

**BOARD MEETING:** Regular  
**DATE:** Wednesday, May 4, 2011  
**TIME:** 6:15 p.m.  
**PLACE:** Naples Central School Elementary Cafeteria

- I. Meeting Called to Order
- II. Roll Call
- III. Adopt the Agenda of the Regular Meeting of May 4, 2011 (Board Action)
- IV. Executive Session (Board Action)
  - The employment history of a particular person or persons.
  - A particular matter of public safety regarding recent terror alerts.
- V. Pledge of Allegiance
- VI. Public Comments: The Board of Education invites you, the residents of our school community, to feel comfortable in sharing matters of interest or concern that you might have with us. The Board President will be happy to recognize those of you who wish to speak. We would ask that you come forward and please identify yourself before presenting your thoughts.

Those items brought to the attention of the Board during this time may be taken under consideration for future response or action. (*Individual comments will be limited to three minutes.*)

As a matter of courtesy, we ask that issues related to specific School District personnel or students be brought to the attention of the Superintendent of Schools privately. Thank you for this consideration.
- VII. Superintendent Recognitions & Updates
  - Teacher Appreciation Week – May 2-May 6, 2011
  - Honor our School Nurses during National Nurses’ Week, May 6-12, 2011
  - School Library Recognition
  - Academic All-Stars
  - Onagh MacKenzie – Scholastic Art Award
  - Nicole Hazlett – 2011 Junior of the Year Award, Notre Dame Club of Rochester
  - The Moore sisters: Experience as students abroad.
  - e-Pal Review
  - Community Park Agreement
  - Employee Benefits Accrued Liability Reserve (EBALR) Update
- VIII. Board of Education Reports
  - BOCES Board of Education Meeting
- IX. Business/Finance (Board Action)
  - Treasurer’s Bank Reconciliation Report: Mar. 2011
  - Use of Building Permit: Naples Summer Recreation Program
- X. Personnel (Board Action)
  - Instructional
    - Maternity Leave of Absence: Biggs, Shelly
  - Support
    - Retirement Resignation: Chapman, Lori
    - Appointments:
      - Summer Special Education Program Nurse
    - Unpaid Sick Leave:
      - Pridmore, Lue Ann
      - Bell, Marie
- XI. Consent Agenda Items (Board Action)
  - CSE & CPSE Placements
  - Substitutes

**Regular Meeting**

**May 4, 2011**

Minutes of a Regular Meeting of the Board of Education of Naples Central School held on Wednesday, May 4, 2011 at 6:15 p.m. in the Naples Elementary Cafeteria.

Members Present: Michael Boggs Gail Musnicki  
Eric Cotton Mona Sage-Cardinale  
Barbara Howard Keith Swank – Arrived at 6:30 p.m.  
William Kelly Margo Ulmer  
John Murphy

Members Absent: Joseph Callaghan

Also Present: Kimberle A. Ward, Ann O'Brien, Kristina Saucke, Alan Moore, Matthew Frahm and Pamela Jo Claes.

Guests: Anneke Radin-Snaith, Sarah Shainfeld, Shirley Riffle, Diann Payne, Holly Rector, Merry Jo Polimeni, Sarah Fiero, Zechariah Troth, Robbie Pessin, John McCabe, Dahl Schultz, Onagh MacKenzie, Nicole Hazlett, Jordain Moore, Madison Moore, Polly Halladay, and Mark Halladay.

A quorum being present, the meeting was called to order at 6:18 p.m. by Board President Michael Boggs.

**Motion: Mona Sage-Cardinale**  
**2<sup>nd</sup>: Barbara Howard**

Resolved, that the Board of Education approves the agenda of the Regular Meeting of May 4, 2011 as presented.

Voting Yes: 7 Motion Carried  
Voting No: 0

**Motion: Barbara Howard**  
**2<sup>nd</sup>: Margo Ulmer**

Resolved, that the Board of Education approves calling an executive session at 6:19 p.m. for the purpose of discussing the employment history of a particular person or person(s), and a particular matter of public safety regarding recent terror alerts.

