

BOARD MEETING: Regular
DATE: Wednesday, June 15, 2011
TIME: 6:15 p.m.
PLACE: Naples Central School Elementary Cafeteria

- I. Meeting Called to Order
- II. Roll Call
- III. Adopt the Agenda of the Regular Meeting of June 15, 2011 (Board Action)
- IV. Executive Session (Board Action)
 - The employment history of a particular person or persons.
 - The collective negotiations with the teachers union.
- V. Pledge of Allegiance
- VI. Public Comments: The Board of Education invites you, the residents of our school community, to feel comfortable in sharing matters of interest or concern that you might have with us. The Board President will be happy to recognize those of you who wish to speak. We would ask that you come forward and please identify yourself before presenting your thoughts.

Those items brought to the attention of the Board during this time may be taken under consideration for future response or action. (*Individual comments will be limited to three minutes.*)

As a matter of courtesy, we ask that issues related to specific School District personnel or students be brought to the attention of the Superintendent of Schools privately. Thank you for this consideration.
- VII. Superintendent Recognitions & Updates
 - Recognize Retirees
 - Good Citizen Awards
 - Charley Dubler Award
 - Cummings Nature Center Volunteers
 - Spring Athletes
 - 3rd Grade Technology Project
 - Team Sugarbee
 - Students in the Spotlight
 - Review Academic Overview
 - Business Update
 - Internal Audit
 - Review Board Financial Resolutions
 - Summer transportation
 - Thank You Eric Cotton
 - Announce 2011-2012 Student Representative to the Board
- VIII. Board of Education Reports
 - Director of Facilities
 - Administrator Reports
 - Elementary Principal Alan Moore
 - Secondary Principal Matthew Frahm
 - Director of Pupil Personnel Kristina Saucke
 - SAM/Athletic Director Paul Giovine
 - Student Representative Eric Cotton
 - WFL BOCES Board Meeting Report
 - Committee Reports
 - Policy
 - Audit
- IX. Minutes (Board Action)
 - Regular Meeting of June 1, 2011
- X. Contractual Agreement (Board Action)
 - Superintendent Contract

- XI. Business (Board Action)
- Donation
 - Approve Asbestos Abatement Project Monitoring Service
 - Library Discards
 - AV Equipment Discards
 - Organizational Meeting
- XII. Finance (Board Action)
- GASB Standard classification of fund balance for 2010-2011
 - Authorize any excess revenue to be distributed into specified reserve funds.
 - Increase cap limit for specific reserve funds.
 - Dissolution of Specific Extra-Curricular Accounts
 - Establish prices for the NCS Breakfast/Lunch Program for the 2011-12 School Year.
 - Authorize approval of change orders in an amount not to exceed \$25,000 for Phase 1A and Phase II.
- XIII. Personnel - Administrative Staff (Board Action)
- Appointment:
 - Director of Pupil Personnel for August 1, 2011 – December 30, 2011
 - Director of Pupil Personnel for January 1, 2012 – July 31, 2012
- XIV. Personnel – Instructional Staff (Board Action)
- Resignations:
 - Retirement Resignation – Elementary Teacher
 - Summer Reading Maintenance Program Teacher
 - Eliminations:
 - One 1.0 FTE Social Worker Position
 - Create a Position:
 - One 1.0 FTE School Psychologist
 - Appointments:
 - One 1.0 FTE School Psychologist
 - One 1.0 FTE Special Education Teacher
 - One 0.5 FTE Special Education Teacher
 - Summer Reading Maintenance Program Teacher
 - Certified Elementary Music Teacher Substitute
 - 2011-2012 Fall Coaches
 - 2011-2012 Extra-Curricular
- XV. Personnel – Support Staff (Board Action)
- Unpaid Leave
- XVI. Consent Agenda Items (Board Action)
- CSE & CPSE Placements
 - Student Teachers
 - Substitutes

chapter in their lives but it is also bittersweet as they have devoted the majority of their careers to the Naples Central School District and the children of our community, noting that it says a lot about them and the dedication, loyalty and service they have provided and we cannot thank them enough. Superintendent Ward then introduced the retirees as follows, thanking each for their dedication and years of service, wishing them the best of luck in their retirement:

Vera Brewer – Thirteen (13) years	Sharon Fredericks – Thirty-two (32) years
Lori Chapman – Thirty-five (35) years	Judy Kaminski – Thirty-six (36) years
Donna Evarts – Twenty-seven (27) years	Janette Lounsberry – Thirty-five (35) years

