

BOARD MEETING: Special
DATE: Wednesday, April 25, 2018
TIME: 8:15 a.m.
PLACE: Naples High School – District Office

- I. Meeting Called to Order
- II. Roll Call
- III. Adopt the Agenda of the Special Meeting of April 25, 2018 (Board Action)
- IV. Pledge of Allegiance
- V. WFL BOCES Board of Education Candidates (Board Action)
- VI. 2018-2019 WFL BOCES Administrative Budget (Board Action)
- VII. Adjournment (Board Action)

Special Meeting

April 25, 2018

Minutes of a Special Meeting of the Board of Education of Naples Central School held on Wednesday, April 25, 2018 at 8:16 a.m. in the Naples High School – District Office.

Members Present: Joseph Callaghan Kelley Louthan
Brent Gerstner Maura Sullivan
Jacob Hall

Members Absent: Robert Brautigam Carter Chapman
Thomas Hawks Gail Musnicki

Also Present: Matthew Frahm and Pamela Jo Claes

A quorum being present, the meeting was called to order at 8:16 a.m. by Board President Jacob Hall.

Motion: Joseph Callaghan
2nd: Brent Gerstner

Resolved, that the Board of Education approves the agenda of the Special Meeting of April 25, 2018 as presented.

Voting Yes: 5 Motion Carried
Voting No: 0
Abstain: 0

Discussion was held pertaining to the individual qualifications of the Wayne-Finger Lakes BOCES Board Candidates.

Motion: Maura Sullivan
2nd: Joseph Callaghan

The Board of Education of the Naples Central School District cast one vote for OJ Sahler to a seat on the Wayne-Finger Lakes BOCES Board for a three-year term effective July 1, 2018.

Voting Yes: 5 Motion Carried
Voting No: 0
Abstain: 0

Motion: Brent Gerstner
2nd: Kelley Louthan

The Board of Education of the Naples Central School District cast one vote for Lynn Gay to a seat on the Wayne-Finger Lakes BOCES Board for a three-year term effective July 1, 2018.

Voting Yes: 5 Motion Carried
Voting No: 0
Abstain: 0

Motion: Brent Gerstner
2nd: Kelley Louthan

The Board of Education of the Naples Central School District cast one vote for Pamela Pendleton to a seat on the Wayne-Finger Lakes BOCES Board for a three-year term effective July 1, 2018.

Voting Yes: 5 Motion Carried
Voting No: 0
Abstain: 0

Special Meeting

April 25, 2018

Motion: Maura Sullivan
2nd: Joseph Callaghan

The Board of Education of the Naples Central School District, at its April 26, 2017 meeting, approved the 2018-2019 tentative administrative budget (Part 1) of the Wayne-Finger Lakes Board of Cooperative Educational Services in the amount of \$3,363,755.00.

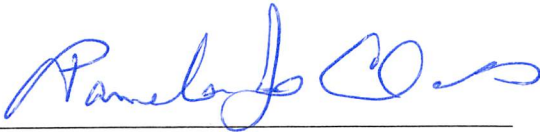
Voting Yes: 5 Motion Carried
Voting No: 0
Abstain: 0

Motion: Maura Sullivan
2nd: Brent Gerstner

There being no further business, the Special Meeting of April 25, 2018 is hereby adjourned at 8:23 a.m.

Voting Yes: 5 Motion Carried
Voting No: 0
Abstain: 0

Dated this 25th day of April, 2018



Pamela Jo Claes, Deputy District Clerk



WAYNE - FINGER LAKES
Board of Cooperative Educational Services

Annual Meeting
2018-2019

www.wflboces.org



Making Success possible

Patricia Schlenker - Honeoye Central
Instructor - David Damico

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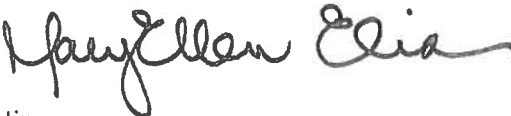


THE STATE EDUCATION DEPARTMENT / THE UNIVERSITY OF THE STATE OF NEW YORK

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March 2018

TO: Members of the Cooperative Boards of New York State
FROM: MaryEllen Elia 
SUBJECT: Your Annual Meeting

I wish to express my appreciation for the work that you do and for the important contributions you make on a daily basis for the students throughout the State of New York. The Board of Regents, the Department and I continue to see the impact of your dedication, hard work, and leadership to improving the opportunities for all of our students.

Your commitment to the work relating to the minimum instruction requirement for State Aid and your lead on the 180-day regional meetings held last fall were instrumental in collecting stakeholder feedback. This feedback was used in drafting proposed amendments to regulations that will provide districts with more flexibility in establishing their school calendars, while maintaining the current minimum amount of instructional time. I greatly appreciate your leadership and commitment to our students and I am confident that by working together, we can continue to meet the needs of our students as they head towards a 21st century future.

As we look to the year ahead, I will continue to rely on the District Superintendents to lead the efforts of change and opportunity in each of our regions and communities. The Department will continue to work collaboratively with you on the implementation of the State's ESSA plan and the rollout of the Next Generation Learning Standards. We will continue to be required to think differently about how we organize ourselves and how to provide the best possible opportunities for our students so that each of them, regardless of race, class or zip code, has every chance of being college, career and future ready.

In closing, please know that I am proud of my association with your BOCES organizations and your work on behalf of your component districts. Thank you for your professionalism and your dedication to the work you do each and every day for our students. I look forward to continuing to work alongside of you over the coming year.



April 2, 2018

Dear Colleagues – Save the Date!

This year, the Wayne-Finger Lakes BOCES **Annual Meeting** will be held Thursday, April 12, 2018 at The Conference Center at Wayne-Finger Lakes BOCES in Newark, New York beginning at 6:30 p.m. Please accept this as my personal invitation with the hope you can attend.

Save the Date!

WAYNE-FINGER LAKES BOCES
2018 ANNUAL MEETING &
ADMINISTRATIVE BUDGET PRESENTATION

**THURSDAY
APRIL 12, 2018**

- Talk to W-FL BOCES Board of Education representatives
- Meet our students
- Learn about our services and programs
- Enjoy food prepared by our Culinary Arts students

The Annual Meeting will be held Thursday evening at The Conference Center at Wayne-Finger Lakes BOCES.

Wayne-Finger Lakes BOCES - Making Success Possible



This year, we are excited to follow a new meeting format. In addition to a review of our proposed 2018-2019 budget, there will be an opportunity for you to speak with W-FL BOCES Board of Education members, learn about our services and programs, and participate in hands-on demonstrations prepared especially for you by our students!

Your BOCES looks forward to a full and productive collaboration with you and your district. We have accomplished many great things this year, but there is still much to be done. Together, we can go farther, more effectively and creatively, into the future.

Sincerely,

O.J. Sahler, President
W-FL BOCES Board of Education

**47th Annual Meeting Agenda
Minutes of Annual Meeting, 4/3/17
General Fund Annual Treasurer's Report**

Wayne-Finger Lakes Board of Cooperative Educational Services
47th ANNUAL MEETING AGENDA
6:30 PM
April 12, 2018

1. Welcome – O.J. Sahler, Board President
2. Pledge of Allegiance
3. Introduction of BOCES Board Members – O.J. Sahler
4. Approval of the Minutes of Annual Meeting of April 3, 2017 – O.J. Sahler
5. Approval of Treasurer's Report – O.J. Sahler
6. BOCES Board President Comments – O.J. Sahler
7. Introduction of and Comments by Candidates for BOCES Board – O.J. Sahler
8. Review of Component District Voting Procedures on BOCES Administrative Budget and Election of BOCES Board Candidates – O.J. Sahler
9. Review of Proposed Administration and Program Budgets for 2018-2019 - Scott Bischooping, Deputy Superintendent and Keith Henry, Assistant Superintendent for Administration
10. Question and Answer Period – O.J. Sahler
11. Adjournment

WAYNE-FINGER LAKES BOARD OF COOPERATIVE EDUCATIONAL SERVICES
Empire Room – The Conference Center
131 Drumlin Court, Newark, New York 14513

ANNUAL MEETING, MONDAY, APRIL 3, 2017

The forty-sixth Annual Meeting of the Wayne-Finger Lakes Board of Cooperative Educational Services, Sole Supervisory District, Ontario, Seneca, Yates, Cayuga and Wayne Counties, was held Monday evening, April 3, 2017, at the Conference Center, Empire Conference Room, Newark, New York. President Sahler called the meeting to order at 7:01 PM.

Board Members Present: Jeanne Durfee, Michael Ellis, Lynn Gay, Terrie Meyn, Anne Morgan, Phil Rose, O.J. Sahler, and Nancy Scher

Board Members Absent: Joe McNamara

Others present: W-FL Staff – Scott Bischooping, Bonnie Lindsay, Keith Henry, Marla Iverson, Quinn Smith, Erin Fairben, Michele Sullivan, Jessica Sheridan, Shannon Marshall, Cynthia Murray, Donna Arno, Dan Healy, Julie Harrington, Craig Logan, and Kim Bianeli; Student Speakers: Grace Bartle from Bloomfield CSD and Broc Nolan from Dundee CSD; Superintendents: Kelly Houck (Dundee), and Mike Midey (Bloomfield); Guests: Tim Delucia (Victor Board Member), David Landon (Palmyra-Macedon Board Member); Margo Ulmer (Naples Board Member)

1. Welcome

O.J. Sahler, President of the W-FL BOCES Board of Education, gave a welcome.

2. Pledge of Allegiance

President Sahler led the pledge of allegiance.

3. Introduction of BOCES Board Members

President Sahler thanked the Board for their hard work, and introduced members of the BOCES Board.

4. Student Speakers

Students spoke on the value of BOCES Programs and what their experience has meant to them personally.

Dan Healy, Principal at Finger Lakes Secondary School, introduced our first student speaker:

- Broc Nolan, a student from Dundee Central School District who was in two of our programs: FLSS and FLTCC Culinary Arts

Craig Logan, Principal at Wayne Technical and Career Center, introduced our second student speaker:

- Grace Bartle, a student from Bloomfield Central School District who attends our New Vision Nursing Sciences program

Parents of both student speakers were asked by the Board President to say a few words about how the BOCES programs helped their children.

5. Approval of the Minutes of the Annual Meeting of April 12, 2016

A motion was made by Mr. Ellis and seconded by Ms. Gay to approve the minutes of the Annual Meeting of April 12, 2016, as written.

The motion was carried by a vote of 8-yes, 0-no.

6. Approval of Treasurer's Report

Minutes of the Annual Meeting – April 3, 2017 (unofficial)

A motion was made by Ms. Morgan and seconded by Ms. Meyn to approve the Annual Treasurer’s Report as presented.

