

BOARD MEETING: Regular
DATE: Wednesday, May 2, 2012
TIME: 7:00 p.m.
PLACE: Naples Central School Elementary Cafeteria

I. Meeting Called to Order

II. Roll Call

III. Adopt the Agenda of the Regular Meeting of May 2, 2012 (Board Action)

IV. Pledge of Allegiance

V. Public Comments: The Board of Education invites you, the residents of our school community, to feel comfortable in sharing matters of interest or concern that you might have with us. The Board President will be happy to recognize those of you who wish to speak. We would ask that you come forward and please identify yourself before presenting your thoughts.

Those items brought to the attention of the Board during this time may be taken under consideration for future response or action. (*Individual comments will be limited to three minutes.*)

As a matter of courtesy, we ask that issues related to specific School District personnel or students be brought to the attention of the Superintendent of Schools privately. Thank you for this consideration.

- Board Reponse: The Board of Education is committed to keeping communication open and transparent. The Board of Education President will be working with the Board and the Superintendent to make every effort to respond to public comments directed to the Board of Education at previous meetings, during the next scheduled meeting.

VI. Superintendent Recognitions & Updates

- Capital Project
- Cell Phone Pilot
- Katie Piedici and Art students
- IEP Diploma changes
- Purpose & Expectation of Department Chairperson Reports
- Teacher Appreciation Week: May 7-11, 2012
- Budget Notice

VII. Business/Financial (Board Action)

- Donation
- Discards
- Change Board of Education meeting dates
- Treasurer's Reports
- Adjustment to 2011-2012 Tax Levy
- Policy Approvals
- Creation of Forensic Science Course
- Approval of Forensic Science textbook:
Forensic Science Fundamentals and Investigations by Anthony J. Bertino

VIII. Personnel (Board Action)

- Resignations
- Appoint Teacher Assistant, Level 1
- Appoint Night Custodian
- Create School Monitor position
- Unpaid Leave

IX. Consent Agenda (Board Action)

- Substitutes

Regular Meeting

May 2, 2012

Minutes of a Regular Meeting of the Board of Education of Naples Central School held on Wednesday, May 2, 2012 at 7:04 p.m. in the Naples Elementary School Cafeteria.

Members Present: Michael Boggs Gail Musnicki
Barbara Howard Allison Plante
William Kelly Mona Sage-Cardinale
John Murphy Keith Swank

Members Absent: Joseph Callaghan Margo Ulmer

Also Present: Kimberle A. Ward, Ann O'Brien, Kristina Saucke, Matthew Frahm,
Nancy Meserve, Sarah Shainfeld and Pamela Jo Claes.

Guests: Dahl Schultz, Shirley Riffle, Diann Payne, Ron Burke, Drew Hoselton, Deborah Allison, and John McCabe.

A quorum being present, the meeting was called to order at 7:04 p.m. by Board President Keith Swank.

Motion: Barbara Howard
2nd: Gail Musnicki

Resolved, that the Board of Education approves the agenda of the Regular Meeting of May 2, 2012 as presented.

Voting Yes: 6 Motion Carried
Voting No: 0

Public Comment: None

Board Response for the meeting of April 25, 2012:

School Business Administrator Ann O'Brien stated the District uses the student enrollment as reported to New York State for Basic Education Data Systems (BEDS) day in October of each year for the Property Tax Report Card, noting that she uses enrollment as of April 4th of the current year as the projected enrollment for next year, adding it is impossible to know what the exact enrollment will be for next year however enrollment should not change significantly before the 2012-13 school year.

Superintendent Ward stated student enrollment as of the annual BEDS day is used by the state to calculate state aid, etc, adding the District also used Bernie Donegan's office to do a ten-year enrollment projection which was based on patterns of enrollment over a certain period of time, however the school's actual enrollment has been lower than projected and the District is watching the numbers carefully.

Ms. O'Brien then presented information regarding the question on true value and tax rate numbers, stating the true value rate has increased significantly in South Bristol, noting this strong

tax base has helped to keep the tax rate down, adding the District also tries very hard to keep expenses down, commenting that the District does not have control over the assessed values or the equalization rates for each community. Ms. O'Brien stated the tax levy over time has increased at a slower rate than the assessed values so that is why the true value tax rate has decreased over time. 2nd Vice President Barbara Howard stated the only thing the District can show on true value chart is the true rate.

Ms. O'Brien then presented information on the comment regarding the borrowing for the capital project, noting Mr. Donegan had mentioned that if the District was able to secure a qualified school construction bond the District would not have to pay interest on our bonds, however the state grants were awarded based on the percent of free and reduced students in the District and our District did not qualify, adding those Districts with a free and reduced rate of 58.65% - 84.35% received the grant, noting our free and reduced rate was 32.8% at the time the grant application was submitted. Ms. O'Brien noted the District will try to keep our interest costs down by delaying as long as we can before borrowing and being very careful of the amount and timing of the borrowing.