Voting Yes: 7 Motion Carried  
Voting No: 0

Time out of closed session: 7:00 p.m.

Public Comment: None

**Superintendent Recognitions and Updates**

Superintendent Ward noted that bookmarks were distributed to our teachers as part of Teacher Appreciation Week on Monday, adding that additional goodies had been put out for teachers in both buildings and the NSA has a wonderful tea prepared for the teachers on Friday which will be a very nice ending to Teacher Appreciation Week. Mrs. Ward stated she could not say it enough that we could not do what we do as administrators or certainly as a board without the teachers and the support staff, who do a wonderful job every day, adding that all staff plays an important role in teaching our students.

Superintendent Ward stated it will be Honor Our School Nurses from May 6-12, commenting that nurses have a silent roll in what happens in a school building, noting a nurse never knows when something unexpected may occur, for example just before break one of our little Elementary students was hurt on the school bus on the way from the Elementary school and to the High School, the all call went out to High School nurse Polly Halladay and as Mrs. Halladay responded to the student, she demonstrated how nurses are so calm and comforting and showing what a nurse does best, adding that she could not say enough about how much we appreciate what the nurses do each and every day.

Director of Pupil Personnel Kristina Saucke stated our District is very blessed to have our school nurses, and as Superintendent Ward stated, the nurses have no idea what their day will be like when they walk into the school in the morning, noting that the nurses have scheduled things that they do during a normal day however those things typically get pushed aside to be done at an unplanned time because of whatever emergency comes through the door. Ms. Saucke noted those things that the rest of us get in a little panic over, the nurses handle beautifully, calmly and professionally, adding she has been very lucky to work with our school nurses on a lot of things that people don't even think about, for example policies and procedures for different administrative procedures and forms; exposure control plan; AED plan; Immunization updates; Physicals, and so many things that the school nurses do. Ms. Saucke stated the school is very lucky to have both Kelly VandeSande and Polly Halladay as our school nurses, and we are very grateful.

Mrs. Ward presented a certificate of appreciation to High School Nurse Polly Halladay who stated that she truly loves her job. Superintendent Ward stated that Elementary nurse Kelly VandeSande was unable to attend the Board of Education meeting however they would be sure to share a certificate with Mrs. VandeSande and make sure that she knows and understands how appreciative we are of everything she does as an Elementary nurse.

Superintendent Ward stated that it was also School Library Recognition month and she had wanted to make sure they took the time to recognize our two Librarians Katie Infantino and Colleen Betrus and our Library Clerk Gretchen Pulver, stating that she could not say enough about how well they work together, adding that they collaborate, cooperate, and communicate so well with each other, working to really improve literacy, to think outside the box for ways in which they can help our students enjoy, embrace, and be motivated by reading and writing in our schools.

Secondary Principal Matthew Frahm commented that Colleen and Gretchen do an outstanding job at the High School and Naples is very lucky to have them, stating that they do a tremendous amount with instruction and are constantly talking about technology and new programs, adding that a great example was Mrs. Betrus saying that they have a class set of Kindles and asking if they could start letting students use them and getting them into the classroom, adding that when Colleen e-mails to meet and talk about an idea she brings plans, documents and ideas, is always thinking ahead and just does a terrific job. Mr. Frahm stated that when you talk with other staff

members about what Colleen and Gretchen are doing in terms of research and technology, the staff always talks about what an awesome job they are doing.

Mrs. Ward stated that the library staff is very dangerous with each other, noting that when they attend workshops or learn something new, their excitement is so contagious and they are able to think outside the box in applying their new information, adding it is always about kids, commenting on what a great Library staff we have.

