

**BOARD MEETING:** Regular  
**DATE:** Wednesday, June 1, 2011  
**TIME:** 6:30 p.m.  
**PLACE:** Naples Central School Elementary Cafeteria

I. Meeting Called to Order

II. Roll Call

III. Adopt the Agenda of the Regular Meeting of June 1, 2011 (Board Action)

IV. Executive Session (Board Action)

- The employment history of a particular person or persons.
- The collective negotiations with the teachers union.

V. Pledge of Allegiance

VI. **Public Comments:** The Board of Education invites you, the residents of our school community, to feel comfortable in sharing matters of interest or concern that you might have with us. The Board President will be happy to recognize those of you who wish to speak. We would ask that you come forward and please identify yourself before presenting your thoughts.

Those items brought to the attention of the Board during this time may be taken under consideration for future response or action. *(Individual comments will be limited to three minutes.)*

As a matter of courtesy, we ask that issues related to specific School District personnel or students be brought to the attention of the Superintendent of Schools privately. Thank you for this consideration.

VII. Superintendent Recognitions & Updates

- Special Olympics - Community Park Agreement
- NSA - Phase 1A Bidding Process
- Business Update:
  - Door checks
  - Food Service Pricing
- No More Empty Buses

VIII. Board Reports

- K-12 Health Coordinator

IX. Minutes (Board Action)

- Regular Meeting of May 4, 2011
- Special Meeting of May 17, 2011
- Regular Meeting of May 18, 2011

X. Business/Finance (Board Action)

- Letters of Reasonable Assurance
- Building Condition Survey
- Policy Review
- Library Discards
- Phase 1A Bids
- Treasurer's Bank Reconciliation Report: April 2011
- Community Park Agreement

XI. Contractual Agreement (Board Action)

- MOA – Naples Association of School Administrators
- MOA – School Business Administrator
- MOA – Athletic Director
- MOA – CSEA
- MOA – Alan Moore
- MOA – Kristina Saucke

XII. Personnel

- Administrative
  - Temporary Leave of Absence(s) -- Appointment: Elementary Principal
- Retirement Resignation
- Instructional
  - Appointments:
    - Elementary Teacher Summer Reading Program
    - HS Teacher – Change in position Summer Special Education Program
    - Long-Term Substitute Summer Speech & Language Pathologist
    - 2011-2012 Department Chairpersons
- Support
  - Resignation: Computer Services Assistant -- Unpaid Sick Leave
  - Eliminations -- Summer Reading Program Aides
  - One (1) FTE Computer Services Assistant -- Summer Special Education Teacher Aides

XIII. Consent Agenda Items (Board Action)

- CSE & CPSE Placements
- Substitutes

**Regular Meeting**

**June 1, 2011**

Minutes of a Regular Meeting of the Board of Education of Naples Central School held on Wednesday, June 1, 2011 at 6:30 p.m. in the Naples Elementary Cafeteria.

Members Present: Michael Boggs Gail Musnicki  
Joseph Callaghan – Arrived at 6:44 p.m. Mona Sage-Cardinale  
Eric Cotton Keith Swank  
Barbara Howard Margo Ulmer  
John Murphy

Members Absent: William Kelly

Also Present: Kimberle A. Ward, Ann O'Brien, Kristina Saucke, Alan Moore, Matthew Frahm and Pamela Jo Claes.

Guests: Dahl Schultz, John McCabe, Stephanie Sheedy, Jodie Schwartz, Tammy Brace, Linda Burke, Lori Maynard, David Maynard, Rocky Dean, Todd LaBarr, Ed Northrop, Ron Burke, Diann Payne, Jillian Ashmead, Richard Ashmead, Robert Ashmead, Thomas Ashmead, Michael Wilk, and Keegan Wilk.

A quorum being present, the meeting was called to order at 6:32 p.m. by Board President Keith Swank.

**Motion: Barbara Howard**  
**2<sup>nd</sup>: Michael Boggs**

Resolved, that the Board of Education approves calling an executive session at 6:33 p.m. for the purpose of discussing the employment history of a particular person or person(s), and for collective negotiations with the Naples Teachers' Association.

Voting Yes: 7 Motion Carried  
Voting No: 0

Board Member Joseph Callaghan arrived at 6:44 p.m.

Time out of closed session: 7:00 p.m.

**Motion: Mona Sage-Cardinale**  
**2<sup>nd</sup>: Michael Boggs**

Resolved, that the Board of Education approves the agenda of the Regular Meeting of June 1, 2011 as presented.