Wayne - Finger Lakes BOCES
GENERAL FUND

ANNUAL TREASURER'S REPORT
July 1, 2016 - February 28, 2017

Beginning Balance, July 1, 2016	\$9,602,973.23
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Receipts	
A. State Aid (Net)	12,522,811.65
B. Payments from Schools and other BOCES	74,239,309.83
C. Other Local Revenue	7,843,359.36
D. Return of Investments	0.00
E. Revenue Anticipation Note (RAN)	4,700,000.00
Total Receipts	\$99,305,480.84

Disbursements	
A. State Aid (Gross)	19,084,507.90
B. Surplus Distribution	0.00
C. Appropriation Expense	72,442,384.83
D. Investments	0.00
E. Other Disbursements	4,135,554.42
F. Revenue Anticipation Note (RAN)	4,700,000.00
Total Disbursements	\$100,362,447.15

Ending Balance, February 28, 2017	\$8,546,006.92
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Balance on Bank Statement, February 28, 2017	\$10,038,710.92
Less, Outstanding Checks	1,492,704.00
Balance on Hand, February 28, 2017	\$8,546,006.92

Cash Balance, February 28, 2017	
Balance on Hand	\$8,546,006.92
Investments	0.00
B.O.A. Ckg/B.O.A. Sav/Chase MMA	1,235,723.43
Total Cash Balance	\$9,781,730.35

Minutes of the Annual Meeting – April 3, 2017 (unofficial)

The motion was carried by a vote of 8-yes, 0-no.

7. BOCES Board President Comments

O.J. Sahler, Board President, addressed the audience. She highlighted this year's events that took place at the board meetings: educational presentations such as an update of the PTECH program and an overview of Therapeutic Crisis Intervention (TCI); retirement and tenure celebrations; and other recognitions. She extended sincere thanks to staff, faculty, administrators, and our component districts for a very successful year.

8. Introduction of and Comments by Candidates for BOCES Board

President Sahler introduced the candidates running for election on the BOCES Board: Nancy Scher (Penn Yan); Anne Morgan (Romulus) and Michael Ellis (Geneva) who commented on why they are seeking to serve on the BOCES board.

9. Review of Component District Voting Procedures on BOCES Administrative Budget and Election of BOCES Board Candidates

President Sahler highlighted voting procedures. Component district boards vote on April 26, 2017 for 3 board candidates and the administrative budget (Part 1), single component district vote cast regarding BOCES administrative budget, majority of the twenty-five component districts voting must be positive votes; if defeated, BOCES to submit previous year's administration budget separate from capital budget to the Commissioner for approval.

10. Review of Strategic Plan and Proposed Administrative and Program Budgets for 2017-2018

Mr. Bischooping presented the strategic plan status report and program budgets for 2017-2018.

Given the state of our economy, mandates, property tax cap, and slow growth in State aid, the BOCES Board of Education realized how important it is to be judicious in our spending while working diligently to serve students and the component districts. Our budget work for 2017-2018 is evidence of this effort and includes staffing and other cuts and the use of reserves across all budgets. On behalf of the Board and staff, I want to provide a synopsis of budget information shared at our annual meeting.

Administration – This overall budget will be 1.34% higher than the current level. The increase for the operating portion (Part 1) of this administration budget on which you will vote is 2.98%. In 1999-2000 we charged \$7 per student below the statewide average for all BOCES, but by 2010-2011 (latest figures available) the difference had grown to \$17 below the State average. The Capital and Rental portion (Part 2) of the administration budget is a zero increase and is at last year's level. By law Part 2 is not voted on by the component boards.

Career/Technical Education – This budget will be increased from 2016-17 by \$660,267 or 6.97%. The tuition increase is \$179 per student for the 2017-2018 school year.

Special Education – This budget will be decreased by 3.3% from current year. Tuitions range from an increase of 1.25% to 2.53%, based on enrollment projections. If additional students enroll beyond projections, it will drop the per student tuition cost further.

Staff Development – This preliminary budget will be an increase of \$33,488 or 2.19%. Purchases by districts of these services occur throughout the year and make budgeting uncertain.

Educational Technology Services – This budget is an increase of \$297,047 or 1.93% for 2017-2018.

Minutes of the Annual Meeting – April 3, 2017 (unofficial)

Mr. Bischooping and his staff have relied on our superintendents and their standing committees for recommendations on each of the programs, their enrollment projections and proposed budgets. Because we are your service agency, knowing our customers' program and service requirements has been essential in order to budget appropriately.

11. Question and Answer Period

No questions were asked by the audience.

12. Adjournment

President Sahler thanked everyone for coming to the meeting.

A motion was made by Mr. Ellis and seconded by Ms. Gay to adjourn the Annual Meeting at 8:01 p.m.

The motion was carried by a vote of 8-yes, 0-no.

Respectfully submitted,

Cynthia Murray
Board Clerk

Wayne - Finger Lakes BOCES
GENERAL FUND

ANNUAL TREASURER'S REPORT
July 1, 2017 - February 28, 2018

Beginning Balance, July 1, 2017	\$12,261,935.53
Receipts	
A. State Aid (Net)	16,499,141.88
B. Payments from Schools and other BOCES	77,407,418.12
C. Other Local Revenue	4,963,459.69
D. Return of Investments	0.00
E. Revenue Anticipation Note (RAN)	0.00
Total Receipts	\$98,870,019.69
Disbursements	
A. State Aid (Gross)	20,438,584.90
B. Surplus Distribution	4,351,720.57
C. Appropriation Expense	75,257,475.01
D. Investments	0.00
E. Other Disbursements	2,537,022.04
F. Revenue Anticipation Note (RAN)	0.00
Total Disbursements	\$102,584,802.52
Ending Balance, February 28, 2018	\$8,547,152.70
Balance on Bank Statement, February 28, 2018	\$9,803,496.58
Less, Outstanding Checks	1,256,343.88
Balance on Hand, February 28, 2018	\$8,547,152.70
Cash Balance, February 28, 2018	
Balance on Hand	\$8,547,152.70
Investments	0.00
B.O.A. Ckg/B.O.A. Sav/Chase MMA	1,217,187.54
Total Cash Balance	\$9,764,340.24

Introduction to Budget
Budget Overview

Distribution by Program

AN INTRODUCTION TO THE PROPOSED WAYNE-FINGER LAKES BOCES BUDGET

Introduction

At Wayne-Finger Lakes BOCES our goal is to offer quality educational programs and services at prices that are affordable and acceptable to our districts. The programs and services we offer are our districts' programs and services, and the students we serve are our districts' students. Therefore, their requirements must be articulated to BOCES by the districts who are our customers. To ensure this process runs efficiently, we rely on individual superintendents and standing committees of the 25 superintendents to make recommendations regarding budget reductions to, or enhancements for, each major program area, and to assist in the projection of program enrollments.

What will you find in the 2018-2019 Annual Meeting Book?

The 2018-2019 Annual Meeting Book includes a complete Budget Overview and the Administration Budgets, which contains two parts: Part I - Administrative Services and Part 2 – Capital/Rental, and program/services budgets including Technical and Career Education, Special Education, Staff Development/Instructional Technology and EduTech.

It is the Administrative Services portion on which component district boards of education will vote on April 25, 2018.

Conclusion

This budget document is intended to be a useful reference and resource for mutual planning. It embodies a budget process which continues to be collaborative and includes thoughtful input from component school district superintendents, staff, and board members which adds unquestionable strength to a final product owned by us all.

W-FL BOCES is looking forward to the 2018-2019 school year and to providing meaningful services characterized by the support and leadership needed to continue advancing our region in the quest for increased student performance.

Wayne-Finger Lakes BOCES
BUDGET ANALYSIS

OVERVIEW

	2016-2017 Actual Expenditure	2017-2018 Current Appropriation	2017-2018 Year-End Estimates	2018-2019 Proposed Budget	Comparison of Current to Proposed	
					\$ Change	% Change
<u>DISTRIBUTION OF EXPENSES</u>						
Other Salaries	\$44,451,802	\$47,594,594	\$47,594,594	\$49,267,602	\$1,673,007	3.52%
Employee Benefits	21,147,551	25,127,310	25,127,310	25,678,853	551,543	2.19%
Equipment	2,186,886	751,520	751,520	704,421	(47,099)	-6.27%
Supplies	1,352,770	1,294,725	1,294,725	1,263,875	(30,850)	-2.38%
Travel	237,250	343,781	343,781	341,481	(2,300)	-0.67%
Other Expense	8,938,219	8,799,965	8,799,965	8,858,924	58,959	0.67%
Conference/Inservice	152,962	203,186	203,186	189,422	(13,764)	-6.77%
Other BOCES	10,775,832	10,905,779	10,905,779	10,928,189	22,410	0.21%
Payments to School Districts	1,521,899	1,902,050	1,902,050	1,902,050	-	0.00%
Internal Services	(920,185)	(985,569)	(985,569)	(1,045,785)	(60,216)	6.11%
Interfund Transfers	1,468,752	1,680,000	1,680,000	1,575,000	(105,000)	-6.25%
Interest on Debt	29,212	27,971	27,971	27,971	-	0.00%
District Based Expenditures	26,219,287	39,677,953	39,677,953	39,677,953	-	0.00%
Rent	2,548,471	2,363,100	2,363,100	2,363,100	-	0.00%
TOTAL	\$120,110,708	\$139,686,367	\$139,686,367	\$141,733,057	\$2,046,690	1.47%
<u>DISTRIBUTION BY PROGRAM</u>						
Administrative Services	\$3,119,573	\$3,271,139	\$3,271,139	\$3,363,755	\$92,616	2.83%
Rent & Capital	3,817,223	3,863,100	3,863,100	3,863,100	-	0.00%
Technical/Career Education	9,428,745	10,236,332	10,236,332	10,448,388	212,056	2.07%
Educational Programs	1,604,810	1,854,362	1,854,362	1,970,672	116,310	6.27%
Special Education	36,433,899	38,064,934	38,064,934	39,064,903	999,969	2.60%
Itinerant Services	3,935,515	4,152,147	4,152,147	4,205,635	53,488	1.30%
Instructional Services	3,505,843	3,702,285	3,702,285	3,789,174	86,889	2.35%
Edutech	37,291,303	53,020,692	53,020,692	53,267,945	247,253	0.47%
Instruction & Staff Development	3,948,949	3,176,206	3,176,206	3,211,014	34,808	1.10%
Library Media Services	910,510	1,033,100	1,033,100	1,011,816	(21,284)	-2.06%
District & Functional Support	5,808,850	6,953,347	6,953,347	7,177,931	224,584	3.23%
Payments to Other BOCES	10,305,488	10,358,724	10,358,724	10,358,724	-	0.00%
TOTAL	\$120,110,708	\$139,686,367	\$139,686,367	\$141,733,057	\$2,046,690	1.47%
<u>SOURCE OF REVENUES</u>						
Services to Components	\$99,889,012	\$117,809,802	\$117,809,802	\$119,535,806	\$1,726,004	1.47%
Services to Other BOCES	16,291,087	17,937,841	17,937,841	18,200,777	262,936	1.47%
Miscellaneous Revenues	3,930,609	3,938,724	3,938,724	3,996,474	57,750	1.47%
TOTAL	\$120,110,708	\$139,686,367	\$139,686,367	\$141,733,057	\$2,046,690	1.47%

**Administration Budget
Executive Summary**

Distribution by Program

**2018-2019
Proposed Administration Budget
Executive Summary**

2018-2019 Administration Budget Summary

Local District impact of Parts 1 and 2 equals a 1.78% increase
Factors driving Part 1 and Part 2 of the 2018-2019 Budget

- Contractual salary increases
- Health care increases
- Significant Retirement System Cost Increases (ERS & TRS)

Salaries:	TBD
Health Insurance	4%
ERS	12%
TRS	9%
Workers Compensation	10%
Dental	5%

Part 1 (Administrative Services)

- Total Part 1 Expenditure Budget is \$3,363,755 an increase from the prior year of \$92,015 or a 2.83% increase over last year's expenditure budget. We have set the ERS and TRS contribution rates in the budget at 12% and 9% respectfully and plan to hold that rate for budgets in future years. This means we will be absorbing any retirement system contribution rate risk for future years in excess of those amounts within the proposed budget by using the ERS Reserve. The overwhelming majority of non-personnel cost budget lines have not been increased in over five years.

