

NAPLES CENTRAL SCHOOL DISTRICT
Timeline for Preparation of the 2017-2018 Budget

October 17, 2016	Budget Committee Meeting 4:30 p.m.
November 16, 2016	Budget Committee Meeting 4:30 p.m. Regular Board Meeting at High School Cafeteria 7:00 p.m.
December 1, 2016	Budget development information distributed to administrators and staff
December 1 – January 15	Development of building and department budgets
December 21, 2016	Budget Committee Meeting 4:30 p.m. Regular Board Meeting at High School Cafeteria 7:00 p.m.
January 18, 2017	Budget Committee Meeting 4:30 p.m. Regular Board Meeting at High School Cafeteria 7:00 p.m. Review of Anticipated Revenues
February 10, 2017	Draft of building level and department budgets due to business office
February 15, 2017	Budget Committee Meeting 4:30 p.m. Regular Board Meeting at High School Cafeteria 7:00 p.m. Budget Presentation
March 1, 2017	Tax Levy Limit Calculation submitted to the NYS Office of the State Comptroller
March 17, 2017	Petitions available for Board of Education Candidates from the District Clerk
March 29, 2017	Budget Committee Meeting 4:30 p.m. Regular Board Meeting at High School Cafeteria 7:00 p.m.
April 1, 2017	Publication of First Legal Notice of District Budget Hearing, Vote, and Election
April 5, 2017	Tentative Budget Committee Meeting – Final Review of Budget 4:00 p.m.
April 12, 2017	Regular Board Meeting at High School Cafeteria 7:00 p.m. – Tentative Budget Adoption Board Budget Discussion & Final Review of Budget
April 17, 2017	Petitions to run for Board of Education must be filed by 5:00 p.m.
April 22, 2017	Property Tax Report Card submission due date
May 2, 2017	Copies of proposed budget available at all district buildings (legal obligation – 14 days before vote)
May 3, 2017	District Budget Hearing at Naples High School Cafeteria, 6:00 p.m. Regular Board Meeting at High School Cafeteria 7:00 p.m.
May 1 - 16, 2017	Publish and present proposed budget and brochure
May 4, 2017	Deadline for mailing “Budget Notice”
May 16, 2017	Community Vote on budget and members of the Board of Education

Board of Education approved: 09-21-16