Voting Yes: 8 Motion Carried  
Voting No: 0

Public Comment: None

Superintendent Recognitions & Updates:

Director of Pupil Personnel Kristina Saucke stated our District was very lucky to participate in the annual Special Olympics held at Victor Central School this year, adding this competition has grown each year, noting it this is a school wide event with support for the student athletes coming from older student coaches, student spectator/helpers, and staff coaches, all headed up by Elementary Special Education teacher Priscilla Krueger. Mrs. Krueger then presented a slide show of the competition, stating the whole day was just great, noting that the escort back into

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town with the Fire Trucks was very exciting. Mrs. Krueger announced that ten students participated in the event, winning fifteen medals and five ribbons, noting that the students trained very hard for the competition. Ms. Saucke then recognized this year's participants in the Special Olympics.

### Student Athletes:

Caleb Carter, Savannah Castro, Morgan Peacock, Zachery Miller, Austin Northrop, Nick Varricchio, Keegan Wilk, Avery Baader, Brandi Stevens, Jaycie Harris, and Camryn Rennoldson

### Student Spectator/Helpers:

Kylie Gray, Hayden Gleason, Mason Offen, and Egypt Lee.

### Student Coaches and Volunteers:

Logan Richardson, Thomas Ashmead, Tanner VandeSande, Tayler Harris, Lauren Maynard, and Adrian Black.

### Staff Coaches and Volunteers:

Tracy Savard, Frank Gleichauf, Robert Birdsall, Mary Phillips, Mary Cloninger, Sarah Waltman, Shannon Gibbs, Kayc Cass-Northrop, Trisa Harvey, Mindy Foster, Kyle Inda, and Stephanie Storms.

Superintendent Ward noted that Mrs. Krueger and Ms. Saucke also attended and really helped out a great deal.

Ms. Saucke thanked Mr. & Mrs. Robinson for quietly purchasing t-shirts for our Special Olympics athletes each year, stating they were very grateful for their wonderful support.

Superintendent Ward thanked the Naples Student Association (NSA) for all of the work they do each year in support of our schools, funding many student activities during the school year and holding staff appreciation days as well. Mrs. Ward recognized NSA representatives Stephanie Sheedy, Tammy Brace and Jodi Schwartz, thanking the NSA again for all the hours given to help our students.

Mrs. Ward announced that the NSA had just received a shipment of orange bracelets that they will be selling to raise money for Naples Central School student Jai Dill and his family, who is a patient at Strong Memorial Golisano Children's Hospital. NSA representative Jodi Schwartz stated the bracelets are orange for Leukemia awareness and say "No one fights alone" and "Jai Dill" with a little Superman emblem on the bracelet as well, noting the NSA is selling the bracelets for \$5.00 for adults and \$1.00 for students with all proceeds going to Jai's family.

School Business Administrator Ann O'Brien presented information on school buses picking up students in the village. Transportation Supervisor Rocky Dean stated the school has kind of a special circumstance as the buses are driving through the village, so they do make stops in the village. Mr. Dean stated that School Business Administrator Ann O'Brien had asked him if the school could go with smaller size buses to cut costs however he felt a smaller bus would not make a difference as a 48-passenger bus versus a 65-passenger bus would have the same motor and transmission therefore the same mileage and bus itself costs only \$1700 less, adding that the larger buses would still have to be used for the sport teams and a driver would be able to come straight from a regular run to pull in and take a sport team to a game, however with the smaller 48-passenger buses the driver have to stop and exchange the smaller bus for a 65-passenger bus before transporting a team. Mr. Dean stated it would not be practical to purchase the smaller buses considering the small difference in cost and having the same mileage in both sizes. Mr.

Dean noted that as far as the village stops, the buses have the room and they are not traveling outside of their normal route so why not stop in the village, noting the buses do not stop door to door but have three group stops on the south end of town and two group stops on the north end of town. Superintendent Ward noted that sidewalks are not available in all areas of the village therefore the school considers the safety issue as well. Mr. Dean also noted that the school must stop in the village to pick up and drop off Pre-K students, so it is easy to pick up other students as well. Superintendent Ward also stated that because of geographical location we use a greater number of buses to accommodate the distance, noting the school must follow the laws and regulations stating to be sensitive to how much time a child remains on a school bus, noting distance and safety are our main considerations, adding that each year the Transportation Department looks at the bus runs and determines the most efficient bus schedule for the District.

