Rochester was well attended, that the time was well spent, and that sessions were informative.

Superintendent Kimberle Ward indicated that due to the absence of the Assistant District Clerk, the Board of Education packet will be going home via postal mail this week. Mrs. Ward indicated that the Board of Education interviewed four candidates for the vacated Board of Education seat of Mona Sage-Cardinale and a candidate will be appointed at the December 4th, 2013 Board of Education Meeting.

Board of Education President Margo Ulmer indicated that she attended the BOCES Board of Education Meeting and reported they have completed the first draft of their budget for next year and are anticipating a 1.6% increase in budget over the prior year. Mrs. Ulmer also indicated that in 2014, the GED test will be replaced with the Test Assessing Secondary Completion (TASC test), which will be aligned with the Common Core and be based on the regents reform agenda.

Superintendent Ward indicated that Mrs. Ulmer made a donation to purchase bracelets in support of Cathy Ringer. Bracelets were then distributed to the Board of Education Members.

Capital Project Update & Tour

Todd LaBarr from Watchdog Building Partners updated the Board of Education on the progress of the capital project. The update included a review of the monthly progress photos and discussion surrounding the coordination and scheduling as the first part of the building is prepped for turnover in December. Mr. LaBarr indicated that the project continues to track on schedule and he does not anticipate any hiccups at this time.

Superintendent Ward stated the expectation is that students will be fed in the cafeteria on January 6th. Mrs. Ulmer commented that the new windows in that area look amazing.

Victor Tomaselli from SEI Design noted that the excitement is really starting to ramp up as finished items are being installed, deadlines are being met, and the space is taking form.

Department Chair Reports:

Library Media Specialists

Library Media Specialist Department member Katie Infantino gave an update on the Library Media Department acknowledging the Rotary for their gracious donation of \$4,000 that was used to buy Common Core texts and library books. Mrs. Infantino also indicating that they are continuing to work with teachers in an effort to buy materials for the Common Core; with lessons; and have added a new "Battle of the Books" and a Junior High Reading Club as a means of attracting young readers to the library.

Social Studies

Social Studies Department Chair Matthew Green gave an update on the Social Studies Department, stating that the roll out of the Common Core modules has been challenging and encouraging the Board of Education to put pressure on the New York State Education Department to fix ongoing issues with the Common Core Curriculum and modules.

English

English Department Chair Jamie Weller noted that the implementation of the Common Core modules has been stressful, but all-in all, it is not bad. Ms. Weller indicated that much of the material is great and familiarity may help over time, however the script and timing of modules may be a little too advanced for the age/grade levels they were developed for. Ms. Weller stated they have completed the vertical alignment activity and thanked Secondary School Principal Matthew Frahm for his ongoing support.

Physical Education

Physical Education Department Chair Robert Birdsall thanked the Board of Education for allowing them to meet the required Physical Education minutes. As part of the department report, Mr. Birdsall outlined four goals for the Physical Education Department that included going back to having two full time Physical Education classes for Kindergarten; implementing a life guarding course for the new pool; implementing a new course on lifetime fitness; and aligning curriculum with the Common Core Standards. Mr. Birdsall indicated that the department has and will continue to look to offer various forms of lifetime fitness courses, including Ti-Chi, advanced yoga, and orienteering. Mr. Birdsall stated that with the elimination of the D.A.R.E. program, there will be a need to place additional attention on the effective domain so as to emphasize character.

Fine Arts

Fine Arts Department Chair Julie Austin presented an update indicating that the teaching staff needs more time, noting that the Common Core has made the learning environment far more intense, and Fine Arts has taken a back seat to ELA and Math. Ms. Austin indicated that they have had to become more creative with the time they do have and requested that the dual certified teacher go from part time to full time to help offset the additional pressure. Ms. Austin outlined four goals for the Fine Arts Department that included, maintaining current programs; offering Gemini courses so that students can get college credits; continuing to align lesson plans with the Common Core Standards; and creating a comprehensive curriculum document to share with the Board of Education. Ms. Austin stated that Elementary School Principal Kristina Saucke has been a wonderful support to all staff in challenging times.