Elementary Principal Alan Moore then announced the Good Citizen Award winners, noting that the Good Citizen Awards, whose recipients were recognized at the Memorial Day ceremony, are sponsored by the American Legion and the Daughters of the American Revolution, honoring the 5th and 6th grade boy and girl who best exemplify the character traits that we look for in a good citizen:

5 th Grade American Legion Award	5 th Grade DAR Award
Griffin Brown	Lea Vangellow
6 th Grade American Legion Award	6 th Grade DAR Award
Bryce Callaghan	Caitlyn Rennoldson

Mr. Moore then announced Aysia Pompeo as the recipient of the Charley Dubler Award, an award given by Charley’s parents in memory of Charley Dubler, who died in an automobile accident in 1995. Mr. Moore noted that Charley was a friendly, outgoing fifth grade student with an adventurous spirit who was a good friend and was interested in learning, especially science and music.

Science teacher Maureen Russell then honored the student volunteers at Cummings Nature Center, noting that Maple Sugar Weekends at Cummings have been staffed for the past eight years by Naples Central School District students, and then read a letter from Mr. Dave Gotham, Director of Cummings Nature Center, which thanked the students for all of their hard work, stating the visitors commended the students on not only the quality of the information the students presented but their ability to present facts in an interesting way, also noting one retired teacher who had stated he wished he had had more students of their caliber during his teaching career. Mr. Gotham’s letter also extended their sincere congratulations and thanks for a job well done at the Nature Center, noting that the student’s willingness to learn the material for their station and give up their weekend time to teach hundreds of weekend visitors says a lot about their personal character, noting they had represented Naples Central School District very well and Cummings was very proud of their efforts. Mrs. Russell stated over two hundred and forty students in the last eight years have participated, anywhere from 7th to 12th graders, noting that she appreciates their efforts as well. Mrs. Russell presented certificates to those volunteers who were in attendance at the Board of Education meeting: Logan Page, Tate Vangellow, Josh Parrish-Junot, Luke McElwain and Ryan Davis.

Athletic Director Paul Giovine honored Spring Athletes and Coaches for their hard work, dedication and accomplishments for the spring season, also thanking their families, community members, teachers and Board of Education members for their ongoing support of Naples Athletics.

Regular Meeting

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Mr. Giovine recognized the following Spring Teams and 1st All League All Stars:

Girls Varsity Softball

Boys Varsity Tennis

Boys Varsity Baseball Team

1st Team All League All Stars

Girls Varsity Softball

Kelsey Gorcica

Victoria Rector

Anna Bennett

Boys Varsity Tennis

Ben Pulver

Cory Holton

Mr. Giovine noted this spring had been one of the wettest in history and we had a lot of game cancellations, adding the students should really be commended this year for the job they did in the midst of all those cancellations, thanking the students for all of their hard work.

Elementary Teacher Jean Becker along with Computer Lab Aide Deb Wordingham shared a special technology project by Mrs. Becker's 3rd grade class, stating that the project started in February with Mrs. Wordingham, with the students sending a little bit of information about our school to their pen pals in Washington State and the project grew and grew with the help of Mrs. Wordingham, with each of students taking their own digital photographs, recording a narration of their own work with very little editing, noting it is truly the work of the students. Mrs. Becker then presented their video project to the Board of Education, noting that their pen pals in Washington State had already received the presentation and had liked it so much that they watched it twice.

Superintendent Ward then introduced English Teacher Joelle Grifa and her nephew Daniel Hayden who presented information on Team Sugarbee who worked together to raise funds for Galisano Children's Hospital in Rochester, noting that a lot of people are touched by the Strong Children's Hospital. Daniel, supported by other members of Naples' Team Sugarbee, explained that the Stroll for Strong Kids is a way to raise money for the Galisano Children's Hospital, noting that Team Sugarbee was formed in honor of his brother Joey who was born at Galisano Children's Hospital and spent sixteen days in the NICU, however even though the doctors and nurses tried very hard, Joey passed away on June 10, 2005. Daniel explained that Sugarbee was his nickname for Joey before he was born when they didn't know if Joey would be a boy or a girl, noting that Team Sugarbee was started after he saw a commercial on TV about the Stroll for Strong Kids and thought that would be a good idea, noting that money raised is used to purchase medical equipment, medicine and research to help sick children to get better so they can go home. Daniel stated that the people making up Team Sugarbee are students from Naples Central School, North Rose Wolcott School District and friends and family, giving special recognition to Naples Seniors Jordan Hunter, Eric Cotton, Neil Schmitt and Ian Wentzel, and announcing that Secondary Principal Matthew Frahm won overall first place in the 5K run and Brenna Kunzler won in the nineteen and under category. Daniel stated that thanks to all who had participated on Team Sugarbee they were able to raise \$6,738.40 in 2011, adding that since 2006 Team Sugarbee has donated over \$30,000 to Galisano Children's Hospital. Superintendent Ward thanked Daniel for sharing his story and for including Naples in his efforts to raise money for the hospital, adding that the Naples family hopes to be a part of Team Sugarbee for years to come.