Part 2 (Capital/Rental)

- Total Part 2 Expenditure budget total is \$3,863,100 a zero increase from 2017-2018. This includes the five-year code compliant capital renovation plan as approved by the CSOs.

BOARD OF EDUCATION

<u>Description</u>	2016-2017	2017-2018	2017-2018	2018-2019	Comparison of	
	<u>Actual</u> <u>Expenditure</u>	<u>Current</u> <u>Appropriation</u>	<u>Year-End</u> <u>Estimates</u>	<u>Proposed</u> <u>Budget</u>	<u>Current to Proposed</u> <u>\$ Change</u>	<u>% Change</u>
SAL NON CERT	26,846	27,625	27,625	28,454	829	3.00%
SUPPLIES	2,536	5,466	5,466	5,466	-	0.00%
AUDITING SERV	32,900	45,744	45,744	45,744	-	0.00%
TRAVEL	2,692	7,000	7,000	7,000	-	0.00%
LEGAL SERVICES	60,650	32,376	32,376	32,376	-	0.00%
OTHER EXPENSE	9,615	8,511	8,511	8,511	-	0.00%
MEMBERSHIPS	36,041	35,159	35,159	35,159	-	0.00%
ADVERTISING	11,371	12,963	12,963	12,963	-	0.00%
CONFINSERVICE	11,628	10,514	10,514	18,000	7,486	71.20%
RETIRE NON CERT	4,284	3,702	3,702	3,801	99	2.67%
SOCIAL SEC	2,015	2,373	2,373	2,437	64	2.70%
HEALTH INS	8,651	11,128	11,128	11,610	482	4.34%
WKERS COMP	321	614	614	694	80	13.03%
SUB-BD OF ED	209,550	203,175	203,175	212,215	9,040	4.45%

SAL NON CERT Includes 0.5 FTE for the District Clerk/Superintendent's Secretary.

AUDITING SERV Required annual audit of General and Special Aid Funds.
Includes additional charges for the internal audit.

TRAVEL Mileage for Board Members is reimbursed according to the IRS mileage rate.

LEGAL SERVICES Includes the cost of the BOCES attorney. Includes \$18,000 for specialized attorney's services as required.

OTHER EXPENSE Annual Borrowing
Financial Consultant \$5,854
Bonding Attorney \$2,657

MEMBERSHIPS GVSBI \$500 Four County Dues \$5,637
NSBA \$2,700 Rural School Dues \$650
NYSSBA \$11,023 BOCES Educ.Consortium \$2,500
BD Planning Sessions \$1,800 AESA Dues \$605
NCERT \$6,900 AASA \$450
NYSCOSS \$1,500

ADVERTISING Covers the cost of legal and personnel advertising.

RETIRE NON CERT Cost of NY State Employees Retirement System at 12%. The ERS rate will exceed 12%, but we plan on using the ERS reserve to handle costs above 12%.

SOCIAL SEC At 7.65%.

HEALTH INS Cost of Health Insurance for up to 12% increase in premiums

DISTRICT SUPERINTENDENT

<u>Description</u>	2016-2017	2017-2018	2017-2018	2018-2019	Comparison of	
	<u>Actual</u> <u>Expenditure</u>	<u>Current</u> <u>Appropriation</u>	<u>Year-End</u> <u>Estimates</u>	<u>Proposed</u> <u>Budget</u>	<u>Current to Proposed</u> <u>\$ Change</u>	<u>% Change</u>
SAL CERT	123,263	123,263	123,263	123,263	-	0.00%
SAL NON CERT	26,847	27,625	27,625	28,454	829	3.00%
SUPPLIES	1,068	1,624	1,624	1,624	-	0.00%
SUPPLIES STATE		275	275	275	-	0.00%
INSURANCE	15,644	15,704	15,704	15,704	-	0.00%
TRAVEL	947	2,270	2,270	2,270	-	0.00%
TRAVEL STATE	400	1,000	1,000	1,000	-	0.00%
OTHER EXPENSE	6,797	7,925	7,925	7,925	-	0.00%
CONFINSERVICE	6,577	8,500	8,500	8,500	-	0.00%
CONFINSERVICE-ST	8,538	7,000	7,000	7,000	-	0.00%
RETIRE NON CERT	4,284	3,315	3,315	3,414	99	2.99%
RETIRE CERT	14,446	14,924	14,924	13,692	(1,232)	-8.26%
SOCIAL SEC	2,016	5,021	5,021	5,084	63	1.25%
HEALTH INS	41,536	37,038	37,038	38,485	1,447	3.91%
WKERS COMP	1,816	650	650	738	88	13.54%
SUB-DIST SUPT.	254,179	256,134	256,134	257,428	1,294	0.51%

SAL NON CERT Includes the other .5 FTE of District Clerk/Superintendent's Secretary's salary plus the District Superintendent's salary. The District Superintendent is also an employee of the State Education Department and receives a salary of \$43,499 from New York State. The local share is currently \$123,263. A 1.0 FTE Secretary position was eliminated in the 2009-2010 year.

SUPPLIES Office supplies, subscriptions

TRAVEL Expenses for job-related travel:
 Car expenses and insurance \$4,275
 Gasoline, repairs on car \$1,000

TRAVEL STATE SED Meetings - Albany \$4,000

OTHER EXPENSE Memberships \$2,475
 Medical Exam \$225

CONFINSERVICE Conferences for District Superintendent

GENERAL ADMINISTRATION

<u>Description</u>	2016-2017	2017-2018	2017-2018	2018-2019	Comparison of	
	<u>Actual</u> <u>Expenditure</u>	<u>Current</u> <u>Appropriation</u>	<u>Year-End</u> <u>Estimates</u>	<u>Proposed</u> <u>Budget</u>	<u>Current to Proposed</u> <u>\$ Change</u>	<u>% Change</u>
SAL CERT	627,295	662,609	662,609	682,487	19,878	3.00%
SAL NON CERT	335,370	321,303	321,303	330,942	9,639	3.00%
SUPPLIES	6,797	7,893	7,893	7,893	-	0.00%
INSURANCE	12,344	14,825	14,825	14,825	-	0.00%
TRAVEL	8,964	10,000	10,000	10,000	-	0.00%
OTHER EXPENSE	24,753	23,000	23,000	23,000	-	0.00%
CONF\INSERVICE	12,422	22,500	22,500	22,500	-	0.00%
RETIRE NON CERT	67,268	38,556	38,556	39,713	1,157	3.00%
RETIRE CERT	60,823	66,261	66,261	61,424	(4,837)	-7.30%
RETIRE SUPPL		-	-	-	-	
SOCIAL SEC	66,995	75,269	75,269	77,527	2,258	3.00%
HEALTH INS	109,010	186,103	186,103	194,850	8,747	4.70%
WKERS COMP	11,697	21,154	21,154	24,018	2,864	13.54%
SUB-GEN ADM	1,343,738	1,449,473	1,449,473	1,489,179	39,706	2.74%

SAL CERT Salary for Associate Superintendent for Instruction, Assistant Superintendent for Administration, Director of Human Resources, Assistant Superintendent for Staff Development, Assistant to Human Resources.

SAL NON CERT Includes 2 secretaries and 4 clerical for personnel and receptionist. Includes a new position for an Assistant to Human Resources, offset by appropriate charges to the GVSBI budget.

INSURANCE Includes life insurance and disability insurance.

TRAVEL Expenses for job-related travel.

OTHER EXPENSE Judicial Decision of Commissioner \$200
 McKinney's Publications Law \$225
 Subscriptions \$665
 Association Dues \$1,750
 Tuition Reimbursement \$8,000
 Mid State Finance \$1,838

CONF\INSERVICE Includes workshops and conferences for staff.

RETIRE CERT Budgeted at 12%.

CENTRAL SUPPORT

<u>Description</u>	2016-2017	2017-2018	2017-2018	2018-2019	Comparison of	
	Actual <u>Expenditure</u>	Current <u>Appropriation</u>	Year-End <u>Estimates</u>	Proposed <u>Budget</u>	Current to Proposed <u>\$ Change</u>	Current to Proposed <u>% Change</u>
SAL CERT	50,665	60,711	60,711	62,532	1,821	3.00%
SAL NON CERT	493,270	504,624	504,624	519,895	15,271	3.00%
EQUIPMENT	13,837	7,570	7,570	7,570	-	0.00%
EQUIPMENT PUBLIC REL	-	-	-	-	-	-
SUPPLIES	10,889	19,142	19,142	19,142	-	0.00%
POSTAGE	17,685	23,760	23,760	23,760	-	0.00%
EQUIP REPAIR	-	-	-	-	-	-
OTHER INSURANCE	10,605	13,125	13,125	13,125	-	0.00%
OTH EXPENSE PUBLIC REL	6,747	10,160	10,160	10,160	-	0.00%
OTHER EXPENSE	70,695	70,532	70,532	70,532	-	0.00%
EQUIP RENT	-	1,500	1,500	1,500	-	0.00%
PAY QUESTAR BOCES	3,170	-	-	-	-	-
PAY ERIE BOCES	2,690	2,600	2,600	2,600	-	-
PAY GV BOCES	48,776	48,776	48,776	48,776	-	0.00%
PAY MONROE #2	5,260	6,100	6,100	6,100	-	0.00%
MAINT CONTRACTS	10,046	6,200	6,200	6,200	-	0.00%
RETIRE NON CERT	70,930	60,555	60,555	62,387	1,832	3.03%
RETIRE CERT	5,938	6,071	6,071	5,628	(443)	-7.30%
SOCIAL SEC	39,966	43,248	43,248	44,556	1,308	3.02%
HEALTH INS	150,201	182,226	182,226	190,840	8,614	4.73%
WKERS COMP	6,679	12,156	12,156	13,805	1,649	13.57%
UNEMPLOYMENT	-	-	-	-	-	-
SUB-CENT SUP	1,018,049	1,079,056	1,079,056	1,109,108	30,052	2.79%

SAL CERT 1.0 Public Relations

SAL NON CERT Includes 9.5 FTE staff in Business Office.

EQUIPMENT Equipment Replacement.

OTHER INSURANCE The administration budget's share of property and liability insurance.

OTH EXPENSE PUBLIC REL Public Relation expenses include: Specialty papers, photo processing/framing, conference/mileage, subscriptions, general mileage, memberships, cell phone, and printing.

OTHER EXPENSE Includes licensing fees for the Win Cap software.

EQUIPMENT Rent of postage meter.

PAY OTHER BOCES Certification service provided to this BOCES and component districts by Genesee Valley BOCES.

MAINT CONTRACTS Maintenance on postage meter, check signer and envelope stuffer.