Superintendent Updates & Recognitions:

Capital Project – Superintendent Ward noted the District has received approval from State Education Department for Phase 2A and is currently accepting bids for asbestos removal, noting we are hoping to approve that asbestos removal contract at a special meeting to be held May 8th just prior to the budget hearing. Mrs. Ward stated the remaining bids will be opened May 15th and winning bids will be approved at the May 23rd Board of Education meeting; Phase 2B plans and specifications are nearly completed and should be submitted to the state by May 15th and the District should hear from the state regarding approval by sometime in mid-August, with bids awarded for Phase 2B by the end of September 2012 and construction starting by October 15th, noting there is a chance we will be able to use the pool one more season, adding we have arranged to use the Wayland-Cohocton facility for practices and home meets if needed; Mrs. Ward noted the Facility Committee has been discussing a plaque commemorating the project, asking for board input as to what information will be included on the plaque. Board President Keith Swank stated he would like to maintain the same format as previous plaques; Superintendent Ward noted the District anticipates the hazardous materials contractors will be on site from May 15-21; Superintendent Ward stated there has been a lot of moving and shifting in preparation for the beginning of the project and all of the staff are working hard to get things ready; the Facility Committee will be meeting May 26th for additional updates.

Board President Keith Swank noted if the Facility Committee plans to have a ground breaking ceremony he would like to propose inviting a representative from the State Education Department to attend and perhaps have the opportunity to ask the State Education Department representative other questions regarding APPR, budget, etc. while he/she is visiting.

Elementary Principal Kristina Saucke commended art teacher Katie Piedici and her students Jessica Smith, Anna Fals, Julie Coffey, Carly Deussenbery, Scout McCloud, Amanda King,

Jordan Neidert, Allison Arsenault, Elizabeth Grove, Gabrielle Wilkins, Caitlin Murphy, Romona Kohlgruber, Jacob Burns, and Cassandra Docteur for their work on the mural for the Elementary Support room, noting the Elementary school wanted the support room to be a positive place, an inviting and supportive area for students to come, noting Mrs. Piedici and the students had done the work on their own time and did a great job.

Cell Phone Pilot – Secondary Principal Matthew Frahm noted the school is not going to stop cell phone use however the school's challenge is putting guidelines and practices in place that are appropriate and realistic for cell phone use, presenting information regarding to the ten week trial period, concluding the trial had gone well and staff are in support of the changes in the cell phone policy at a ratio of 3:1, recommending that the District continue with the new policy.

IEP Diploma Changes – Director of Pupil Personnel Nancy Meserve presented information pertaining to the changes in regulations of the Commissioner of Education, noting that beginning with the 2013-14 school year the New York State Individualized Education Program (IEP) diploma will be replaced with a Skills and Achievement Commencement Credential for students with severe disabilities who are eligible to take the New York State Alternate Assessment (NYSAA), noting the proposed regulations to eliminate an IEP Diploma present an additional obstacle to graduating and may leave some students without an option for a High School diploma. Board discussion followed pertaining to information presented, with board members agreeing that until parent advocacy groups take their objections to the new changes in regulations to the state, the state will not amend the changes to the regulations.

Purpose and Expectation of Department Chairperson Reports – Board discussion was held as to the proposed format for the Department Chairperson Reports with the consensus that the reports should follow the previous 3-2-1 format (Three things they have accomplished over the past year; two things they are continuing to work on; and one thing they are most proud of) with the addition of comments as to what the board can do to help them attain their goals.

Budget Notice – School Business Administrator Ann O'Brien stated New York State law requires that each district mail out a budget notice in a format prescribed by the state on the day after the budget hearing, noting the notice compares the 2011-2012 budget to the proposed 2012-2013 budget, breaking down the information into three primary components, administrative, program and capital, noting this year it also requires the proposed tax levy without the exclusions and the proposed tax levy including the exclusions, and the total amount of the exclusions. Ms. O'Brien noted the new state law dictates that if the budget is voted down twice the tax levy cannot increase above the prior year's levy limit and cannot increase for the exclusions, which would result in a decrease in the budget of \$435,000 with \$11,000 coming out of the administrative component of the budget and \$424,000 from the program component budget.

Superintendent Ward announced that the week of May 7th – 11th would be Teacher Appreciation week, acknowledging the hard work that our teachers and support staff put forth every day, noting the NSA is planning some nice activities to show their appreciation.