Tom Ashmead, a student volunteer who helped at the Special Olympics, and Keegan Wilk, a student athlete at the Special Olympics, arrived at the Board of Education meeting and were recognized for their participation in the event. Ms. Saucke stated that Keegan had won a medal and a ribbon at the event. Mrs. Ward recognized Tom's contribution as a volunteer at the Special Olympics, noting the student athletes and staff appreciated his time and effort. Mrs. Ward then congratulated Keegan for a job well done, thanking him for representing Naples Central School District. The slide show created by teacher Priscilla Krueger of the Special Olympics competition was then presented.

Superintendent Ward presented information on the updated Community Park Agreement with the Town of Naples, noting the Town is willing to allow our employees to use the town equipment and fuel to maintain all of the fields that the school is currently using, adding that Athletic Director Paul Giovine will be taking on the roll of scheduling field use, noting Paul continues to attend the Community Park Foundation meetings as they look for ways to improve the park. Mrs. Ward stated committee members are currently building the dugout areas along the soccer fields, noting the Community Park Foundation has raised a lot of money, much of which was designated to specific projects, therefore there will be a lot of activity going on at the park. Mrs. Ward also announced that Donny DeClerk, as part of his work with the Boy Scouts, had requested a donation to help put up a flagpole and build a kiosk at the park, noting that Naples Rotary had donated \$400 to help, and the Class of 2011 donated the remainder of money needed complete the project.

Superintendent Ward discussed scheduling weekend door checks, noting that beginning July 1<sup>st</sup> door and pool checks would be completed by the Cleaner on duty Saturdays and the same individual would keep an eye on the boilers, calling for help as needed, adding that on Sundays and holidays the maintenance employees who are certified to check the pool and boilers would come in for one two hour period to the door, pool and boiler checks, adding that during the winter months there would be an additional boiler check on Saturdays to ensure the building temperature is maintained. Mrs. Ward noted that with completion of Phase II, those items will be monitored by computer.

School Business Administrator Ann O'Brien presented information pertaining to pricing for school meals, noting lunch and breakfast costs are driven by the Federal Government which has stated if your prices do not meet specific criteria then the District must increase the meal prices by a nickel, and that revenues must now equal the expenses in the Food Service Department. Ms. O'Brien noted the Food Service Department is now running at a loss, therefore they are looking to increase the lunch and breakfast prices to help cover the costs. Ms. O'Brien stated she had looked at the average cost of meals in other Districts, along with our own costs and recommended the District increase the price of lunch and breakfast by \$0.25 each.



**Motion: Barbara Howard**

**2<sup>nd</sup>: Gail Musnicki**

Resolved, that the Board of Education approves the following Business/Financial resolution as presented:

- Resolved that Superintendent Ward is directed by the Naples Board of Education to initiate and forward letters of assurance to each District employee.
- Resolved that approval be given for the submission of the 2011 Building Condition survey to the New York State Education Department.
- Resolved, that the Board of Education, upon the recommendation of the Policy Committee, with no second required as per Policy #1410, hereby approves the following Policies:  
Policy # 6161 – Conference/Travel Expense Reimbursement  
Policy # 7121 – Screening of New School Entrants
- Resolved that authorization be given for the Elementary and High School Library books marked for deletion to be declared surplus property and approval given to discard the books as per Policy 5250.
- Resolved that upon the recommendation of Watchdog Building Partners, LLC, SEI Design, and Kimberle A. Ward, Superintendent of Schools, to authorize Watchdog Building Partners, LLC to issue on behalf of the Naples Central School District, construction contracts to the following lowest responsible bidders and to authorize the president of the Board of Education to sign the contracts after signed by the contractors:

Site Work Construction Contract #100 to Villager Construction, Inc., the base bid value of \$549,810.00 with Alternate L1: ADD Running Loop at \$16,500.00; Alternate L2: ADD Climber Equipment at \$19,500.00; and Alternate L3: ADD Tennis Court Wind Screen at \$3,100.00 for a total contract amount of \$588,910.00.

Electrical Work Contract #101 to Blackmon-Farrell Electric, Inc., the base bid value of \$129,000.00 with the acceptance of no alternates, for a total contract amount of \$129,000.00.

HVAC and Plumbing Work Contract #102 to Amering & Johnston, Inc., the base bid value of \$258,000.00 with the acceptance of no alternates, for a total contract amount of \$258,000.00.

Asbestos Work Contract #103 to Penns Contracting, Inc., the base bid value of \$51,000.00 with the acceptance of no alternates, for a total contract amount of \$51,000.00.

- Resolved that approval be given for the Treasurer’s Bank Reconciliation Report for the month ending April 2011.
- Resolved that approval be given to approve the Naples Community Park Facility Use Agreement as presented.