Regular Meeting

June 15, 2011

Elementary Principal Alan Moore announced the Students in the Spotlight, noting the students are chosen who consistently exhibit respect, responsibility, accountability, honesty, courtesy and tolerance:

<u>Kindergarten</u>	<u>1st Grade</u>	<u>2nd Grade</u>	<u>3rd Grade</u>
Eliza Callaghan	Kaya DeTurk	Angela Marks	Phoebe Neubauer
Taylor Dittman	Nolan Sirvent	Meaghan Gerstner	Olivia Fiero
Jamey Mull	Anna Quarterman	Alicia Livermore	Ethan Metz
Charlie Grove	Kaylee White	Chloe Halloran	Colton Smith
Madeline Barton	Wyatt Woodard	Ethan Friend	Kallyn Stekl
Kyle Casciani	Sofia Faulkner	Lexa Leach	Griffin Frazer
<u>4th Grade</u>	<u>5th Grade</u>	<u>6th Grade</u>	
Rosemary Byington	Anna Marine Dallas	Mackenzie Northrop	
Madison Santillo	Ethan DeTurk	Zachary Dormer	
Francesca Amara	Tallen Collen	Skyler Slack	
Lindsey Kugler	Alison Moore	Michaela Sheedy	
Hannah Steff	Keegan Wilk	Andrej Stegne	
Stefan Radak	Solana Low	Brianna Ferro	

Superintendent Ward shared that Graduation Rate Data was released by the State Education Department (SED) for the 2006 cohort which would have been the Class of 2010, noting that our 92% graduation rate for the Class of 2010 was excellent, adding that Naples' graduation rates are even higher than Victor's graduation rates and that was a cause for celebration, also noting that the average graduation rates for New York State are 75%.

School Business Administrator Ann O'Brien stated that the Internal Audit Tentative Risk Assessment was complete and the Audit Committee had reviewed the report, it will be reviewed and approved at the next Board of Education meeting.

Ms. O'Brien explained that there is a new accounting pronouncement out from the governmental accounting standards board called GASB 54 which will force the District to rename our fund balance accounts, noting that the board was given a full explanation regarding the new pronouncement and they would be approving a resolution which adopts the new standards and will work on a policy going forward. Ann O'Brien also stated there were three other resolutions dealing with fund balance accounts and reserve accounts which address end of fiscal year activities.

Ms. O'Brien then presented information on the suggestion that the District provide transportation for students attending the Summer Reading Program, noting that the school is required by law to transport Special Education students in the summer with 80% of those transportation costs covered by state aid. Ms. O'Brien stated that with the proposed additional transportation for students attending the Summer Reading Program the District would have to run three buses at a cost of approximately \$12,000, noting that if the District can get more students into the summer reading program it may save money over the long term in additional remediation in the future. Mrs. Ward reiterated that it would take two vehicles to cover the required transportation for Special Education students and if we offered transportation to all potential students in the summer reading program the District would need three buses. Superintendent Ward stated that if

transportation was provided an additional thirty-three students would be able to attend the summer reading program. Board discussion followed pertaining to information presented with the Board of Education agreeing to move forward with the additional transportation.

Student Representative Eric Cotton arrived at the Board of Education meeting. Superintendent Ward congratulated Eric on his service as the Student Representative to the Board of Education this year, thanking Eric for his work with the board and wishing him luck as he prepares for graduation and furthering his education at Ithaca College in the fall. Eric stated it had been a great honor to be on the Board of Education.

Superintendent Ward introduced Allison Plante as the Student Representative for the 2011-12 school year, welcoming her to the Board of Education.

Director of Facilities Steve Draxl stated the maintenance department had worked hard throughout the school year just chasing regular maintenance, doing projects such as rebuilding motors and univents; installing smart boards; doing electrical, plumbing and boiler work as well as the normal every day work. Mr. Draxl noted their department had suffered several illnesses and injuries, noting it is very hard to get substitutes for the maintenance crew, especially the night shift, and they often had to work short staffed, commending the staff for accomplishing their work even with a skeleton crew and working so well together to get things done. Mr. Draxl also stated if anyone were to follow any of their workers for a day they would be amazed at what they accomplish, and they also save the District money in many ways by doing work that would normally be hired out professionally such as installing smart boards. Mr. Draxl stated there will be a long list of items to be completed over the summer and the maintenance department will be working hard to get everything accomplished.