Mathematics

Mathematics Department Chair Lesah McMullen presented the department update indicating that the main goal this year is to implement the modules through good communication and sharing of resources. Ms. McMullen stated that the concept of the Common Core is wonderful but that there are many challenges to its implementation and commented on the fact that the department is struggling with it, and students are too. Ms. McMullen invited the Board of Education to visit classrooms, and meet with the Mathematics Department for discussion. Ms. McMullen indicated that Superintendent Ward has brought back many tools for implementation from Albany and that they hope next year will look brighter.

Emergency Go Home Drill

Superintendent Ward indicated that the district safety team initiated an unannounced emergency go home drill and the drill showed that there is a lot to be learned. Mrs. Ward indicated that students moved to the off-site locations very effectively and efficiently and the bus riders were home at their normal time. Mrs. Ward indicated that there was one glitch in the plan in that there were only two buses available to transport students who get picked up by their parents back to the schools. This in turn created some inconvenience for parents. Mrs. Ward indicated that exit tickets were given to students that explained the drill for parents/guardians and there was a Connect Ed message that went out after the drill. Mrs. Ward stated the response will be improved in the next drill, noting that this drill taught the district a lot about its preparedness for a real emergency, and she apologized for any inconveniences that the drill may have caused parents and families. Mrs. Ward indicated that these types of drills are critical for ensuring that the district is prepared in the event of a real emergency and thanked everyone for their patience as the district works through any issues.

Students in the Spotlight

Elementary Principal Kristina Saucke read from a list of students in the spotlight for grades Kindergarten, 1st, 2nd, 3rd, 4th, 5th, and 6th Grade. Ms. Saucke congratulated the students for their achievement.

Board of Education Survey

Superintendent Ward indicated that the Board of Education survey started on November 4th and the district is getting updates daily from the vendor on all three survey areas and that information on confidentiality was presented to the Board of Education.

Board of Education President Ulmer indicated there have been some staff members that have made comments about concerns of confidentiality. Mrs. Ulmer indicated that there is no way to track who inputs data. Mrs. Ulmer then read a letter from the vendor that spoke to the confidentiality of the survey. Mrs. Ulmer reassured all interest groups that it is a confidential survey that it is simply looking to elicit feedback so as to improve district operations and communication. Mrs. Ward indicated that results will be shared publically at a future Board of Education meeting.

Advocacy Rally

Superintendent Ward indicated that there is a motion on the agenda to eliminate the November 20th, 2013 Board of Education Meeting and encouraged everyone to instead attend the EduAction education advocacy rally in the Canandaigua Academy auditorium on November 20th from 7:00 p.m. to 9:00 p.m. Mrs. Ward indicated that this an opportune time to advocate.

Common Core Update

Superintendent Ward indicated that the district appreciates all the hard work that the staff is putting in and recognized that there are many questions surrounding the Common Core implementation. Mrs. Ward indicated that there was a Parent Forum on October 31st, where Elementary Principal Kristina Saucke addressed questions from approximately seventy parents in an effort to clarify the Common Core Standards and Modules. Mrs. Ward indicated that there would be an additional Parent Forum on November 21st from 6:30 p.m. to 7:30 p.m. to further clarify any outstanding questions or concerns, to discuss current practices, and to discuss the next steps to implementation. Mrs. Ward stated there will be a panel of teachers and principals who will participate in a question and answer panel at the end of the presentation and that – in an effort to be responsive – there will likely be additional forums in January and February.

In response to the question from Lesah McMullen, regarding the data portal and sharing of student information, Mrs. Ward indicated that the data portal was created with an eye toward tracking whether or not students were college and career ready. Mrs. Ward indicated that there is some controversy surrounding the data portal and that as a district, we have submitted to the state a data portal that is preferred by the district and that Mrs. Ward would prefer to use. Mrs. Ward indicated that the district will continue to discuss the issue at the local BOCES level in an attempt to push back at the state.

Budget Reports

School Business Administrator Mitchell Ball updated the Board of Education on budgeting for Teacher's Retirement Pension System and health insurance contributions for the 2014-15 budget suggesting that tentative rate for the Teacher's Retirement Pension System would be between 17.25% and 17.75% of teacher's salaries and that the health insurance rate of increase would be somewhere around 12%. Mr. Ball discussed the fact that he will be listening to webinars called "Coffee Talks" as presented by the State Aid and Financial Planning unit at Quester III BOCES. Mr. Ball indicated that these talks will occur monthly and can be viewed live or via post-meeting recorded session at: <http://sap.questar.org/webinars.php>. Mr. Ball indicated that Business First out of Buffalo recently completed a survey that looked at per pupil spending of districts in the region. Mr. Ball noted that when compared to other local districts of similar size and composition, Naples had a lower per pupil spending amount and when looking at percent growth of per pupil spending from 2007-2012, the Naples Central School District had one of the lowest in the region.