Voting Yes: 8

Motion Carried

Voting No: 0

**Motion: Barbara Howard**

**2<sup>nd</sup>: Gail Musnicki**

Resolved, that the Board of Education approves the following Contractual Agreements:

- Resolved, that the Naples Central School District Board of Education does hereby approve the Memorandum of Agreement between the NAA and the Naples Central School District for the purpose of establishing a reimbursement rate for unit members for cellular phone costs associated with their positions with the District.
- Resolved, that the Naples Central School District Board of Education does hereby approve the Memorandum of Agreement between the School Business Administrator, Ann O'Brien and the Naples Central School District for the purpose of establishing a reimbursement rate for cellular phone costs associated with Ms. O'Brien's position with the District.
- Resolved, that the Naples Central School District Board of Education does hereby approve the Memorandum of Agreement between the Athletic Director Paul Giovine and the Naples Central School District for the purpose of establishing a reimbursement rate for cellular phone costs associated with Mr. Giovine's position with the District.
- Resolved, that the Naples Central School District Board of Education does hereby approve the Memorandum of Agreement between the CSEA and the Naples Central School District for the purpose of establishing health insurance benefits for bargaining unit members who are being reduced to part-time status in the 2011-12 school year.
- Resolved, that the Naples Central School District Board of Education does hereby approve the Memorandum of Agreement between Elementary Principal Alan Moore and the Naples Central School District for the purpose of establishing a leave of absence for Mr. Moore from his position of Elementary Principal and his appointment as a teacher for the District.
- Resolved, that the Naples Central School District Board of Education does hereby approve the Memorandum of Agreement between Director of Pupil Personnel Kristina Saucke and the Naples Central School District for the purpose of establishing a leave of absence for Ms. Saucke and her appointment to the temporary position of Elementary Principal.

Voting Yes: 8    Motion Carried

Voting No: 0

Board Member Margo Ulmer stated she had had several opportunities to work of both Director of Pupil Personnel Kristina Saucke and Elementary Principal Alan Moore noting she would like to state how much she appreciates and values the work that they do and thank them, adding that she Ward very excited for the second graders, thanking Mr. Moore for the work he has done as principal, adding that however he ends up at the end of next year, she wanted to tell Mr. Moore how awesome she thinks he is at whatever job he does and the board wishes him well in the new year.

**Motion: Margo Ulmer**

**2<sup>nd</sup>: Gail Musnicki**

Resolved, that the Board of Education approves the following personnel items:

Administrative:

Resolved, that the Board of Education approves the request from Elementary Principal Alan Moore, for a temporary leave of absence, effective August 1, 2011 – July 31, 2012, with contingencies specified in the Memorandum of Agreement between Mr. Moore and the Naples Central School District.

Resolved, that the Board of Education approves the request from Director of Pupil Personnel Kristina Saucke, for a temporary leave of absence, effective August 1, 2011 – July 31, 2012,

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with contingencies specified in the Memorandum of Agreement between Ms. Saucke and the Naples Central School District.

Resolved, that the Board of Education approves the appointment of Kristina Saucke, 68 Midlakes Drive, Canandaigua, NY 14424 to a temporary position as Elementary Principal beginning on August 1, 2011 and expiring on June 30, 2013, effective August 1, 2011. The certification area and status is School Administration/Supervision, Provisional; School District Administrator, Permanent; Nursery, Kindergarten, and Grades 1-6, Permanent; Special Education, Permanent. Salary for the 2011-2012 school year will be \$89,939.19. This appointment is in accordance with and subject to Education Law, the regulations of the Commissioner of Education, and the by-laws if the Board of Education.

Instructional:

Resolved that the Board of Education approves the retirement resignation of John Florian, with regret, effective June 30, 2012.

Resolved, that the Board of Education approves the appointment of Alan Moore, 8863 Route 21 South, Naples, NY 14512 to a probationary term of two years beginning on August 1, 2011 and expiring on June 30, 2013 as Elementary teacher, effective August 1, 2011. The certification area and status is Nursery, Kindergarten, and Grades 1-6, Permanent; Special Education, Permanent; and School Administration and Supervision. Salary for the 2011-2012 school year will be Step 30 - Masters Plus 30 credits. This appointment is in accordance with and subject to Education Law, the regulations of the Commissioner of Education, and the by-laws if the Board of Education.

Resolved that the Board of Education appoints the following:

Ronald Burke, as 0.7 FTE Health Teacher and 0.3 FTE Coordinator of District Health and Wellness, effective September 1, 2011. Certification area and status is Health, Permanent. Salary for the 2011-12 school year will be Step 37 of the 2011-12 Salary Distribution Schedule – Bachelors plus 30. This appointment is in accordance with and subject to Education Law, the regulations of the Commissioner of Education, and the by-laws of the Board of Education.