UNDISTRIBUTED

Description	2016-2017	2017-2018	2017-2018	2018-2019	Comparison of	
	Actual Expenditure	Current Appropriation	Year-End Estimates	Proposed Budget	Current to Proposed \$ Change	Current to Proposed % Change
OTHER EXPENSE	18,814	21,000	21,000	21,000	-	0.00%
OTHER EXPENSE SUPT	7,267	7,100	7,100	7,100	-	0.00%
OTHER EXPENSE RIC	4,232	10,020	10,020	10,020	-	0.00%
INTEREST ON DEBT	29,212	27,971	27,971	27,971	-	0.00%
TC-O&M	155,220	124,680	124,680	137,203	12,523	10.04%
TC-EDUTECH MGT	5,552	6,006	6,006	6,006	-	0.00%
TC-STAFF DEV	-	-	-	-	-	-
TC-DUPLICATING	3,852	16,800	16,800	16,800	-	0.00%
TC-EDUTECH INSTR	11,105	11,915	11,915	11,915	-	0.00%
TC-EAP	1,808	1,808	1,808	1,808	-	0.00%
TC-LAKENET	2,000	2,002	2,002	2,002	-	0.00%
TC-TECH SUPPORT	6,995	6,000	6,000	6,000	-	0.00%
TC-SELF FUNDED	-	-	-	-	-	-
TC-COOP BID	48,000	48,000	48,000	48,000	-	0.00%
SUB-UNDIST	294,057	283,302	283,302	295,825	12,523	4.42%

OTHER EXPENSE Processing costs to Blue Cross/Blue Shield for Flex Benefit accounts

INTEREST ON DEBT Covers the cost of interest on our Revenue Anticipation Note. Interest rates have been reduced.

TC-O&M The total O & M costs are shared by all BOCES budgets.
O&M is a zero increase because we combined the positions of Energy Engineer and Director of Facilities for the 2010-2011 school year.

TC-DUPLICATING Printing and copying.

TC-TECH SUPPORT This budget's share of BOCES-wide Tech Coordinator, hardware and software support.

ADMIN VOTE TOTAL	3,119,573	3,271,140	3,271,140	3,363,755	92,615	2.83%
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RENT/CAPITAL

<u>Description</u>	<u>2016-2017 Actual Expenditure</u>	<u>2017-2018 Current Appropriation</u>	<u>2017-2018 Year-End Estimates</u>	<u>2018-2019 Proposed Budget</u>	<u>Comparison of Current to Proposed \$ Change</u>	<u>% Change</u>
RENT SCHOOL DIST			-		-	
OTHER RENT FAC	2,548,471	2,363,100	2,363,100	2,363,100	-	0.00%
SUB TOTAL RENT	2,548,471	2,363,100	2,363,100	2,363,100	-	0.00%
TRSF TO CAPITAL	1,268,752	1,500,000	1,500,000	1,500,000	-	0.00%
TOTAL RENT & CAP	3,817,223	3,863,100	3,863,100	3,863,100	-	0.00%
GRAND TOTAL ADM	6,936,796	7,134,240	7,134,240	7,226,855	92,615	1.30%

RENT Cost of renting special education centers and the Regional Support Center.

Transfer to Capital This appropriation covers the cost of keeping our technical and career centers in code compliance and good repair, and HVAC replacement at WTCC.

RENT	
Gorham-Middlesex	152,135
Gorham-Middlesex -Gorham Wing	18,000
Manchester-Shortsville	146,809
Newark	287,001
Phelps Clifton Springs	443,337
ST-TEP (Business Ventures)	53,664
Wayne Education Center	872,154
3rd Wayne Economic Development	390,000
Total	2,363,100

REVENUES

LESS REVENUES	2016-2017	2017-2018	2017-2018	2018-2019	Comparison of	
	Actual <u>Revenue</u>	Current <u>Appropriation</u>	Year-End <u>Estimates</u>	Proposed <u>Budget</u>	Current to Proposed <u>\$ Change</u>	<u>% Change</u>
X CONTRACT REVENUE	273,712	123,255	123,255	123,255	-	0.00%
INTEREST	21,435	180,000	180,000	180,000	-	0.00%
MISC REV ADMIN	14,187	45,000	45,000	45,000	-	0.00%
REFUND PR YR EXP	37,270	-	-	-	-	-
MISC REV SPEC AID	56,543	47,816	47,816	47,816	-	0.00%
MISC REV SCHOOLS	-	1,500,000	1,500,000	1,500,000	-	0.00%
MISC REV CONT ED	-	30,000	30,000	30,000	-	0.00%
TOTAL	403,147	1,926,071	1,926,071	1,926,071	-	0.00%
TOTAL COMPONENTS	6,533,649	5,208,169	5,208,169	5,300,784	92,615	1.78%
NET COMPONENT EFFECT					92,615	1.78%
GRAND TOTAL	6,936,796	7,134,240	7,134,240	7,226,855	92,615	1.30%

OTHER REVENUES Other revenues are used to reduce the cost to component districts. These earnings, together with special aid indirect costs help offset the total in Rental/Capital budget.

OTHER REVENUES As with school districts the BOCES has a fund balance at the end of SCHOOL DISTRICTS the fiscal year. Last year's surplus was \$3,102,802 or 2.6% of expenditures. This fund balance is returned to districts at the end of the fiscal year. The Component Superintendents have agreed to set aside 15% of the surplus to help fund capital improvement needs. In addition, they have agreed to return the aid generated on these expenditures to help fund the subsequent year's project.

Technical and Career Education

Distribution by Program

TECHNICAL AND CAREER PROGRAMS
2018-2019 EXECUTIVE SUMMARY
Administrator: Erin Meehan-Fairben

Technical and Career Education programs provide junior and senior students from 25 school districts in our region an opportunity to achieve high academic as well as technical skills. We continue to offer relevant programming by maintaining strong partnerships with the business community, achieving national certifications in a number of programs, focusing on school improvement through the High Schools That Work (HSTW) model and achieving New York State Program Approval for our programs. Students can now graduate with a technical endorsement on their high school diploma if they pass an industry based technical assessment and successfully complete an approved technical and career program. We are presently working with MCC and FLCC as well as SUNY Oswego to expand dual credit options.

We are currently working with partners from our JMT and with NYS to gain insight on the Multiple Pathways to Graduation and the approved assessments that we currently provide to students to use as a CTE pathway. We are reviewing all CTE assessments and making every effort to transition to an approved assessment to support our students in graduating.

We measure our outcomes against established benchmarks based on data collected concerning our current students and program completers. This data is valuable in assessing program effectiveness and is utilized to assure continual improvement and outstanding results. The overall CTE enrollment has remained fairly consistent.

- 2017-2018 Enrollment in Technical and Career Programs (WTCC-413 students / FLTCC-589 students) Source-January Enrollment Report
- 2017-2018 Enrollment in New Vision Programs at Both Centers- 66 Students
 - New Vision Medical- 31 Students (FLTCC-17 WTCC-14)
 - New Vision Health Therapy Sciences-15 Students (FLTCC-15)
 - New Vision Veterinary Sciences-8 Students (WTCC-8)
 - New Vision Nursing-12 Students (WTCC-12)

Wayne-Finger Lakes BOCES
BUDGET ANALYSIS

TECH AND CAREER EDUCATION
SUMMARY 101, 102, 108

	2016-2017 Actual Expenditure	2017-2018 Current Appropriation	2017-2018 Year End Estimate	2018-2019 Proposed Budget	Comparison of Current to Proposed	
					\$ Change	% Change
<u>DISTRIBUTION OF EXPENSES</u>						
Salaries	\$4,343,185	\$4,736,473	\$4,736,473	\$4,845,039	\$108,566	2.29%
Employee benefits	2,053,554	2,578,481	2,578,481	2,683,821	105,340	4.09%
Equipment	368,259	198,080	198,080	198,080	-	0.00%
Supplies	273,176	297,000	297,000	297,000	-	0.00%
Mileage	10,086	12,402	12,402	12,402	-	0.00%
Other expense	500,660	477,886	477,886	452,886	(25,000)	-5.23%
Conference/Inservice	14,644	10,000	10,000	10,000	-	0.00%
Internal Transfer	1,865,180	1,926,010	1,926,010	1,949,160	23,150	1.20%
SUB-TOTAL	\$9,428,745	\$10,236,332	\$10,236,332	\$10,448,388	\$212,056	2.07%
<u>LESS REVENUES</u>						
	\$25,895	\$9,500	\$9,500	\$9,500	\$0	0.00%
<u>FUNDED BY TUITION</u>						
	\$9,402,850	\$10,226,832	\$10,226,832	\$10,438,888	\$212,056	2.07%
Enrollment	1,005	1,054	1,054	1,070	16	1.52%
Tuition	\$9,429	\$9,608	\$9,608	\$9,756	\$148	1.54%

Educational Programs

Distribution by Program

ADDITIONAL EDUCATIONAL PROGRAMS
2018-2019 EXECUTIVE SUMMARY
Administrators: Erin Meehan-Fairben

Not all students can learn in the traditional educational setting. For these students, there are several alternatives:

Administrator: Erin Fairben

Wayne-Finger Lakes Pathways in Technology Early College High School (P-TECH)

Program Goal:

The W-FL Pathways in Technology Early College High School (P-TECH) connects high school, college, and the world of work through partnerships with Finger Lakes Community College and regional industries. The school is open to incoming ninth-graders who are eager to learn and apply essential skills and knowledge necessary to earn both high school and college degrees and acquire a career in a highly competitive workforce. With a unique 9-14 grade model, the goal for our diverse student population is 100% completion of a Regents diploma and an FLCC associate's degree within four to six-years.

Curriculum:

The school provides an education that includes both high school and college-level, credit-bearing coursework allowing students to choose their own “pathways” to high-skill jobs. W-FL P-TECH serves students willing to commit themselves to a rigorous academic and career-readiness curriculum. On a daily basis, students are actively involved in the 4 Cs of 21st century learning—Communication, Collaboration, Creativity, and Critical Thinking. In addition to Regents level curriculum, college level curriculum centers on three career clusters — Information Technology, Instrumentation and Control Technologies, and Mechanical Technologies. Through enrollment at FLCC, students can earn one of these three associate’s degrees at no cost to their families and will be highly-considered for jobs with regional industries when they graduate.

Administrator: Craig Logan

Instructional Suspension Class (ISC): ISC is a full-day interim instructional program for students in grades 6-12 who are referred by participating school districts as a result of a disciplinary circumstance. ISC provides academic support (not one-on-one tutoring) outside the traditional school setting. The classroom is a quiet atmosphere for learning with a small teacher-student ratio. Home school districts will provide all assignments and instructional material to the ISC instructional staff to ensure the students continue with their academic assignments and have work to complete each day.