Elementary Principal Alan Moore stated Elementary Librarian Katie Infantino has been an incredible asset to our school, stating she has taken the library forward by leaps and bounds, adding that Mrs. Infantino's instruction with the children is right where it should be, commenting that Katie instructs the young kids on technology and helps them learn about how to be safe on the internet and to be able to discern what is or is not real on the internet, adding that adults are able to sort out if a site is bogus but younger children take whatever is there as truth, noting that Mrs. Infantino teaches the students to determine if a site is reliable or not. Mr. Moore stated that he respects the job Mrs. Infantino does in trying to keep our children safe and help them in the 21<sup>st</sup> century where learning is through technology, adding Katie does an excellent job.

Superintendent Ward stated that a lot of exciting things have been happening in the Naples Central School District, noting that one of those things was that the Academic All-Stars beat Corning West in the Medium-Large School division of the Academic All-stars competition.

Secondary Principal Matthew Frahm stated there are twenty-six students on the Academic All-Star team, with Earth science teacher Ann Kretschman working as the team's advisor, noting that Student Board of Education Representative Eric Cotton is a member of the team. Mr. Frahm stated the team beat Corning West to win the Medium-Large School division and Naples is not a medium or a large school, so for our students to compete with Corning West and win was pretty neat, and to come home to an Ambulance and Fire Truck escort into town was very special. Mr. Frahm stated that the Academic All Star meets are sort of Jeopardy style, stating Naples had hosted a meet a couple of months ago and some of the questions were really tough and he was amazed at the knowledge the students have, commenting that there were a couple of beautiful trophies in the High School office, stating he was very proud and commended the team for doing such a nice job.

Mr. Frahm announced that Onagh MacKenzie's artwork has just earned her the Scholastic Art Spotlight Award, noting it was a pretty neat recognition, having been nominated by art teachers Paul Frazer and Katie Johnson, adding that the interview will be televised on Channel 8 on Monday, May 9<sup>th</sup>, commenting that Onagh has her own style and is a talented student and a great person.

Principal Frahm also announced that Junior Nicole Hazlett was a finalist for the Notre Dame Club of Rochester Junior of the Year Award, noting that there were over thirty schools in our area who had a student apply for the award and Nicole was one of nine students selected as finalists, noting an Award Breakfast interview was held in Henrietta last week for the finalists. Mr. Frahm stated he had driven Nicole to the breakfast and it was nice for him to have some time

to chat with Nicole, noting she had grown up in Louisiana and speaks fluent French and quite a bit of Cajun. Mr. Frahm stated that the interviews were held at tables with other finalists and a Notre Dame alum would rotate around the tables and talk with the candidates. Mr. Frahm stated that Miss Hazlett did not win the competition however what he thought was neat was that as he sat at the counselor/administrator table and met the other school representatives, he noted that Naples was the only small school represented, all of the others were all from large schools such as Pittsford and Webster. Secondary Principal Frahm stated that Nicole had done a terrific job, adding it was a great honor to have been a finalist and Nicole had done a very nice job interviewing at the breakfast, and Naples is certainly very proud of her.

Mr. Frahm then introduced Jordain and Madison Moore who were both foreign exchange students this year, noting that Madison was an exchange student to Japan and Jordain had been an exchange student to Argentina. Mr. Frahm stated that Jordain had been in Argentina for half of a year and has been attending classes at FLCC since she returned, adding that Jordain has just been accepted into the Fashion Design program at the Fashion Institute of Technology at NYC, noting that FIT is an outstanding school and competitive not just in the United States but globally. Mr. Frahm stated that Madison had been in Japan when the earthquake and tsunami hit, noting it had been very scary for the Moore family, not being able to talk with their daughter and worrying if she was alright and trying to decide if she should come back early, adding that Rotary had made the decision to have the exchange students return to the United States early, also noting that Madison had been upset that she would not be able to stay in Japan, noting that Madison is hoping to get back to Japan eventually to visit her new friends. Madison and Jordain each presented information about their experiences as foreign exchange students through pictures and discussion, telling the board and those present about the customs and people of the countries where they had been able to stay.

