

**BOARD MEETING:** Regular  
**DATE:** Wednesday, September 22, 2010  
**TIME:** 6:30 p.m.  
**PLACE:** Naples Elementary School Cafeteria

- I. Meeting Called to Order
- II. Roll Call
- III. Adopt the Agenda of the Regular Meeting of September 22, 2010 (Board Action)
- IV. Executive Session (Board Action)
  - Employment History of a particular person(s)
- V. Pledge of Allegiance
- VI. Public Comments: The Board of Education invites you, the residents of our school community, to feel comfortable in sharing matters of interest or concern that you might have with us. The Board President will be happy to recognize those of you who wish to speak. We would ask that you come forward and please identify yourself before presenting your thoughts.  
Those items brought to the attention of the Board during this time may be taken under consideration for future response or action. (*Individual comments will be limited to three minutes.*)  
As a matter of courtesy, we ask that issues related to specific School District personnel or students be brought to the attention of the Superintendent of Schools privately. Thank you for this consideration.
- VII. Superintendent Recognitions & Updates
  - George Kotlik – Student Author
  - RtI UPK-6
  - Open Computer Labs
  - Compile questions for WFL BOCES President Dr. Marinelli’s visit
  - Business Updates
- VIII. Board Reports
  - Administrative Reports
  - Internal Claims Auditor
  - Policy Committee
  - Keith Swank & Barbara Howard – NYSSBA Workshop
- IX. Capital Project (Board Action)
  - SEQR Resolution
  - Authorization to expend remainder of Phase I Capital Project Fund
  - Approval of contract with SEI Design Group
- X. Personnel (Board Action)
  - Instructional
    - Appointments:  
Tenure
  - Support
    - Appointments:  
Bus Driver  
Monitor
- XI. Contractual Agreements (Board Action)
  - Confidential Employee Handbook
  - Memorandum of Agreement - Confidential Employees: Steve Draxl, Linda Burke & Pam Claes
  - Memorandum of Agreement - CSEA: Support Staff Summer Hours
- XII. Business/Finance (Board Action)
  - Dissolution of Specific Extra-Curricular Accounts
- XIV. Consent Agenda Items (Board Action)
  - Student Teachers
  - Substitutes
  - CSE/CPSE Recommendations

**Regular Meeting**

**September 22, 2010**

Minutes of a Regular Meeting of the Board of Education of Naples Central School held on Wednesday, September 22, 2010 at 6:30 p.m. in the Naples Elementary Cafeteria.

Members Present: Michael Boggs – Arrived at 6:35 p.m.     John Murphy – Arrived at 6:40 p.m.  
                          Joseph Callaghan – Arrived at 7:00 p.m.     Gail Musnicki  
                          Eric Cotton     Keith Swank  
                          Barbara Howard    Margo Ulmer  
                          William Kelly

Members Absent: Mona Sage-Cardinale

Also Present: Kimberle A. Ward, Ann O'Brien, Kristina Saucke, Alan Moore, Matthew Frahm and Pamela Jo Claes.

Guests: Diann Payne, Katie Infantino, Angela Lynk, Sharon Fredericks, Jeanne A. Black, Jean Becker, Andrew Sherwood, Karen Robinson, Jim Jarvie, Dan Robinson, Christine Arsenault, Dahl Schultz, Shirley Riffle, Laurie O'Brien, Judy DiRaddo, Michelle Smith, Linda Burke, Pauline Preston, Deborah Allison, and Ellen Aymerich.

A quorum being present, the meeting was called to order at 6:33 p.m. by Board President Keith Swank.

**Motion:**         **Barbara Howard**  
**2<sup>nd</sup>:**             **Gail Musnicki**

Resolved, that the Board of Education approves the agenda of the Regular Meeting of September 22, 2010 as presented.

**Voting Yes: 5     Motion Carried**  
**Voting No: 0**

Approval:  
Agenda –  
Regular  
Meeting of  
9/22/10

**Motion:**         **Barbara Howard**  
**2<sup>nd</sup>:**             **Margo Ulmer**

Resolved, that the Board of Education shall adjourn from Regular to Executive Session at 6:34 p.m. for the following purpose:

- The employment history of a particular person or persons.
- To discuss legal advice from our attorney, which is made privileged by law.