Wayne-Finger Lakes BOCES
BUDGET ANALYSIS

PROGRAM: EDUCATIONAL PROGRAMS

	2016-2017 Actual Expenditure	2017-2018 Current Appropriation	2017-2018 Year-End Estimates	2018-2019 Proposed Budget	Comparison of Current to Proposed	
					\$ Change	% Change
<u>DISTRIBUTION OF EXPENSES</u>						
Other Salaries	\$670,742	\$862,743	\$862,743	\$975,948	\$113,205	13.12%
Employee Benefits	274,668	468,093	468,093	485,983	17,891	3.82%
Equipment	9,290.76	14,158.00	14,158.00	7,594.00	(6,564)	0.00%
Supplies	19,866	11,850	11,850	9,850	(2,000)	-16.88%
Travel	1,184	3,150	3,150	3,150	-	0.00%
Other	66,181	88,869	88,869	86,647	(2,222)	-2.50%
Conferences/Inservice	7,422	4,000	4,000	-	(4,000)	-100.00%
School Districts	318,792	400,000	400,000	400,000	-	0.00%
Internal Services	236,664	1,500	1,500	1,500	-	0.00%
TOTAL	\$1,604,810	\$1,854,362	\$1,854,362	\$1,970,672	\$116,310	6.27%

DISTRIBUTION OF PROGRAMS

Jailed Youth	\$455,108	\$524,705	\$524,705	\$537,738	\$13,033	2.48%
* P-Tech	691,881	768,000	768,000	869,040	101,040	13.16%
Academic Programs Of	318,792	400,000	400,000	400,000	-	0.00%
Alternative Suspension	139,029	161,657	161,657	163,894	2,237	1.38%
TOTAL	\$1,604,810	\$1,854,362	\$1,854,362	\$1,970,672	\$116,310	6.27%

Special Education

Distribution by Program

**SPECIAL EDUCATION PROGRAMS
2018-2019 EXECUTIVE SUMMARY
Administrator: Erin Meehan-Fairben**

All 25 component districts in the Wayne-Finger Lakes BOCES have a Committee on Special Education (CSE), which identifies its students' needs and develops Individualized Education Plans (IEP) to address those needs. BOCES provides special education programs to meet the IEP needs of students with moderate to severe disabilities. Services provided include instruction and therapies to support students with emotional disabilities, autism, learning needs and developmental disabilities. A six-week summer school program is provided for those students whose IEP requires continuation of services in a 12-month program.

Related services are provided for students by certified or licensed occupational therapists, physical therapists, speech/language therapists, adaptive physical education instructors, psychologists, school counselors, social workers and/or teachers of the visually impaired and orientation and mobility instructors. Music therapy and/or teachers for the deaf and hearing impaired are provided, as needed per a child's IEP, but are cross contracted.

Additional support services are provided for our component districts through our Clinical Support Services, Special Education Consultant Services, Special Education School Improvement Specialists (SEIS) and the Assistive Technology department.

Budget efforts in special education are generally hampered by the difficulty in projecting enrollments. An increase or decrease in enrollment will affect operating costs, which in turn affect tuition rates. Even if the enrollment rate does not decrease, it is possible to have an increase in tuition rates. For instance, students who enroll in the new school year may require different classroom configurations than were required the previous school year. We continue to remain fiscally responsible by ensuring that classes reach maximum capacity before creating additional classes. There will continue to be some programs with small numbers of enrollees because of the nature of the disabilities they accommodate. As a result, the budget is built on trend data, close communication with CSEs, input from our component superintendents and best projections of enrollment.

For the 2018-2019 school year, all of our specialized programs reflect tuition rates that range from 1.23%-1.83% with an average increase over two years of 1.55%. This year, tuition increases were necessary in spite of reductions that were made in non-mandatory areas to decrease the level of impact. Increases were necessary to meet SED mandates and labor driven costs in order to support the proposed budgeted salary increases and fringe benefits.

Wayne-Finger Lakes BOCES
BUDGET ANALYSIS

PROGRAM: SPECIAL EDUCATION

	2016-2017 Actual <u>Expenditure</u>	2017-2018 Current <u>Appropriation</u>	2017-2018 Year-End <u>Estimates</u>	2018-2019 Proposed <u>Budget</u>	Comparison of Current to Proposed <u>\$ Change</u> <u>% Change</u>	
<u>DISTRIBUTION OF EXPENSES</u>						
Other Salaries	\$19,209,294	\$20,327,283	\$20,327,283	\$21,133,121	\$805,838	4.0%
Employee Benefits	10,377,847	\$12,062,687	12,062,687	12,287,742	225,055	1.9%
Equipment	780,152	\$77,116	77,116	77,116	-	0.0%
Supplies	284,662	\$107,737	107,737	107,737	-	0.0%
Travel	21,291	\$33,350	33,350	33,350	-	0.0%
Other	1,670,688	1,566,476	1,566,476	1,572,424	5,948	0.4%
School Districts	89,160	88,900	88,900	88,900	-	0.0%
Internal Services	4,000,805	3,801,384	3,801,384	3,764,512	(36,872)	-1.0%
TOTAL	\$36,433,899	\$38,064,934	\$38,064,934	\$39,064,903	\$999,969	2.6%
<u>DISTRIBUTION BY PROGRAM</u>						
Social Skills Development	\$17,266,740	\$17,307,328	\$17,307,328	\$17,542,203	\$234,875	1.4%
Functional Skills Development	1,150,020	1,334,657	1,334,657	1,256,262	(78,395)	-5.9%
Appropriate Social Interactions and Communication Responses	11,323,400	11,988,074	11,988,074	12,590,971	602,896	5.0%
Communication and Physical Mobility Development	1,558,442	2,216,565	2,216,565	2,197,127	(19,439)	-0.9%
Academic, Communication & Career Development Program	5,135,296	5,218,310	5,218,310	5,478,340	260,030	5.0%
TOTAL	\$36,433,899	\$38,064,934	\$38,064,934	\$39,064,903	\$999,969	2.6%

Wayne-Finger Lakes BOCES
BUDGET ANALYSIS

COSER #: 213
SOCIAL SKILLS DEVELOPMENT
DEVELOPMENT (1:6:1)

	2016-2017 Actual <u>Expenditure</u>	2017-2018 Current <u>Appropriation</u>	2017-2018 Year-End <u>Estimates</u>	2018-2019 Proposed <u>Budget</u>	Comparison of Current to Proposed <u>\$ Change</u> <u>% Change</u>	
<u>DISTRIBUTION OF EXPENSES</u>						
Other Salaries	\$5,670,971	\$5,938,467	\$5,938,467	\$6,182,413	\$243,946	4.1%
Employee Benefits	3,439,172	3,934,142	3,934,142	4,008,622	74,479	1.9%
Equipment	423,117	28,384	28,384	28,384	\$0	0.0%
Supplies	101,675	33,998	33,998	33,998	\$0	0.0%
Travel	6,448	12,500	12,500	12,500	\$0	0.0%
Other	356,595	323,772	323,772	326,059	\$2,287	0.7%
School Districts	22,800	30,700	30,700	30,700	\$0	0.0%
Internal Services	7,245,961	7,005,364	7,005,364	6,919,528	(85,837)	-1.2%
SUB-TOTAL	\$17,266,740	\$17,307,328	\$17,307,328	\$17,542,203	\$234,875	1.4%
<u>LESS: REVENUES</u>	\$4,552,029	\$4,394,384	\$4,394,384	\$4,476,421	\$82,037	1.9%
FUNDED BY TUITION	\$12,714,711	\$12,912,944	\$12,912,944	\$13,065,782	\$152,838	1.2%
Enrollment	242	275.0	275.0	247.0	(28.0)	-10.2%
Budgeted Tuition Rate	\$51,426	\$52,174	\$52,174	\$52,898	\$724	1.39%

Wayne-Finger Lakes BOCES
BUDGET ANALYSIS

COSER #: 232
FUNCTIONAL SKILLS DEVELOPMENT

	2016-2017 Actual Expenditure	2017-2018 Current Appropriation	2017-2018 Year-End Estimates	2018-2019 Proposed Budget	Comparison of Current to Proposed	
					\$ Change	% Change
<u>DISTRIBUTION OF EXPENSES</u>						
Other Salaries	\$340,298	\$388,162	\$388,162	\$366,591	(\$21,571)	-5.6%
Employee Benefits	160,870	295,808	295,808	296,862	1,054	0.4%
Equipment	2,031	1,750	1,750	1,750	-	0.0%
Supplies	2,813	3,200	3,200	3,200	-	0.0%
Travel	0	450	450	450	-	0.0%
Other	38,588	57,309	57,309	57,470	161	0.3%
School Districts	0	-	-	-	-	0.0%
Internal Services	605,421	587,977	587,977	529,938	(58,039)	-9.9%
SUB-TOTAL	\$1,150,020	\$1,334,657	\$1,334,657	\$1,256,262	(\$78,395)	-5.9%
<u>LESS: REVENUES</u>	\$636,018	\$565,750	\$565,750	\$572,834	\$7,084	1.3%
FUNDED BY TUITION	\$514,002	\$768,907	\$768,907	\$683,428	(\$85,479)	-11.1%
Enrollment	12.5	11.0	11.0	12.0	1.0	9.1%
Budgeted Tuition	\$54,549	\$55,931	\$55,931	\$56,952	\$1,021	1.83%

Wayne-Finger Lakes BOCES
BUDGET ANALYSIS

COSER #: 242
APPROPRIATE SOCIAL BEHAVIORAL AND
COMMUNICATION SKILLS (1:6:1)

	2016-2017 Actual <u>Expenditure</u>	2017-2018 Current <u>Appropriation</u>	2017-2018 Year-End <u>Estimates</u>	2018-2019 Proposed <u>Budget</u>	Comparison of Current to Proposed	
					<u>\$ Change</u>	<u>% Change</u>
<u>DISTRIBUTION OF EXPENSES</u>						
Other Salaries	\$4,342,506	\$4,771,364	\$4,771,364	\$4,970,530	\$199,167	4.2%
Employee Benefits	2,739,073	3,106,291	3,106,291	3,181,437	75,146	2.4%
Equipment	110,664	3,700	3,700	3,700	-	0.0%
Supplies	90,786	20,800	20,800	20,800	-	0.0%
Travel	3,102	2,700	2,700	2,700	-	0.0%
Other	272,106	231,486	231,486	231,839	353	0.2%
School Districts	19,500	6,200	6,200	6,200	-	0.0%
Internal Services	3,745,664	3,845,534	3,845,534	4,173,764	328,230	8.5%
SUB-TOTAL	\$11,323,400	\$11,988,074	\$11,988,074	\$12,590,971	\$602,896	5.0%
<u>LESS: REVENUES</u>	<u>\$4,683,592</u>	<u>\$5,128,731</u>	<u>\$5,128,731</u>	<u>\$5,236,533</u>	<u>\$107,802</u>	<u>2.1%</u>
FUNDED BY TUITION	\$6,639,808	\$6,859,343	\$6,859,343	\$7,354,438	\$495,095	7.2%
Enrollment	139.0	162.0	162.0	160.0	(2.0)	-1.20%
Budgeted Tuition	\$44,825	\$45,406	\$45,406	\$45,965	\$559	1.23%

Wayne-Finger Lakes BOCES
BUDGET ANALYSIS

COSER #: 252
COMMUNICATION AND PHYSICAL
MOBILITY DEVELOPMENT (1:6:1)