Motion: Michael Boggs
2nd: Gail Musnicki

Resolved, that the Board of Education approves the following Business/Financial resolutions as presented:

- Resolved that the Board of Education approves the generous donation by the Naples School Association of one Tree in memory of Jai Dill from all of his friends.
- Resolved, that authorization be given for the audiovisual equipment as listed, be marked for deletion, declared surplus property and approval given to discard the items as per Policy #5250.
- Resolved, that the 2011-2012 Board of Education meeting schedule is modified as presented:
 - A Special Meeting is added for May 8, 2012, to be held at 6:00 p.m. in the Naples High School Auditorium for the purpose of awarding an asbestos abatement contract.
 - The Regular Meeting of June 6, 2012 is changed to June 13, 2012
 - The Regular Meeting of June 20, 2012 is changed to June 27, 2012
- Resolved, that the Board of Education approves the Treasurers' Report for the months ending February 2012 and March 2012.
- Resolved, that authorization be given for an adjustment to the 2011-2012 Tax Levy in the amount of \$1,213.27.
- Resolved, that the Board of Education, upon the recommendation of the Policy Committee, with no second required as per Policy #1410, hereby approves the following policies:
 - Policy #1335: Appointment and Duties of the Claims Auditor
 - Policy #1510: Regular Board Meetings and Rules (Quorum and Parliamentary Procedure)
 - Policy #3274: Distribution of Materials to Students
 - Policy #3310: Public Access to Records
 - Policy #5630: Facilities: Inspection, Operation and Maintenance
 - Policy #5670: Records Management
 - Policy #5671: Disposal of Consumer Report Information and Records
 - Policy #5672: Information Security Breach and Notification
 - Policy #6510: Health Insurance
 - Policy #7220: Graduation Requirements
 - Policy #7222: Credential Options for Students with Disabilities
 - Policy #7512: Student Physicals
 - Policy #7610: Special Education: District Plan
 - Policy #8110: Curriculum Development, Resources and Evaluation
- Resolved, that approval be given for the addition of the following High School Course:
Forensic Science: 1.0 unit; 40 weeks; 1 period/day; Grades 9-12; Pre-requisites: Due to the level of reading, writing and math in Forensic Science, 9th grade students must have a strong recommendation from their eighth grade teachers and successful performance in core subjects.
- Resolved, that the Board of Education approves the following textbook:
Forensic Science Fundamentals and Investigations by Anthony J. Bertino

Voting Yes: 6
Voting No: 0

Motion Carried

Motion: Michael Boggs

2nd: Gail Musnicki

Resolved, that the Board of Education approves the following personnel items:

- Resolved, that the Board of Education accepts the resignation of Laurie Wight, Teacher Aide, contingent upon her appointment as Teacher Assistant, Level 1, effective August 28, 2012.
- Resolved, that the Board of Education accepts the resignation of Ryan Betruss as JV Boys Soccer Coach for the 2012-2013 school year, contingent upon his appointment as Varsity Boys Soccer Coach for the 2012-2013 school year.
- Resolved, that the Board of Education approves the following appointments:
 - Laurie Wight, 6045 Route 64, Naples, NY 14512 as Teacher Assistant, Level 1, effective August 29, 2012 at a rate of \$10.37/hour.
 - Michael Dawson, 4818 County Road 33, Honeoye, NY 14471 as Custodian, effective May 22, 2012, at a rate of \$12.37 per hour.
- Resolved, that the Board of Education approves the creation of one (1) School Monitor position, effective August 29, 2012.
- Resolved, that the Board of Education approves the request of Marie Bell, Clerk, for unpaid sick leave on the following dates:
 - 1.25 hours: March 19, 2012
 - 7.75 hours: March 20, 21, 23, 2012, and March 26-30, 2012
 - May 1, 2012 and May 4-31, 2012
 - June 1-8, 2012

Voting Yes: 6 Motion Carried

Voting No: 0

Motion: John Murphy

2nd: Barbara Howard

Resolved, that the Board of Education, upon the recommendation of Superintendent Kimberle A. Ward, approves the following Consent Agenda Item:

a. Resolved, that the Board of Education hereby approves the following list of Substitutes:

<u>Name</u>	<u>Position</u>	<u>Address</u>
John M. Hall	Cleaner	13 Monier Street, Naples, NY 14512
John M. Hall	Maintenance Mechanic	13 Monier Street, Naples, NY 14512
Janice Pridmore	Teacher Aide	9 James Street, Naples, NY 14512

Voting Yes: 6 Motion Carried

Voting No: 0

Regular Meeting

May 2, 2012

Motion: Barbara Howard

2nd: Gail Musnicki


There being no further business, the Regular Meeting of May 2, 2012 is hereby adjourned at 8:48 p.m.

Voting Yes: 6

Motion Carried

Voting No: 0

Dated this 2nd day of May



Pamela Jo Claes
District Clerk