**Voting Yes: 5     Motion Carried**  
**Voting No: 0**

Executive  
Session

Time out of closed session: 7:00 p.m.

Public Comment: None

Superintendent Recognitions/Updates:

Superintendent Ward stated the Board of Education is moving their meetings around a little bit to recognize and show appreciation for staff in each of our departments and buildings, adding that they were recognizing the Elementary staff that evening, and asked Elementary Principal Alan Moore to introduce those Elementary staff in attendance. Mr. Moore introduced staff members

Robert Birdsall, Karen Robinson, Pauline Preston, Ellen Aymerich, Sharon Fredericks, Angela Lynk, Katie Infantino, Jeanne Black, Jean Becker, Christine Arsenault, Shirley Riffle, Diann Payne, Michelle Smith and Laurie O'Brien, expressing his appreciation for all of their hard work and dedication to the students.

Superintendent Ward introduced High School student George Kotlik, announcing that George has written and published his own book. Secondary Principal Matthew Frahm commending George for his accomplishments, adding there will be an article in the Naples Record and information posted on the school web site regarding George's book. George thanked the Board of Education for inviting him and talked about the writing process, thanking his parents for their support and noting that his teacher Mr. Nicholas Leone had been an encouragement and support throughout the experience, adding he appreciated the kind recognition everyone has shown for his first project and stating he looks forward to the opportunity to further pursue his passion for writing.

Superintendent Ward stated the school had held a substitute employees' information night where they talked about the rolls that substitutes play in our district in terms of spending time with our children and having an impact on learning every day that they step into our buildings. Mrs. Ward then commented that George Kotlik had done somewhat of a dedication to one of our substitute teachers in his book and asked George to speak about it. George stated that Mrs. Smith is a substitute in the High School and she had also shown a lot of support for his book and he had wanted to thank her as well. Superintendent Ward stated she felt that says a lot about substitutes and the roll that they play in our school and certainly the impact they have on our children each and every day.

Superintendent Ward announced the school has been working with Community members and a team of teachers on the Backpack program, adding they were pleased to say the first twelve backpacks went home on Friday, commenting that the program has been a huge success and they hope the program will continue to grow and help service our students. Mrs. Ward thanked Mr. Moore, Katie, Kelly, and members of our community from school and outside of school for helping with the backpack program.

Director of Pupil Personnel Kristina Saucke and Elementary Principal Alan Moore presented information pertaining to the Response to Intervention program (RTI) and DIBELS assessment, explaining the school is required to screen our children early; identify students who are at risk on a school wide basis; provide intensive support; and monitor student progress for every student, adding that RTI responds to the needs of all students and intervening to support them whether they are struggling or in need of enrichment.

Superintendent Ward stated the school is gathering data pertaining to student access to the internet and the possibility of opening computer access to the community after school hours, stating they are looking at the questions of how to staff it, where we might budget it, concerns among the staff, etc., and asked for board direction. Board President Keith Swank stated the school should wait until they have finished gathering information before making a decision.

Superintendent Ward asked the board to suggest questions for Dr. Marinelli's visit in November. Board Member Margo Ulmer requested an overview of the Wayne County study and some background as to how the WFL schools will proceed regarding the regional High School study. Board Member Joseph Callaghan asked Superintendent Ward to explain to the public what a regional High School would entail. Superintendent Ward explained that they are not talking in terms of school districts merging but consolidating services that many of the small district might be able to offer, thus allowing each district more opportunities for grades 9-12 and it would not affect the Elementary school, adding that it would be a feasibility study for a Regional High School in terms of locations of school districts, and offerings they have in terms of consolidating services.

Board President Keith Swank requested an update on the New Visions Program and information on what the most popular vocational programs are. Mr. Swank suggested that the board members e-mail any further suggestions to Superintendent Ward.

Superintendent Ward asked the Board of Education if they were interested in Dr. Marinelli giving the board an overview on the jobs bill funding and RTTT funding. The board stated they would be interested in hearing a presentation on those topics.