	2016-2017 Actual Expenditure	2017-2018 Current Appropriation	2017-2018 Year-End Estimates	2018-2019 Proposed Budget	Comparison of Current to Proposed \$ Change % Change	
<u>DISTRIBUTION OF EXPENSES</u>						
Other Salaries	\$639,225	\$787,020	\$787,020	\$790,928	\$3,908	0.5%
Employee Benefits	373,710	505,619	505,619	511,000	5,381	1.1%
Equipment	4,872	5,000	5,000	5,000	-	0.0%
Supplies	2,756	3,500	3,500	3,500	-	0.0%
Travel	349	1,200	1,200	1,200	-	0.0%
Other	49,718	54,121	54,121	54,262	141	0.3%
School Districts	1,500	3,200	3,200	3,200	-	0.0%
Internal Services	486,312	856,905	856,905	828,037	(28,868)	-3.4%
SUB-TOTAL	\$1,558,442	\$2,216,565	\$2,216,565	\$2,197,127	(\$19,439)	-0.9%
<u>LESS: REVENUES</u>	\$741,155	\$1,190,474	\$1,190,474	\$1,211,083	\$20,609	1.7%
FUNDED BY TUITION	\$817,287	\$1,026,092	\$1,026,092	\$986,044	(\$40,048)	-3.9%
Enrollment	17.5	22.5	22.5	20.0	-2.5	-11.1%
Budgeted Tuition	\$47,798	\$48,397	\$48,397	\$49,302	\$905	1.87%

Wayne-Finger Lakes BOCES
BUDGET ANALYSIS

COSER #: 262
Academic, Communication
& Career Development Program

	2016-2017 Actual Expenditure	2017-2018 Current Appropriation	2017-2018 Year-End Estimates	2018-2019 Proposed Budget	Comparison of Current to Proposed	
					\$ Change	% Change
<u>DISTRIBUTION OF EXPENSES</u>						
Other Salaries	\$1,480,212	\$1,558,632	\$1,558,632	\$1,732,513	\$173,881	11.20%
Employee Benefits	1,037,416	1,209,164	1,209,164	1,315,351	106,187	8.80%
Equipment	91,395	13,000	13,000	13,000	-	0.00%
Supplies	51,580	6,000	6,000	6,000	-	0.00%
Travel	1,325	2,000	2,000	2,000	-	0.00%
Other	83,211	94,522	94,522	95,157	635	0.70%
School Districts	7,900	18,600	18,600	18,600	-	0.00%
Internal Services	2,382,257	2,316,392	2,316,392	2,295,719	(20,673)	-0.90%
SUB-TOTAL	\$5,135,296	\$5,218,310	\$5,218,310	\$5,478,340	\$260,030	5.00%
<u>LESS: REVENUES</u>	\$2,075,700	\$2,394,694	\$2,394,694	\$2,434,239	\$39,545	1.70%
FUNDED BY TUITION	\$3,059,596	\$2,823,616	\$2,823,616	\$3,044,102	\$220,486	7.80%
Enrollment	76.0	91.0	91.0	82.0	-9.0	-9.90%
Budgeted Tuition	\$36,135	\$36,596	\$36,596	\$37,123	\$527	1.40%

Shared Itinerant Services

Distribution by Program

**SHARED ITINERANT SERVICES
2018-2019 EXECUTIVE SUMMARY
Administrator: Michele Sullivan**

Itinerant Services are those, which are provided by BOCES staff and are shared by two or more school districts, usually on a “Full Time Equivalent” (FTE) basis. This arrangement enables the component districts to increase their course offerings without adding full-time teaching positions. These services are directly billed to the sharing districts. If there are no requests for the services, then the CoSer is not funded and is dropped until such time as it is requested again. An initial offering of specific personnel is based on assumptions about final requests for the coming year. However, requests for shared itinerants can occur throughout the year and can be of any duration.

Subject and special areas in which instructional itinerant staff are generally found include, English as a New Language, speech therapy, physical therapy, school psychology, foreign languages, guidance counselors, and clinical supports to name a few. Other services of a support nature and shared management services include: school lunch managers, transportation supervisors, facilities directors, Centralized Business Office supports (CBO), HVAC Services, Electrical System Services and Family Counseling Supports.

Wayne-Finger Lakes BOCES
BUDGET ANALYSIS

PROGRAM: ITINERANT SERVICES

	2016-2017 Actual <u>Expenditure</u>	2017-2018 Current <u>Appropriation</u>	2017-2018 Year-End <u>Estimates</u>	2018-2019 Proposed <u>Budget</u>	Comparison of Current to Proposed	
					<u>\$ Change</u>	<u>% Change</u>
<u>DISTRIBUTION OF EXPENSES</u>						
Speech Improvement	\$12,809	\$33,070	\$33,070	\$33,666	\$596	1.80%
Occupational Therapist	916,486	814,221	814,221	844,465	30,244	3.70%
Physical Therapist	1,276,959	1,309,966	1,309,966	1,335,094	25,128	1.90%
Psychologist	-	115,726	115,726	121,585	5,859	5.10%
School Food Supervisor	147,345	160,433	160,433	162,519	2,086	1.30%
ESL Instructor	292,663	364,823	364,823	341,606	(23,217)	-6.40%
Visually Impaired Instructor	199,901	266,377	266,377	267,143	766	0.30%
Clinical Support Service	462,076	470,770	470,770	468,243	(2,527)	-0.50%
Public Information Coordinator	136,293	146,177	146,177	144,149	(2,028)	-1.40%
Home Economics Instructor	79,801	-	-	-	-	0.00%
Social Worker	61,748	67,394	67,394	68,350	956	1.40%
Pupil Personnel Director	153,493	162,219	162,219	160,546	(1,673)	-1.00%
Director of Transportation	128,154	136,655	136,655	137,309	654	0.50%
CSE Chairperson	-	30,462	30,462	46,313	15,851	52.00%
School To Career	67,787	73,854	73,854	74,647	793	1.10%
TOTAL	\$3,935,515	\$4,152,147	\$4,152,147	\$4,205,635	\$53,488	1.30%

Instructional Services

Distribution by Program

INSTRUCTIONAL SERVICES
2018-2019 EXECUTIVE SUMMARY
Administrator: Bonnie Lindsay

This area of specialized programs provides activities for identified groups of students such as members of academic teams, career and technical students, gifted and talented, college-bound, youth-at-risk, peer mediators, and students serving on student councils. These programs are provided on a collaborative basis for districts that may not have enough students to justify additional staff or expenditures.

Arts-In-Education provides a comprehensive, coordinated program, which allows participating districts to receive aid on monies they expend for activities designed to integrate the Arts into the curriculum, thus helping students meet the NYS Standards for the Arts. The Arts-In-Education CoSer is unique for two reasons: 1) The sharing requirement is met through participation in the CORE and 2) Single-district activities can be aidable. The CORE supports the coordinator's position and includes the following:

- Coordination of scheduling (upon request)
- Contracting and payment to any performance, theatres, authors and institutions to ensure state aid on all Arts-in-Education activities
- Technical assistance and support for local Arts-in-Education program planning and implementation
- Arts experiences tracking reports
- Visiting Authors booked to speak in schools
- Evaluation of the Arts-in-Education program used by districts
- Assistance in seeking supplemental funds through grant writing to provide specialized offerings and concentrated local program development

Gifted and Talented/Project ADEPT provides enrichment opportunities from elementary through high school. Project ADEPT (A Diversified Enrichment Program for the Talented) is designed to provide a wide range of budget-friendly opportunities for students. Some popular offerings include:

- STEM Initiatives
- Mock Trials
- Forensics in the Classroom
- Environmental Science Series
- Starlight, Starbright – The Science of Mythology

The Gifted and Talented program is rounded-out by Exploratory ADEPT which offers school-based enrichment programs that are shared by two or more districts. Programs offered in this area have included:

- Camp Invention
- Summer Architecture Camp
- Academic Competitions

Wayne-Finger Lakes BOCES
BUDGET ANALYSIS

PROGRAM: INSTRUCTIONAL SERVICES

	2016-2017 Actual <u>Expenditure</u>	2017-2018 Current <u>Appropriation</u>	2017-2018 Year-End <u>Estimates</u>	2018-2019 Proposed <u>Budget</u>	Comparison of Current to Proposed	
					<u>\$ Change</u>	<u>% Change</u>
<u>DISTRIBUTION OF EXPENSES</u>						
Other Salaries	\$2,134,282	\$2,242,188	\$2,242,188	\$2,297,583	\$55,396	2.47%
Employee Benefits	489,276	529,002	529,002	560,627	31,624	5.98%
Equipment	1,995	4,393	4,393	4,393	0	0.00%
Supplies	16,082	34,559	34,559	34,559	0	0.00%
Travel	5,453	14,643	14,643	14,643	0	0.00%
Other	818,505	870,365	870,365	870,192	(173)	-0.02%
Internal Services	40,250	7,135	7,135	7,177	42	0.59%
TOTAL	\$3,505,843	\$3,702,285	\$3,702,285	\$3,789,174	\$86,889	2.35%

DISTRIBUTION BY PROGRAM

Arts-In-Education	\$716,582	\$703,512	\$703,512	\$704,459	\$947	0.13%
Gifted and Talented	43,475	78,042	78,042	78,083	41	0.05%
Regional Spelling Bee	17,276	17,716	17,716	17,937	221	1.25%
Summer School	1,528,106	1,534,146	1,534,146	1,551,838	17,692	1.15%
Home Tutors	1,015,428	1,141,259	1,141,259	1,165,924	24,665	2.16%
Interscholastic Sports Coord.	184,976	227,610	227,610	270,933	43,323	19.03%
TOTAL	\$3,505,843	\$3,702,285	\$3,702,285	\$3,789,174	\$86,889	2.35%

GV/WFL Educational Technology Service

Distribution by Program

**Genesee Valley/Wayne-Finger Lakes
EDUCATIONAL TECHNOLOGY SERVICE
2018-2019 EXECUTIVE SUMMARY
Administrator: Kelli Eckdahl**

The Genesee Valley/Wayne-Finger Lakes Educational Technology Service (EduTech) serves 25 school districts of the Wayne-Finger Lakes BOCES and the 22 school districts of the Genesee Valley BOCES.

The EduTech budget is comprised of three sub-budgets: administrative services (CoSer designate 611), instructional services (CoSer designate 510) and telecommunications (CoSer designate 699). These budgets reflect an overall increase of + \$247,253 or 1.59% EduTech provides a wide range of services, which include, but are not limited to:

- ◆ HR, payroll, and accounting software system services
- ◆ Student-related software system services
- ◆ State Assessment test processing and reporting
- ◆ Student Data Warehouse, NYSED data reporting
- ◆ E-rate processing
- ◆ Project management and design of local area networks; purchase of computers
- ◆ Installation of networks and computers; hardware maintenance and problem resolution
- ◆ Centralized Help Desk operations
- ◆ Training on EduTech supported software and software problem resolution
- ◆ Research and development
- ◆ District shared technical staff
- ◆ Regional license agreements with vendors
- ◆ Internet access - Learning Access Knowledge Network (LAKENet), and email
- ◆ Training, web-based courses

Relentless changes in computer technology, which make equipment and software rapidly obsolete; and constantly high customer expectations are factors driving this budget.

The budget has essentially remained stable with modest salary increases and reductions in all other major categories. School districts support this service on an as needed basis. Program growth results from custom, high quality, prompt service.