Convention Update

Board of Education Vice President Michael Boggs gave an update on the New York State School Board Associations Convention (NYSSBA) indicating that it was the best convention he has ever been to, that much was learned about safety and the whole school climate approach, and recommended that the Safety Committee come to Board of Education meetings periodically to give updates. Mr. Boggs also indicated that he went to a long range facilities planning presentation that outlined how best to implement a long range plan. Mr. Boggs discussed the NYSSBA annual vote, indicating that he was the voting delegate for the district, noting there were thirty-four resolutions, and the votes that the school board had approved/disapproved went in the direction that they hoped for.

Board Member Ronald Burke discussed the presentation by New York State Commissioner of Education John King, indicating that he was well spoken and there were some challenging questions and comments from the crowd regarding the implementation of the Common Core. Mr. Burke also commented on the presentation by Bill Daggett, stating that the presentation was one of the best he has been to in recent years, that he learned a lot from it, and that education is not at pace with where it needs to be. A period of further comment regarding the same from the Board of Education followed.

Four County School Boards Report

Mrs. Ulmer indicated that currently we are not members of the Four County School Board and that Sharon Sweeney and Kathy Heart have encouraged the district to rejoin the group, suggesting that the benefits of being a member include networking with other districts and various programs that they offer. Mrs. Ulmer indicated that she expressed the concerns of joining with Ms. Sweeney and Ms. Heart, noting that challenges include time commitments, distance, and a perception that the quality of programs have declined. Ms. Ulmer indicated that she recommended that the Four County School Boards reduce fees and provide a better product. The Board of Education agreed to table this discussion for a later date.

Motion: Barbara Howard
2nd: Carter Chapman

Resolved, that the Board of Education approves the following Contractual Agreement:

- Resolved, that the Naples Central School District Board of Education does hereby approve the Memorandum of Agreement between the Naples CSEA and the Naples Central School District for the purpose of amending Article XVI, Section 16.1, paragraphs two and three to read as follows, with all other language within this section remaining unchanged:

The Unit Officers shall have available up to six (6) fully paid Association leave days per school year for the purpose of attending CSEA convention.

It is understood between the parties the six (6) days shall be the maximum days in any one fiscal year of the School District.

Voting Yes: 8 Motion Carried
Voting No: 0

Motion: Barbara Howard
2nd: Carter Chapman

Resolved, that the Board of Education approves the Treasurer's Reports for the months ending July 2013, August 2013 and September 2013 as presented.

Voting Yes: 7 Motion Carried
Voting No: 0
Abstain: 1 Ronald Burke

Motion: Barbara Howard
2nd: Carter Chapman

Resolved, that upon the recommendation of the Superintendent, the Naples Central School District Board of Education approves the following Business resolutions as presented:

- Resolved, that the Board of Education authorizes the following Contract Awards:

General Construction Work Contract #100

Penns Contracting, Inc.
270 Sparta Avenue, Suite 104, PMB 332
Sparta, NY 07871

Base Bid: \$ 114,000.00

Alternate GC-01: Concrete Cap Installation \$ -16,000.00

- Resolved, that Prattsburgh Bus Line, Inc. is hereby approved to enter into a contract for the purpose of providing round trip transportation from the Naples Central School District to Prattsburgh Central School as of October 17, 2013 and to end January 1, 2014, at a rate of \$89.00/day including fuel, total anticipated annual cost \$4,806.00.
- Resolved, that the Board of Education approves the amended 2013-2014 Naples Central School Board of Education Calendar as presented, delete the November 20, 2013 Board of Education meeting.
- Resolved, that the Board of Education approves the amended 2013-2014 Naples Central School Calendar as presented, add one half (1/2) professional development day on November 26, 2013.
- Resolved, that authorization be given to accept the generous donation of \$350.00 from Joseph Callaghan, for the purpose of engraving the Corner Stone.
- Resolved, that authorization be given to accept the generous donation of \$1,000.00 from the Excellus Blue Cross & Blue Shield, to cover costs associated with the Wellness Committee/Kelly VandeSande.

Voting Yes: 8 Motion Carried
Voting No: 0