School Business Administrator Ann O'Brien presented an update on state aid, reporting that the state will be taking some aid away from the district in two ways:

1. Taking out .67% of our state aid which will amount to about \$38,614
2. The state will decrease our STAR reimbursement by 1.1%, which will total about \$9,951

Ms. O'Brien stated that we will have a better idea of what the final aid numbers will be in November, and recommended the Board of Education look at the budget more closely at that time. Superintendent Ward noted that the state had cautioned the school districts to be prepared from anywhere between 0 and 1% additional reduction in aid, adding it is very unpredictable at the state level and we should be prepared for delays in state aid, or perhaps further reductions at mid-year or the end of the year. Ms. O'Brien added that on a positive note, State Education Department had acknowledged our estimated transportation aid was incorrect and the estimate should be corrected when we receive our final reports in November.

School Business Administrator Ann O'Brien introduced Transportation Supervisor Rocky Dean. Mr. Dean requested that the school board give a recommendation to go for voter approval on the purchase of two buses so that he may place orders pending voter approval for two 65-passenger buses to replace two ten year old buses we currently have, adding if the school places the orders now it will save the school around \$11,000. Mr. Dean explained that he would be able to sign up to reserve the buses with a tentative agreement which would hold the buses at their current price pending voter approval in the spring. Board Member Barbara Howard stated this would maintain the school's regular bus replacement schedule and the board agreed to move forward with the plan as it would save the district money.

#### Reports:

Director of Pupil Personnel Kristina Saucke stated her main focus for the night had been to talk about the RTI plan, adding it had been a very busy start to the school year and thanked the Elementary staff for their time and energy, stating that the reading teachers and Brian Meteyer had been wonderful in getting their plan going and off the ground.

Elementary Principal Alan Moore stated he would echo what Ms. Saucke had said, adding the school has a lot of new initiatives and people have been working very hard and staying late, trying to figure out how to make it all work for our students. Mr. Moore stated they were also working on the grade book initiative, adding they had some work to do in that area to figure out what that will look like at the Elementary level. Mr. Moore also mentioned the Elementary school would be looking at a character trait every month, which they feel strongly about, adding that respect was the current character trait for the month.

Secondary Principal Matthew Frahm thanked student George Kotlik for attending the Board of Education and talking to the board about his book. Mr. Frahm stated the High School was off to a strong start, attributing that to the positive tone set by the current senior class, and their leadership, adding that senior class representatives Eric Cotton, Anna Bennett and Joe Kickbush had met with him regarding senior class issues including senior privileges. Mr. Frahm stated they had had a productive and mature discussion talking about senior privileges and how they would like to shape that this year, adding that as part of the college and career readiness the seniors should be given a little more freedom and responsibility their senior year in High School. Mr. Frahm stated they had come out with a plan which would set parameters for eligibility for senior privileges such as a minimum grade point average and required community service that would be taken to staff and students.

Policy Committee Report: The Policy Committee met on September 20<sup>th</sup> with Board Members Gail Musnicki, Mona Sage-Cardinale, Margo Ulmer, Keith Swank and Superintendent Ward to discuss Policy 7220 – Graduation Requirements; Policy #7221 – Early Graduation; and Policy #7223 – Participation in High School Graduation. They will be discussing Policies #4850 – Animals in Schools; #7000 – Make-up credit for High School students; #5000 – Pest Management and Pesticide Usage; and #5511 – Reserve Funds at their next meeting on October 18, 2010 at 3:30 p.m. in the District Office.

1<sup>st</sup> Vice President Barbara Howard presented an overview of the Board Officers Academy, attended by her and Board President Keith Swank, stating the conference presented information on leadership and ways to be flexible as well as setting meaningful goals, commenting that she felt the Board of Education is doing a good job at setting goals. Mrs. Howard stated that the conference also presented information on making data driven decisions and relating data to board goals.