Wayne-Lakes BOCES
BUDGET ANALYSIS

PROGRAM: EDUCATIONAL TECHNOLOGY

	2016-2017 Actual Expenditures	2017-2018 Current Appropriation	2017-2018 Year-End Estimates	2018-2019 Proposed Budget	Comparison of Current to Proposed \$ Change % Change	
<u>DISTRIBUTION OF EXPENSES</u>						
Other Salaries	\$7,924,063	\$8,409,736	\$8,409,736	\$8,655,143	\$245,407	2.92%
Fringe Benefits	3,497,068	4,089,682	4,089,682	\$4,082,801	(6,881)	-0.17%
Equipment	240,479	211,390	211,390	\$211,390	0	0.00%
Supplies	64,150	73,673	73,673	\$73,673	0	0.00%
Travel	87,376	122,410	122,410	\$122,410	0	0.00%
Other Expenses	1,768,581	1,908,705	1,908,705	\$1,908,705	0	0.00%
Training	36,737	66,385	66,385	\$66,385	0	0.00%
Internal Services	437,022	697,887	697,887	\$706,614	8,727	1.25%
SUB-TOTAL	\$14,055,478	\$15,579,868	\$15,579,868	\$15,827,121	\$247,253	1.59%
District Based Purchases	\$23,235,825	\$37,440,824	\$37,440,824	\$37,440,824	\$0	0.00%
TOTAL	\$37,291,303	\$53,020,692	\$53,020,692	\$53,267,945	\$247,253	0.47%
<u>DISTRIBUTION BY PROGRAM</u>						
Edutech Instructional	\$23,185,175	\$27,187,869	\$27,187,869	\$27,294,476	\$106,607	0.39%
Edutech Administration	10,883,018	16,480,844	16,480,844	16,582,303	101,459	0.62%
LakeNet	3,223,109	9,351,979	9,351,979	9,391,166	39,187	0.42%
TOTAL	\$37,291,303	\$53,020,692	\$53,020,692	\$53,267,945	\$247,253	0.47%

Wayne-Finger Lakes BOCES
BUDGET ANALYSIS

COSER #: 510
EDUTECH INSTRUCTIONAL

	2016-2017 Actual <u>Expenditures</u>	2017-2018 Current <u>Appropriation</u>	2017-2018 Year End Estimate	2018-2019 Proposed <u>Budget</u>	Comparison of Current to Proposed	
					<u>\$ Change</u>	<u>% Change</u>
<u>DISTRIBUTION OF EXPENSES</u>						
Other Salaries	\$4,061,922	\$4,252,339	\$4,252,339	\$4,374,317	\$121,978	2.87%
Fringe Benefits	1,871,306	2,197,146	2,197,146	2,176,921	(20,225)	-0.92%
Equipment	91,440	46,336	46,336	46,336	-	0.00%
Supplies	20,271	23,000	23,000	23,000	-	0.00%
Mileage	61,158	76,801	76,801	76,801	-	0.00%
Other Expenses	633,306	887,454	887,454	887,454	-	0.00%
Training	28,841	32,700	32,700	32,700	-	0.00%
Internal Services	267,674	348,911	348,911	353,765	4,854	1.39%
SUB-TOTAL	\$7,035,919	\$7,864,687	\$7,864,687	\$7,971,294	\$106,607	1.36%
District-Based Purchases	\$16,149,257	\$19,323,182	\$19,323,182	\$19,323,182	-	0.00%
TOTAL	\$23,185,175	\$27,187,869	\$27,187,869	\$27,294,476	\$106,607	0.39%

Wayne-Finger Lakes BOCES
BUDGET ANALYSIS

COSER #: 611
EDUTECH ADMINISTRATION

	2016-2017 Actual Expenditures	2017-2018 Current Appropriation	2017-2018 Year End Estimate	2018-2019 Proposed Budget	Comparison of Current to Proposed	
					\$ Change	% Change
<u>DISTRIBUTION OF EXPENSES</u>						
Other Salaries	\$3,020,120	\$3,363,667	\$3,363,667	\$3,463,435	\$99,768	2.97%
Fringe Benefits	1,290,110	1,532,070	1,532,070	1,531,539	(531)	-0.03%
Equipment	31,830	23,000	23,000	23,000	-	0.00%
Supplies	39,761	44,497	44,497	44,497	-	0.00%
Mileage	26,218	45,609	45,609	45,609	-	0.00%
Other Expenses	646,175	784,457	784,457	784,457	-	0.00%
Training	7,895	31,685	31,685	31,685	-	0.00%
Internal Services	85,945	190,215	190,215	192,437	2,222	1.17%
SUB-TOTAL	\$5,148,056	\$6,015,200	\$6,015,200	\$6,116,659	\$101,459	1.69%
District Based Purchases	\$5,734,963	\$10,465,644	\$10,465,644	\$10,465,644	\$0	0.00%
TOTAL	\$10,883,018	\$16,480,844	\$16,480,844	\$16,582,303	\$101,459	0.62%

Wayne-Finger Lakes BOCES
BUDGET ANALYSIS

COSER#: A699
EDUTECH TELECOMMUNICATIONS

	2016-2017 Actual Expenditures	2017-2018 Current Appropriation	2017-2018 Year End Estimate	2018-2019 Proposed Budget	Comparison of Current to Proposed	
					\$ Change	% Change
<u>DISTRIBUTION OF EXPENSES</u>						
Other Salaries	\$842,021	\$793,730	\$793,730	\$817,391	\$23,661	2.98%
Fringe Benefits	335,652	360,466	360,466	374,341	13,875	3.85%
Equipment	117,209	142,054	142,054	142,054	-	0.00%
Supplies	4,118	6,176	6,176	6,176	-	0.00%
Mileage	-	-	-	-	-	0.00%
Other Expenses	489,101	236,794	236,794	236,794	-	0.00%
Training	-	2,000	2,000	2,000	-	0.00%
Internal Services	83,403	158,761	158,761	160,412	1,651	1.04%
SUB-TOTAL	\$1,871,503	\$1,699,981	\$1,699,981	\$1,739,168	\$39,187	2.31%
District Purchases	\$1,351,606	\$7,651,998	\$7,651,998	\$7,651,998	-	-
Total	\$3,223,109	\$9,351,979	\$9,351,979	\$9,391,166	\$39,187	0.42%

Instruction and Staff Development

Distribution by Program

**INSTRUCTION AND STAFF DEVELOPMENT
2018-2019 EXECUTIVE SUMMARY
Director of Staff Development: Jessica Sheridan**

Following this summary, you will find budget pages covering the Department of Instruction and Staff Development. This department includes services designed to strengthen instruction, raise standards, improve curriculum and assessment practices and build capacity at local levels. Delivery of services is differentiated to best meet the district's needs.

Some of the department's services include:

- Annual Personnel Performance Review Training
- Assessment Literacy
- Communication Skills Training
- Curriculum Development
- Data Driven Instruction Training
- Facilitation of Curriculum and Instruction Planning Efforts
- Instructional Strategies Training
- Leadership Institute
- New York State Learning Standards Regional Work
- Personalized Learning Initiatives
- Regional Scoring of State Assessments
- Shared Instructional Coaches
- Superintendent Conference Day Planning and Presentations

The preliminary budget estimate totals \$1,391,865 which reflects an increase of 2.56% from our 2017-2018 budget. This program is a "buy in" service and thus the budget is readjusted after May 1, when districts indicate their purchases of services.

Wayne-Finger Lakes BOCES
BUDGET ANALYSIS

COSER # 513
INSTRUCTION AND STAFF
DEVELOPMENT

	2016-2017 Actual <u>Expenditure</u>	2017-2018 Current <u>Appropriation</u>	2017-2018 Year End <u>Estimate</u>	2018-2019 Proposed <u>Budget</u>	Comparison of Current to Proposed	
					<u>\$ Change</u>	<u>% Change</u>
<u>DISTRIBUTION OF EXPENSES</u>						
Salaries	\$651,255	\$710,340	\$710,340	\$731,936	\$21,596	3.04%
Employee benefits	272,078	343,495	343,495	354,553	11,058	3.22%
Equipment	131,338	10,000	10,000	10,000	-	0.00%
Supplies	44,366	23,800	23,800	23,800	-	0.00%
Travel	10,283	23,100	23,100	23,100	-	0.00%
Other Expense	87,933	121,479	121,479	121,479	-	0.00%
Conference/Inservice	22,797	34,000	34,000	34,000	-	0.00%
Internal Transfer	100,822	90,843	90,843	92,997	2,154	2.37%
SUB-TOTAL	\$1,320,873	\$1,357,057	\$1,357,057	\$1,391,865	\$34,808	2.56%
District Based Expenditures	\$2,628,076	\$1,819,149	\$1,819,149	\$1,819,149	\$0	0.00%
TOTAL	\$3,948,949	\$3,176,206	\$3,176,206	\$3,211,014	\$34,808	1.10%

Wayne-Finger Lakes BOCES
BUDGET ANALYSIS

PROGRAM: LIBRARY MEDIA SERVICES

	2016-2017 Actual Expenditure	2017-2018 Current Appropriation	2017-2018 Year-End Estimates	2018-2019 Proposed Budget	Comparison of Current to Proposed	
					\$ Change	% Change
<u>DISTRIBUTION OF EXPENSES</u>						
Other Salaries	\$190,032	\$182,844	\$182,844	\$188,345	\$5,501	3.01%
Employee Benefits	81,986	93,101	93,101	90,440	(2,661)	-2.86%
Equipment	498	1,073	1,073	1,073	-	0.00%
Supplies	3,772	41,805	41,805	28,509	(13,296)	-31.80%
Travel	2,983	5,328	5,328	5,328	-	0.00%
Other Expense	229,669	244,536	244,536	233,709	(10,827)	-4.43%
Conferences/Inservice	-	-	-	-	-	0.00%
District Based Purchase:	355,386	417,980	417,980	417,980	-	0.00%
Internal Services	46,185	46,432	46,432	46,432	-	0.00%
TOTAL	\$910,510	\$1,033,100	\$1,033,100	\$1,011,816	(\$21,284)	-2.06%
<u>DISTRIBUTION BY PROGRAM</u>						
Instructional Media	\$188,974	\$214,133	\$214,133	\$215,022	\$889	0.42%
Library Automation	329,518	331,158	331,158	322,351	(8,807)	-2.66%
Library Media Services	392,018	487,809	487,809	474,443	(13,366)	-2.70%
TOTAL	\$910,510	\$1,033,100	\$1,033,100	\$1,011,816	(\$21,284)	-2.06%

District and Functional Support

Distribution by Program

**DISTRICT AND FUNCTIONAL SUPPORT
2018-2019 EXECUTIVE SUMMARY
Administrator: Keith Henry**

Cost effective use of resources is again evident in the area of District Administrative Operations and Functional Support. One service provides curriculum support, while others address a variety of needs from payroll services to heating and cooling technicians.

Administrator: Keith Henry

Cooperative Purchasing uses a competitive bid process to reduce costs for purchasing services and products, i.e., office and classroom supplies, bus parts, paper, food, telephone, natural gas, electricity and athletic equipment. Twenty-five districts and three counties participate.

Shared HVAC provides building mechanics and HVAC technicians. (This program does not generate BOCES aid.)