The Board of Education meeting then moved to the Elementary Library where High School teachers Sarah Shainfeld and Anneke Radin-Snaith presented an e-pals demonstration. Mrs. Radin-Snaith stated that at a NYSCATE conference held last fall she had received information on a program called e-pals which they are testing through a mini pilot, noting it is a very global product and has a lot of potential for varied uses and could be used with students like the Moore girls in connecting through e-pals. Ms. Shainfeld then stated they were looking for a program that they could create a paperless cloud learning environment, noting that cloud computing is when you access computer resources such as programs and personal storage from any computer that is connected to the internet, which means that a student can do work on a WORD document at school, save the document and then go home and access that same document from home, noting that it makes the network folder obsolete as the document is stored in the cloud, on the internet, also noting that it makes it possible for the students who have a computer at home, but don't necessarily have WORD at home, to work on the same applications from their home. Ms. Shainfeld stated the e-pals program falls in line with our common core State standards and also our C-DEP plan, adding we are seeing these kinds of collaborative environments in the work place. Anneke and Sarah then went on to explain what the e-pals program is and how it can be used in the classroom. Discussion followed pertaining to the information presented with very positive comments from those attending.

Superintendent Ward informed the board that she would be sending out a Connect-Ed message on Monday reminding everyone about the Pharmaceutical drop-off on Saturday; the Mock DWI Crash on Monday; the vote on Tuesday; and the board approved additional holiday on May 27<sup>th</sup>, the Friday before Memorial Day.

Mrs. Ward stated the Phase 1A bidding advertisement has gone out and the bid documents are complete, the bidding meeting will be on Monday afternoon at 4:00 p.m. and the bid process will be closed on May 26<sup>th</sup>.

Superintendent Ward stated there was an update in the packet regarding a meeting that took place between the Community Park Foundation, members of the Town Board, members of the school district and members of the Booster Club, noting the Town is open to allowing the school to use Town equipment at the Community Park and they are continuing to work out the rest of the details.

Mrs. Ward stated that School Business Administrator Ann O'Brien had received a call from the Comptroller's office reporting that perhaps the District does not have excess reserves in the Employee Benefit Accrued Liability Reserve (EBALR) account, stating that the Comptroller's Office is now saying that they may use different criteria to determine the amount of excess reserves in the EBALR account. Superintendent Ward stated that she had called the Comptroller's Office to let them know how she felt about the change because one of her big concerns was that as soon as the District was told that they had an excess in the amount \$450,000 dollars, which was about \$100,000 more than the District had calculated, the Comptroller's Office had put a press release out and the newspaper was calling by the end of the day. Mrs. Ward stated that now the Comptroller's Office is telling the school that we don't have the excess amount and she was wondering who would put that press release out and who are they going to say is at fault for the misinformation. Superintendent Ward stated that the Comptroller's Office had tried to challenge her concerns however she wanted to make them understand where she was coming from as a Superintendent and as a representative of the Board of Education and as someone who is fiscally responsible to our community. Mrs. Ward stated the Comptroller's Office representative had assured her that the press releases are written by the press department and Mrs. Ward had asked to speak with someone there, adding the representative also shared that they were not sure the amount would change however she had wanted to make the District aware that it might change, adding that Ms. O'Brien had received a phone call about two hours later from the Comptroller's Office. Ann then stated that the Comptroller's Office representative stated she understood the District's concerns and then discussed what the issue was, adding that the problem all boils down to the Comptroller's opinion, reminding the board that the initial number was determined by working with the District's auditor and the Comptroller's Office. Ms. O'Brien stated there are three things going on: 1. The law stating that the District may have an EBALR account; 2. The rules for accounting that are dictated by the Government Accounting Standards Board; 3. The Comptroller's Office opinion, noting there is a difference in interpretation between the entities, explaining that when the school originally valued the accrued sick time they were looking at those individuals who were eligible to retire, however, because of the language in the Naples Teachers' Association contract, the Comptroller's Office is saying