**Motion: Barbara Howard**

**2<sup>nd</sup>: Michael Boggs**

Resolved, that the Board of Education approves the minutes of the following meeting(s):  
Regular Meeting of September 8, 2010

**Voting Yes: 8**

**Motion Carried**

**Voting No: 0**

Approval: Minutes – Regular Meeting of 9/8/10
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Approval:  
SEQR  
Resolution  
; Phase I  
Capital  
Project  
Fund;  
SEI  
Contract

**Motion: Barbara Howard**

**2<sup>nd</sup>: Michael Boggs**

Resolved, that the Board of Education approves the following resolutions:

WHEREAS, the Board of Education of the Naples Central School District (the “District”) has considered the impacts to the environment of following Scope of Work to be completed at the District’s elementary school:

Relocation of the existing play scape and creation of five tennis courts, renovations, upgrades and improvements at the elementary school and the middle school/high school to include heating, ventilation and mechanical/electrical improvements.

WHEREAS, the Board has reviewed the scope of the project and has further received and considered the advice of its architects with respect to the potential for environmental impacts resulting from the proposed action; and

WHEREAS, the Board has reviewed the Proposed Action with respect to the Type II criteria set forth in 6 NYCRR part 617.5(c), now therefore;

BE IT RESOLVED, by the Board of Education as follows:

1. The Proposed Action, does not exceed thresholds established under 6 NYCRR Part 617, of the State Environmental Quality Review Act, (SEQRA).
2. The Board hereby determines the Proposed Action is a Type II action in accordance with the SEQRA regulations, specifically, routine activities of educational institutions, including expansion of existing facilities by less than 10,000 square feet of gross floor area.
3. No further review of the Proposed Action is required under SEQRA.
4. The scope of work which includes the relocation of the existing play scape and creation of five tennis courts is hereby approved.

WHEREAS, the Board of Education of the Naples Central School District has a balance remaining in its Phase 1 Capital Project Fund estimated at approximately \$1,350,000; and

WHEREAS, the Board desires to use the remaining funds for reconstruction of its existing buildings, relocation of the elementary playground, and creation of tennis courts;

BE IT RESOLVED, by the Board of Education as follows: An amount not to exceed \$1,350,000 is authorized to be expended for the reconstruction of existing buildings, relocation of the elementary playground, and creation of tennis courts in a capital construction project.

Resolved, that the Board of Education at its regular meeting of September 22, 2010 does hereby enter into a contract (as attached) with SEI Design Group, 224 Mill Street, Rochester, New York 14614.

**Voting Yes: 8**  
**Voting No: 0**

**Motion Carried**

Motion: Barbara Howard  
2<sup>nd</sup>: Gail Musnicki

Resolved, that the Board of Education approves the following personnel items:

Instructional:

Resolved, that the Board of Education appoints Anneshia VanBortel, 5260 County Road 33, Canandaigua, NY 14424 to Tenure Special Education Teacher, effective October 6, 2010. The certification area and status is Students with Disabilities - Grades 7-12 – Biology, Initial; Students with Disabilities Grades 1-6, Initial; Biology 7-12, Provisional; Pre-K - 6 & Biology - General Science 7-9 Ext., Initial. This appointment is in accordance with and subject to Education Law, the regulations of the Commissioner of Education, and the by-laws of the Board of Education.

Support:

Resolved, that the Board of Education appoints Robert North, 7162 Eelpot Road, Naples, NY 14512 as School Bus Driver, effective September 23, 2010 at \$16.97 per trip.

Resolved, that the Board of Education appoints Jill Hotelling, 4710 West Avenue, Middlesex, NY 14507 as School Monitor, Part Time, effective September 23, 2010 at \$8.30 per hour.

**Voting Yes: 8                              Motion Carried**  
**Voting No: 0**

Approval:  
Appts:  
Tenure  
Appt –  
VanBortel,  
A. effective  
10/6/10;  
Bus Driver,  
North, R.  
effective  
9/23/10;  
School  
Monitor,  
Hotelling,  
J., effective  
9/23/10

Motion: Margo Ulmer  
2<sup>nd</sup>: Barbara Howard

Resolved, that the Board of Education approves the following Contractual Agreements:

Resolved, that the Board of Education approves the negotiated Confidential Employee Handbook between the Superintendent and the Confidential Employees’ Unit for the time period of July 1, 2010 through June 30, 2013.