Brittany L. Leitten, 3348 Skyline Drive, Penn Yan, New York 14527 to a long-term substitute position beginning on September 1, 2011 and expiring on June 30, 2012, as Elementary Teacher, effective September 1, 2011. The certification area and status is Childhood Education (Grades 1-6), Initial. Salary for the 2011-2012 school year will be Step 2 of the 2011-2012 Distribution Schedule – Masters. This appointment is in accordance with and subject to Education Law, the regulations of the Commissioner of Education, and the by-laws of the Board of Education.

The following people are hereby appointed as 2011-12 Department Chairpersons:

SPECIAL ASSIGNMENT	LAST NAME	FIRST NAME	SPECIAL ASSIGNMENT	LAST NAME	FIRST NAME
Fine Arts	Bariteau	Phillip	English	Wilt	Kendall
Phys. Education	Robinson	Karen	Foreign Language	Bero	Cindi
3rd - 4th grades	Arsenault	Christine	Guidance	Kastner	Monica
5th - 6th grades	Liebentritt	Jeffrey	Mathematics	McMullen	Lesah
UPK - 2nd grades	Dormer	Elizabeth	Science	Russell	Maureen
Spec Programs K-6th	Aymerich	Ellen	Social Studies	Green	Matthew
Career Science	Hendrickson	Tammy	Special Programs 7th-12th	Inda	Kyle



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The following are hereby appointed as Regular Classroom Summer Reading Maintenance Program Teachers, salary as per negotiated agreement:

Brenda Boylan  
Angela Lynk  
Betsy Butler  
Jean Becker  
Jeffrey Liebentritt

The following are hereby appointed as Regular Classroom Summer Special Education Program Teachers, salary as per negotiated agreement:

Mary Phillips  
Jerry Bay

The following are hereby appointed as Regular Classroom Summer Speech and Language Pathologists, each working three weeks, salary as per negotiated agreement:

Cathy Reitz  
Jodi Gleichauf

Support:

Resolved, that the Board of Education accepts the retirement resignation, with regret, of Donna Evarts, Computer Services Assistant, effective June 30, 2011.

Resolved, that upon the recommendation of the Superintendent, the Naples Central School District Board of Education hereby resolves to abolish one (1) Computer Services Assistant position upon the retirement resignation of Donna Evarts, effective June 30, 2011.

Resolved that the Board of Education approves the request of Wendy Fairbrother, Teacher Aide, for unpaid leave for following periods of time, not to set precedence:  
June 3, 2011 for One (1) day total.

Resolved that the Board of Education approves the request of Patricia Mantione, Cleaner, for unpaid sick leave for following periods of time, not to set precedence:  
May 11, 12, 13, 16, 17, 18, 19 and 20, 2011 for 1 day each for a total of Eight (8) Days

The following are hereby appointed as Regular Classroom Summer Reading Maintenance Program Teacher Aides, salary as per negotiated agreement:

Pauline Preston  
Deborah Allison  
Diann Payne  
Kathy Potter  
Darlene Patterson

The following are hereby appointed as Regular Classroom Summer Special Education Program Teacher Aides, salary as per negotiated agreement:

Mindy Foster  
Kathleen McDonald  
Tracey Neidert

Voting Yes: 8

Motion Carried

Voting No: 0

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**Motion: Mona Sage-Cardinale**  
**2<sup>nd</sup>: Joseph Callaghan**

Resolved, that the Board of Education, upon the recommendation of Superintendent Kimberle A. Ward, approves the following Consent Agenda Items:

a. Resolved, that the Board of Education approves student placements as per the recommendations of the Committee on Special Education and the Committee on Preschool Special Education.

b. Resolved, that the Board of Education hereby approves the following list of Substitutes Appointments:

<u>Name</u>	<u>Position</u>	<u>Address</u>
Marie Tripp	Teacher	5225 Nott Road, Canandaigua, NY 14424
Bailey Matthews	Lifeguard	3852 Brink Road, Naples, NY 14512
Ian Liebentritt	Lifeguard	5862 Route 64, Canandaigua, NY 14424

Voting Yes: 8    Motion Carried

Voting No: 0

**Motion: Mona Sage-Cardinale**  
**2<sup>nd</sup>: Barbara Howard**

There being no further business, the Regular Meeting of June 1, 2011 is hereby adjourned at 8:44 p.m.

Voting Yes: 8    Motion Carried

Voting No: 0

Dated this 1<sup>st</sup> day of June, 2011

Pamela Jo Claes  
District Clerk