that the District should value all of the employee sick days should be valued into this account even though some of the individuals are not of retirement age and may have only worked at the District for a year, commenting that the interpretation does not make a lot of sense. The Comptroller's Office representative has stated they will call the District back when they have a final decision, adding that in the event that the Comptroller's Office determines it should be the higher amount, then the District could appropriate \$100,000 to use towards sick days of those individuals who have already retired and for whom the District is already paying out benefits. Superintendent Ward stated they were sorry for the confusion but the District has no control over the Comptroller's Office.

**Motion: Mona Sage-Cardinale**

**2<sup>nd</sup>: Michael Boggs**

Resolved, that the Board of Education approves the following Business/Financial resolution as presented:

- Resolved that approval be given for the Treasurer's Bank Reconciliation Report for the month ending March 2011.
- Resolved that the use of facilities is hereby approved for the Naples Summer 2011 Village Recreation program.

Voting Yes: 8

Motion Carried

Voting No: 0

**Motion: Barbara Howard**

**2<sup>nd</sup>: Gail Musnicki**

Resolved, that the Board of Education approves the following personnel items:

Instructional:

Resolved, that the Board of Education approves the request from Mathematics teacher Shelly Biggs for a family leave of absence, effective September 1, 2011 – October 3, 2011.

Support:

Resolved, that the Board of Education accepts the retirement resignation, with regret, of Lori Chapman, Clerk, effective June 23, 2011.

Resolved, that the Board of Education approves the appointment of Kelly VandeSande as Summer Special Education Program Nurse, salary as per negotiated contractual agreement.

Resolved that the Board of Education approves the request of Marie Bell, Clerk, for unpaid sick leave for following periods of time, not to set precedence:

April 28, 2011 for 7.75 hours

Resolved that the Board of Education approves the request of Lue Ann Pridmore, School Monitor, for unpaid sick leave for following periods of time, not to set precedence:

April 25, 2011 for 6.5 hours

April 29, 2011 for 6.5 hours

Voting Yes: 8

Motion Carried

Voting No: 0

**Motion: Barbara Howard**

**2<sup>nd</sup>: Gail Musnicki**

Resolved, that the Board of Education, upon the recommendation of Superintendent Kimberle A. Ward, approves the following Consent Agenda Items:

- a. Resolved, that the Board of Education approves student placements as per the recommendations of the Committee on Special Education and the Committee on Preschool Special Education.
- b. Resolved, that the Board of Education hereby approves the following list of Substitutes Appointments:

<u>Name</u>	<u>Position</u>	<u>Address</u>
Mac Kansco	Lifeguard	15 Mechanic Street, Naples, NY 14512
Patrick Hastings	Lifeguard	6930 County Road 34, Naples, NY 14512
Donny DeClerk	Lifeguard	7131 Gulick Road, Naples, NY 14512
Karli Mulford	Lifeguard	7800 Tinney Hill Road, Naples, NY 14512
Randon Hoselton	Lifeguard	7696 West Hollow Road, Naples, NY 14512
Amy Fairbrother	Lifeguard	4588 Route 21 South, Atlanta, NY 14808
Melissa Schwartz	Lifeguard	6094 State Route 21 S., Naples, NY 14512

Voting Yes: 8                                  Motion Carried

Voting No: 0

**Motion: Gail Musnicki**

**2<sup>nd</sup>: Mona Sage-Cardinale**

There being no further business, the Regular Meeting of May 4, 2011 is hereby adjourned at 8:52 p.m.

Voting Yes: 8                                  Motion Carried

Voting No: 0

Dated this 4<sup>th</sup> day of May, 2011  
Pamela Jo Claes, District Clerk