Resolved, that the Naples Central School District Board of Education does hereby approve the Memorandum of Agreement between District employees Pam Claes, Linda Burke and Steven Draxl.

Be it further resolved that, the Naples Central School District Board of Education does hereby approve the funding necessary to implement this agreement.

Resolved, that the Board of Education approves the amended Memorandum of Agreement between the Naples Civil Service Employees’ Association and the Naples Central School District for the purpose of establishing the compensation to be paid to certain bargaining unit members who work over the summer.

**Voting Yes: 8                              Motion Carried**  
**Voting No: 0**

Approval:  
Contractual  
Agreement:  
Conf  
Employee  
Handbook;  
MOA –  
Claes,  
Burke &  
Draxl;  
MOA –  
CSEA re  
summer  
work rates

Motion: Barbara Howard  
2<sup>nd</sup>: Gail Musnicki

Resolved, that the Board of Education approves the closing of the following inactive Student Activities Accounts and authorization is given for the transfer of any remaining balance to the Student Council Account:

<u>Name of Account</u>	<u>Ending Balance</u>	<u>Name of Account</u>	<u>Ending Balance</u>
Class of 2005	\$1.66	Fashion Design Club	\$0.02
Class of 2006	\$2.62	Girls Tennis Team	\$0.01
Class of 2007	\$1.33	High School Band	\$6.24
Class of 2008	\$0.85	Lifeskills Club	\$0.04
Drama Club	\$0.27		

**Voting Yes: 8                              Motion Carried**  
**Voting No: 0**

Approval:  
Close  
Inactive  
Student  
Activities  
Accounts

**Motion:** Barbara Howard  
**2<sup>nd</sup>:** Michael Boggs

Resolved, that the Board of Education, upon the recommendation of Superintendent Kimberle A. Ward, approves the following Consent Agenda Items:

a. Resolved, that the Board of Education hereby approves the following Student Teachers:

<u>Name</u>	<u>Position</u>	<u>Address</u>
Emmalee Pearce	Student Teacher	64 East Galewood Drive, Wilson, NY 14172
Joseph Olgin	Student Teacher	4395 Route 14, Lyons, NY 14489

b. Resolved, that the Board of Education hereby approves the following list of Substitutes – New Appointments:

<u>Name</u>	<u>Position</u>	<u>Address</u>
Emmalee Pearce	Teacher	64 East Galewood Drive, Wilson, NY 14172
Gretchen Pulver	Teacher	8216 Garlinghouse Road, Naples, NY 14512
Joseph Olgin	Teacher	4395 Route 14, Lyons, NY 14489
Beth Sweetwood	Teacher	PO Box 213, Cohocton, New York 14826
Janice Pridmore	Teacher Aide	9 James Street, Naples, NY 14512
Antone Olney	Cleaner	7884 Gulick Road, Naples, NY 14512
Shirley Riffle	Cleaner	PO Box 494, Naples, NY 14512

c. Resolved, that the Board of Education approves student placements as per the recommendations of the Committee on Special Education and the Committee on Preschool Special Education.

**Voting Yes: 8**  
**Voting No: 0**

**Motion Carried**

**Motion:** Gail Musnicki  
**2<sup>nd</sup>:** Barbara Howard

There being no further business, the Regular Meeting of September 22, 2010 is hereby adjourned at 8:13 p.m.

**Voting Yes: 8**  
**Voting No: 0**

**Motion Carried**

Dated this 22<sup>nd</sup> day of September, 2010

Pamela Jo Claes  
District Clerk

Approval:  
Consent  
Agenda:  
Student  
Teachers  
– Pearce,  
E., Olgin,  
J;  
Substitute  
Teachers  
– Pearce,  
E.,  
Pulver, G.  
Olgin, J.,  
Sweetwo  
od, B.;  
Teacher  
Aide -  
Pridmore,  
J.;  
Cleaner  
– Olney,  
A., Riffle,  
S.