Superintendent Ward thanked Steve and Shawn for all of their extra work with the engineers and design crews coming in, attending numerous meetings just to prepare for the work to be done on Phase 1a this summer and the upcoming Phase II construction project.

Administrative Reports:

Elementary Principal Report:

Elementary Principal Alan Moore stated the Elementary building had held Jai Dill day on Tuesday, noting the NSA was on their fourth order of bracelets being sold in support of Jai and an assembly was held for the K through 2nd graders, presenting a video from Strong Hospital talking about Leukemia and what it meant, noting it was a nice way to help them understand what is wrong with Jai. Mr. Moore stated they had taken pictures of all the students and were making a scrap book to send to Jai to encourage him, noting the community has been very, very supportive and thanked everyone for their help.

Secondary Principal Report:

Secondary Principal Matthew Frahm stated the senior class has had a busy spring with Prom, their senior trip to New York City, the Senior Banquet, and the Senior Picnic, noting it was a special senior class this year, adding that they are a competitive and talented group and but also a very kind group and they will be missed. Mr. Frahm wished the seniors the best after graduation, noting that graduation would be held on the 25th at 1 p.m. with English Teacher Tom Mannella will be the key note speaker.

Director of Pupil Personnel Report:

Director of Pupil Personnel Kristina Saucke thanked the staff for all of their patience as it has been a very busy time, noting it has been filled with a lot of great things but they have had a lot of meetings lately, going all the way to the 22nd of June this year, adding they have had to weave in program planning meetings as well, hashing out the schedules and getting that information out to staff before they leave for the summer, thanking everyone once again for all of their hard work.

Athletic Director Report:

Athletic Director Paul Giovine stated they had started a Sports Writer's Club last year and this year the Naples Record is going to offer an annual scholarship in the amount of \$100 to a student who makes a significant contribution in the area of community journalism, noting this year's scholarship will be awarded to Ian Liebentritt, noting the Record have been very supportive of the Sports Writer's Club and has published several of their articles.

Mr. Giovine stated that some dugouts have started to go up at the Community Park, noting there will be dugouts at the Varsity and Little League fields as well, adding they hope to have them completed and ready to use in the fall. Superintendent Ward noted that the funding for the dugouts was raised by the Community Park Foundation, thanking them for their contributions.

Mr. Giovine noted that he is planning to have a section on the school website for information on youth sports schedules and booster clubs, adding it will be under the athletics tab so the community can access the information more easily.

Student Representative Report:

Student Representative Eric Cotton stated the Senior Banquet was great, noting their class is a very close group and they had spent time sharing memories all the way back to kindergarten, adding it will be sad to see them all going their separate ways, adding it was a sad but exciting feeling to be graduating.

Eric commended Mr. Frahm for coming in first at the Strong Stroll for Kids, and Brenna Kunzler as well for her win in the girls age 19 and under category.

Eric stated he was honored to have served on the Board of Education, noting it was a very educational experience and thanked the students as well for electing him to the position. Board of Education members thanked Eric for his service, commending him for his contributions throughout the year and for a job well done.

Policy Committee Report:

Board Member Gail Musnicki stated the Policy Committee has continued to review policies for updating on topics such as Comprehensive Student Attendance; Contracts for Instruction; Notification of Sex Offenders; Loaning of Instructional Computer Hardware; Textbook/Workbook; School Employee Wellness; Pest Management and Pesticide Use; Reserve Funds; Time Out Rooms and Instruction; School Conduct and Discipline; and Code of Conduct, noting there would be one more meeting this year.

Audit Committee Report:

Board Member Barbara Howard stated the Audit Committee had met that afternoon and reviewed two documents, the final report for the in depth study for Cafeteria Operations and the

Motion: Barbara Howard
2nd: Mona Sage-Cardinale

Resolved, that the Board of Education approves the following Financial resolutions as presented:

- Resolution for GASB 54

WHEREAS, effective in fiscal year 2010-2011, the Governmental Accounting Standards Board (GASB) has adopted Statement Number 54, *Fund Balance Reporting and Government Fund Type Definitions*, and

WHEREAS, GASB Statement 54 establishes the following classifications and definitions:

- **Nonspendable** – consists of assets that are inherently nonspendable in the current period either because of their form or because they must be maintained intact, including prepaid items, inventories, long-term portions of loans receivable, financial assets held for resale, and principal of endowments.
- **Restricted** – consists of amounts that are subject to externally enforceable legal purpose restrictions imposed by creditors, grantors, contributors, or laws and regulations of other governments; or through constitutional provisions or enabling legislation.
- **Committed** – consists of amounts that are subject to a purpose constraint imposed by a formal action of the government's highest level of decision making authority before the end of the fiscal year, and that require the same level of formal action to remove the constraint.
- **Assigned** – consist of amounts that are subject to a purpose constraint that represents an intended use established by the government's highest level of decision making authority, or by their designated body or official. The purpose of the assignment must be narrower than the purpose of the general fund, and in funds other than the general fund, assigned fund balance represents the residual amount of fund balance.
- **Unassigned** – represents the residual classification for the government's general fund, and could report a surplus or deficit. In funds other than the general fund, the unassigned classification should be used only to report a deficit balance resulting from overspending for specific purposes for which amounts had been restricted, committed, or assigned, and

WHEREAS, the Naples Central School District wishes to implement GASB 54, as required, beginning with the current July 1, 2010 through June 30, 2011 fiscal year, and

NOW THEREFORE BE IT RESOLVED that the purchasing agent is responsible for all the purchasing activities of the District and encumbrances at year end will now be considered assigned funds and therefore, the purchasing agent is designated as having the authority to assign amounts intended to be used for specific purposes;

AND, that the Board of Education has the authority to appropriate fund balance for the ensuing year's budget and assign fund balance for the purpose of tax reduction on an annual basis;

AND, that the Board of Education elects to expend resources, generally, from Budgetary Appropriations first. Utilization of reserve funds will be determined based on the legal appropriation of such funds which require either the Board of Education and/or the District voter approval.

AND BE IT FURTHER RESOLVED that the Board of Education refers this matter and this resolution to the District's Policy Committee, in consultation with the Audit Committee, to create a Board Policy that encompass the foregoing.

Motion: Barbara Howard

2nd: Gail Musnicki

Resolved, that the Board of Education approves the following Instructional personnel items:

Resolved that the Board of Education approves the retirement resignation of Pamela Fahy, Elementary Teacher, with regret, effective June 30, 2012.

Resolved that the Board of Education approves the resignation of Brenda Boylan, Summer Reading Maintenance Program teacher, effective June 3, 2011.

Resolved, that the Board of Education approve the elimination of the following position:

One (1) 1.0 FTE Social Worker

Resolved, that the Board of Education approve the creation of the following position:

One (1) 1.0 FTE School Psychologist

Resolved, that the Board of Education approves the appointment of Tammy Matthews, 3852 Brink Hill Road, Naples, NY 14512 to a probationary term of two years beginning on September 1, 2011 and expiring on June 30, 2013 as School Psychologist, effective September 1, 2011. The certification area and status is New York State School Psychology, Permanent. Salary for the 2011-2012 school year will be Step 25 - Masters plus 60 credits. This appointment is in accordance with and subject to Education Law, the regulations of the Commissioner of Education, and the by-laws of the Board of Education.

Resolved, that the Board of Education appoints Brenda L. Boylan, 5334 Sunflower Drive, Canandaigua, NY 14424 to a probationary term of two years beginning on September 1, 2011 and expiring on June 30, 2013 as Special Education teacher, effective September 1, 2011. The certification area and status is Nursery, Kindergarten & Grades 1-6, Permanent; and Special Education, Permanent. Salary for the 2011-2012 school year will be Step 16 of the 2011-2012 Distribution Schedule – Masters. This appointment is in accordance with and subject to Education Law, the regulations of the Commissioner of Education, and the by-laws of the Board of Education.

Resolved, that the Board of Education approves the appointment of Melinda A. Wood, 736 Lake Road, Middlesex, New York 14507 to a probationary term of three years beginning on September 1, 2011 and expiring on June 30, 2014 as a Special Education teacher 0.50 FTE, effective September 1, 2011. The certification area and status is Childhood Education (Grades 1-6), Initial with Mathematics Extension (Grades 7-9). Salary for the 2011-2012 school year will be Step 2 - Masters. This appointment is in accordance with and subject to Education Law, the regulations of the Commissioner of Education, and the by-laws of the Board of Education.

The following is hereby appointed as Regular Classroom Summer Reading Maintenance Program Teacher, salary as per negotiated agreement:

Maureen Russell

Resolved, that the Board of Education approves the appointment of Keryn Shaver, 207 Granger Road, Wayland, New York 14572, as Substitute teacher, Music, effective September 1, 2011 – September 30, 2011. The certification area and status is Music, Permanent. Salary for the 2011-2012 school year will be Step 1 of the 2011-2012 Distribution Schedule – Bachelors. This appointment is in accordance with and subject to Education Law, the regulations of the Commissioner of Education, and the by-laws of the Board of Education.