Recruiting Service allows districts to reduce their employment advertising by over 50% as a result of a BOCES contract with the newspapers for classified ad placement.

Self-Funded Workers' Compensation provides coverage for school districts and BOCES. BOCES handles the general administration of the plan and Monroe #2 - Orleans BOCES handles claims administration.

Central Business Office provides accounting, payroll and accounts payable services to a number of school districts.

Imaging Center meets customer needs through high quality digital images and finishing, collating and binding full color and black and white documents and graphic design services. Imaging is done from direct computer transmission, disk or paper originals.

Administrator: Quinn Smith

Employee Assistance Program provides district employees and their families with assessment, counseling and referral services, if facing problems, such as alcohol and drug abuse, financial or emotional difficulties, marital and family problems, stress or other crises.

Wayne-Finger Lakes BOCES
BUDGET ANALYSIS

PROGRAM: DISTRICT AND FUNCTIONAL SUPPORT

	2016-2017 Actual Expenditure	2017-2018 Current Appropriation	2017-2018 Year-End Estimates	2018-2019 Proposed Budget	Comparison of Current to Proposed	
					\$ Change	% Change
<u>DISTRIBUTION OF EXPENSES</u>						
Other Salaries	\$2,389,897	\$2,682,647	\$2,682,647	\$2,824,113	\$141,466	5.27%
Employee benefits	1,105,812	1,439,612	1,439,612	1,537,365	97,753	6.79%
Equipment	83,835	159,547	159,547	135,132	(24,415)	-15.30%
Supplies	375,481	489,120	488,120	473,794	(15,326)	-3.13%
Travel	53,850	71,503	71,503	71,503	0	0.00%
Other Expense	1,385,886	1,690,361	1,691,361	1,682,221	(8,140)	-0.48%
Conference/Inservic	10,950	7,875	7,875	7,875	0	0.00%
Internal Services	26,436	(58,358)	(58,358)	(47,522)	10,836	-18.57%
Pay Other BOCES	376,703	471,039	471,039	493,449	22,410	4.76%
TOTAL	\$5,808,850	\$6,953,347	\$6,953,347	\$7,177,931	\$224,584	3.23%

	2016-2017 Actual <u>Expenditure</u>	2017-2018 Current <u>Appropriation</u>	2017-2018 Year-end <u>Estimates</u>	2018-2019 Proposed <u>Budget</u>	Comparison of Current to Proposed <u>\$ Change</u> <u>% Change</u>	
<u>IMAGING CENTER</u>						
Program Costs	\$444,356	\$538,316	\$538,316	\$543,984	\$5,668	1.05%
Revenue						
Per Copy	varies	varies	varies	varies		
<u>MATERIALS PROCESSING CENTER</u>						
Program Costs	\$322,498	\$431,633	\$431,633	\$431,633	\$0	0.00%
Revenue						
Per Kit	varies	varies	varies	varies		
<u>COOPERATIVE PURCHASING</u>						
Program Costs	\$197,538	\$246,269	\$246,269	\$258,471	\$12,202	4.95%
Revenues						
Gas purchasing per district	\$1,188	\$1,236	\$1,236	\$1,285	\$49	4.00%
Bid Program per District	\$2,266	\$2,356	\$2,356	\$2,450	\$94	4.00%
<u>SUPPORT STAFF DEV/GVSB</u>						
Program Costs	\$134,575	\$158,459	\$158,459	\$191,720	\$33,261	21.00%
Revenue						
Cost per Training	varies	varies	varies	varies		
<u>SUBSTITUTE TEACHER CALLING SERVICES</u>						
Program Costs	\$282,980	\$302,064	\$302,064	\$308,123	\$6,059	2.01%
Revenue						
Cost per Student	\$5.01	\$5.10	\$5.10	\$5.20	\$0.10	1.96%
<u>EMPLOYEE ASSISTANCE PROGRAM</u>						
Program Costs	\$45,365	\$46,447	\$46,447	\$47,773	\$1,326	2.85%
Revenue						
Cost per Employee	\$27.20	\$27.55	\$27.55	\$27.55	\$0	0.00%
<u>SHARED HVAC</u>						
Program Costs	\$954,394	\$1,134,764	\$1,134,764	\$1,145,389	\$10,625	0.94%
Revenue						
Cost per District	Varies	Varies	Varies	Varies		
<u>RECRUITING SERVICE</u>						
Program Costs	\$479,266	\$494,315	\$494,315	\$494,953	\$638	0.13%
Revenue						
Cost per District	Varies	Varies	Varies	Varies		
<u>SELF FUNDED WORKERS' COMPENSATION</u>						
Program Costs	\$315,033	\$367,240	\$367,240	\$381,088	\$13,848	3.77%
Revenue						
Cost per District	Varies	Varies	Varies	Varies		
<u>NYNEX VIRTUAL NETWORK</u>						
Program Costs	\$567,742	\$826,282	\$826,282	\$826,921	\$639	0.08%
Revenue						
Cost per District	Varies	Varies	Varies	Varies		
<u>CENTRAL BUSINESS OFFICE</u>						
Program Costs	\$1,989,107	\$2,323,560	\$2,323,560	\$2,463,028	\$139,467	6.00%
Revenue						
Cost per District	Varies	Varies	Varies	Varies		
<u>SCHOOL FOOD MANAGEMENT</u>						
Program Costs	\$75,996	\$83,997	\$83,997	\$84,849	\$852	1.01%
Revenue						
Cost per District	Varies	Varies	Varies	Varies		

Operations and Maintenance

Distribution by Program

Wayne-Finger Lakes BOCES
BUDGET ANALYSIS

COSER #: 701
OPERATIONS AND MAINTENANCE

	2016-2017 Actual <u>Expenditure</u>	2016-2017 Current <u>Appropriation</u>	2016-2017 Year-End <u>Estimates</u>	2018-2019 Proposed <u>Budget</u>	Comparison of Current to Proposed	
					<u>\$ Change</u>	<u>% Change</u>
<u>DISTRIBUTION OF EXPENSES</u>						
Other Salaries	\$1,354,275	\$1,447,632	\$1,447,632	\$1,487,311	\$39,679	2.74%
Employee Benefits	690,749	829,223	829,223	858,097	28,873	3.48%
Equipment	462,268	36,882	36,882	36,882	-	0.00%
Supplies	193,844	141,961	141,961	141,961	-	0.00%
Travel	573	1,200	1,200	1,200	-	0.00%
Utilities/Phone	636,083	840,986	840,986	840,986	-	0.00%
Building Repair	439,303	182,290	182,290	182,290	-	0.00%
Other Expense	803,117	312,263	312,263	315,223	2,960	0.95%
Conference/Inservice	2,595	6,705	6,705	6,705	-	0.00%
Payment to Other BOCES	33,745	18,540	18,540	18,540	-	0.00%
Payments to School Districts	959,614	1,137,200	1,137,200	1,137,200	-	0.00%
Utilities/Phone-Other School District:	154,333	275,950	275,950	275,950	-	0.00%
Subtotal-Other School Districts	1,113,947	1,413,150	1,413,150	1,413,150	-	0.00%
Transfer to Capital	100,000	-	-	-	-	0.00%
Internal Services	188,572	-	-	-	-	0.00%
TOTAL	\$6,019,071	\$5,230,832	\$5,230,832	\$5,302,345	\$71,512	1.37%

Surplus Distribution

Distribution by Program

Wayne-Finger Lakes BOCES
BUDGET ANALYSIS

SURPLUS FUND DISTRIBUTION
General Fund Portion

All BOCES are required to return unexpended funds to component school districts and other BOCES.
Distribution is based on components' participation levels in BOCES programs and services.

COMPONENT SCHOOL DISTRICTS

Bloomfield	112,576.06
Canandaigua	188,803.47
Clyde-Savannah	178,509.55
Dundee	50,839.36
Gananda	180,547.27
Geneva	415,303.92
Gorham-Middlesex	242,280.38
Honeoye	109,996.02
Lyons	208,552.74
Manchester-Shortsville	135,833.98
Marion	173,855.90
Naples	113,318.92
Newark	362,849.74
North Rose-Wolcott	307,337.24
Palmyra-Macedon	222,283.19
Penn Yan	164,725.16
Phelps-Clifton Springs	226,931.79
Red Creek	158,944.50
Romulus	134,449.37
Seneca Falls	260,936.27
Sodus	150,081.69
Victor	164,587.71
Waterloo	253,722.03
Wayne	110,316.71
Williamson	111,947.32
SUB-TOTAL	<u>\$ 4,739,530.29</u>

OTHER BOCES

Cattaragus Allegeny	877.00
Cayuga Onondaga	3,428.93
Delaware-Chenango-Madison	
Eastern Suffolk	33.20
Genesee Valley	278,011.01
Greater Southern Tier	2,591.60
Hamilton Fulton Montgomery	99.59
Herkimer Fulton Hamilton-Otsego	33.20
Monroe #1	36,486.13
Monroe #2	4,777.80
Onondaga Cortland Madison	
Orleans Niagara	809.53
Oswego	2,314.77
Otsego Northern Catskill	646.98
St. Lawrence Lewis	310.74
Sullivan County	697.13
Tompkins Seneca Tioga	18,690.67
SUB-TOTAL	<u>349,808.28</u>

TOTAL DISTRIBUTION \$ 5,089,338.57

**Wayne-Finger Lakes BOCES
Central Staff**

Scott Bischooping
Deputy Superintendent

Bonnie Lindsay
Associate Superintendent/Instruction

Quinn Smith
Director of Human Resources

Keith Henry
Assistant Superintendent/Administration

Marla Iverson, Ed.D.
Assistant Superintendent/School Improvement

Cynthia Murray
Clerk of the Board

Vicki Shay
Treasurer

Joe Dickson
Claims Auditor

**Wayne-Finger Lakes BOCES
2017 -2018 Board Members**

O.J. Sahler, President

Michael Ellis, Vice President

Jeanne Durfee

Lynn Gay

Joseph McNamara

Terrie Meyn

Anne Morgan

Philip Rose

Nancy Scher

It is Wayne-Finger Lakes BOCES' policy to provide for and promote equal opportunity in education and employment. Wayne-Finger Lakes BOCES does not discriminate, in its programs and activities, against (i) any student or any candidate for admission (or parent of any such student or candidate), (ii) any employee or applicant for employment, or (iii) any third party, on the basis of actual or perceived race, color, national origin, sex, disability, or age; and, it provides equal access to its facilities to the Boy Scouts and other designated youth groups. Further, Wayne-Finger Lakes BOCES does not discriminate on the basis of religion or creed, religious practice, ethnic group, weight, sexual orientation, gender, military status, genetic status, marital status, domestic violence victim status, criminal arrest or conviction record, or any other basis prohibited by state or federal non-discrimination laws, or unless based upon a bona fide occupational qualification or other exception.

Inquiries regarding Wayne-Finger Lakes BOCES' non-discrimination policies and grievance procedures or Title IX should be directed to:

Quinn M. Smith,
Director of Human Resources
Administrative Offices,
Regional Support Center
131 Drumlin Court, Eisenhower Building
Newark, NY 14513-1863
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New York Office
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Ontario, Wayne, Seneca and Yates Counties

