

# NAPLES CENTRAL SCHOOL DISTRICT

136 North Main Street • Naples, NY 14512  
Telephone (585) 374-7900 • Facsimile (585) 374-5859

## BOARD OF EDUCATION

Jacob Hall, President  
Joseph Callaghan, 1<sup>st</sup> Vice President  
Maura Sullivan, 2<sup>nd</sup> Vice President  
Robert Brautigam, Member  
Amie Levine, Member  
Kelley Louthan, Member  
Steven Mark, Member  
Gail Musnicki, Member  
Angela Rischpater, Member

**Kevin Swartz**  
Superintendent of Schools  
**Chad Hunt**  
School Business Administrator  
**Katherine Piedici**  
Director of Pupil Personnel  
**Kristina Saucke**  
Elementary Principal  
**Nicole J. Green**  
Secondary Principal  
**Heather Clark**  
Assistant Secondary Principal  
**Lindsey Evershed-Pursel**  
Director of Student Learning

March 20, 2024

Dear Library Board of Trustees Candidate:

Attached is a Nominating Petition for your candidacy. Nothing in the Education Law specifies the earliest date that candidates may begin collecting signatures on nominating petitions, however, the closing date and time is established in accordance with NYS Law (EDN 2608.1). The filing deadline is on or before the thirtieth day preceding the election. For the **May 21, 2024** election in the Naples Central School District, petitions must be received in the Office of the Clerk of the Board of Education at Naples Central School, 136 North Main Street, Naples, NY 14512 by **5:00 PM on Monday, April 22, 2024.** It is recommended that you not wait until the last day to file.

The signatures of twenty-five qualified district voters are required, but it is recommended that additional signatures be obtained, in case any are invalidated for some reason. A qualified voter is a citizen of the US, at least 18 years old and a resident of the school district for at least 30 days immediately prior to the election. A person need not be a registered voter to satisfy the legal definition of a qualified voter for purposes of signing a school board nominating petition. Generally, there is not a limit as to the number of nominating petitions a qualified voter may sign in a school district election. **All persons must sign their name in ink and note their legal residence (PO Boxes are not accepted).** Printed signatures are not valid.

A drawing to determine the position of candidates' names on the ballot will be conducted by the District Clerk on **Tuesday, April 23, 2024**; candidates or their designated proxies may attend. The District Clerk will act as proxy for any candidate who is not present and hasn't designated a proxy in writing. *Our usual procedure is to have our students participate in the process and draw the candidates' names.*

Finally, please note that, pursuant to NYS Education Law §1529, School Board candidates are required to file campaign contribution & expense statements. Further information regarding this requirement is attached.

Sincerely,



Pamela Jo Claes  
District Clerk

**NOMINATING PETITION: MEMBER OF THE LIBRARY BOARD OF TRUSTEES**

**DEADLINE TO FILE PETITION: MONDAY, APRIL 22, 2024 AT 5:00 P.M.**

Date and Time Received by Clerk: \_\_\_\_\_

Minimum Number of Signatures REQUIRED: **25**

File With: District Clerk, Naples Central School District, 136 North Main Street, Naples, NY 14512

We, the undersigned, qualified voters of the Naples Central School District, Naples, NY hereby nominate:

\_\_\_\_\_  
Name of Candidate

\_\_\_\_\_  
Residence (Legal Address including Town)

As a candidate for the office of Member of the Library Board of Trustees for a term of three (3) years, to be voted for at the Special Meeting of qualified voters to be held in said school district at the Naples High School Library on Tuesday, May 21, 2024, and set opposite our names our respective places of residence (*PO Box is not accepted*).

IN WITNESS WHEREOF, I have hereunto set my hand the date and year placed before my signature.

DATE	SIGNATURE	PRINT NAME	RESIDENCE (Legal Address including Town)
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			

**NOMINATING PETITION: MEMBER OF THE LIBRARY BOARD OF TRUSTEES**

\_\_\_\_\_  
**Name of Candidate**

\_\_\_\_\_  
**Residence (Legal Address including Town)**

DATE	SIGNATURE	PRINT NAME	RESIDENCE (Legal Address including Town)
11			
12			
13			
14			
15			
16			
17			
18			
19			
20			
21			
22			
23			
24			
25			
26			
27			

**NOMINATING PETITION: MEMBER OF THE LIBRARY BOARD OF TRUSTEES**

\_\_\_\_\_  
Name of Candidate

\_\_\_\_\_  
Residence (Legal Address including Town)

DATE	SIGNATURE	PRINT NAME	RESIDENCE (Legal Address including Town)
28			
29			
30			
31			
32			
33			
34			
35			
36			
37			
38			
39			
40			
41			
42			
43			
44			

Date: \_\_\_\_\_

## Library Board of Trustees Candidate Questionnaire

Please complete the following questionnaire and return it along with a digital “head shot” photo to Pam Claes in the District Office. This information can be sent via e-mail to [pclaes@naplescsd.org](mailto:pclaes@naplescsd.org); in person at the District Office; or U.S. mail to Naples Central School, 136 North Main Street, Naples, NY 14512. Candidate information will be included in the Budget Brochure. In order to ensure your information is included, this form **MUST be received no later than 5:00 PM on Monday, April 22, 2024.** Please limit your personal statement to 150 words or less. If you have any questions call the Deputy District Clerk, Pam Claes at 374-7994.

Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

E-mail: \_\_\_\_\_

Years of residency in district: \_\_\_\_\_

Education: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Profession: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Community activities: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Family:** \_\_\_\_\_

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**Personal Statement:** \_\_\_\_\_

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**I give my permission to the school to supply the following phone number to newspaper reporters so they may contact me directly for information if needed:**

**Yes**     **No**

**Phone #:** \_\_\_\_\_

**NAPLES CENTRAL SCHOOL DISTRICT**

136 North Main Street

Naples, NY 14512

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**To Library Board of Trustees Election Candidates:**

According to New York State Law, the day after the last possible date for candidates to file a petition, the District Clerk will conduct a drawing to determine the order of the Library Board of Trustees candidates' names on the voting ballot. In the event a candidate is not present in person, and he/she has not designated by written proxy a person to accomplish the drawing, the District Clerk shall be authorized to act as proxy. Our tradition at Naples has been to involve students in the voting process by having them draw the candidates' names for the positions on the voting ballot.

In the event you are not planning to be present for the drawing and you have not designated by written proxy a person to take your position, please indicate below if you are willing to have a student draw in your place for your position on the ballot.

I give my permission to have a student draw in my place for my position on the ballot: Yes  No

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Signature of Candidate

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Date

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Assistant Secondary Principal  
**Lindsey Evershed-Pursel**  
Director of Student Learning

March 20, 2024

Dear Library Board of Trustees Candidate:

In accordance with Article 32, Section 1528 to 1531 of the Education Law, a candidate for Library Board of Trustees membership is required to file three statements in regard to campaign expenditures and contributions. All statements must be sworn before a notary public (Pam Claes and Michele Barkley in the District Office are Notaries; or a public official authorized by New York State Law to administer oaths). The filing deadlines for these statements are as follows:

1. A preliminary statement must be filed no later than 30 days before the election (April 22, 2024);
2. A second statement must be filed no later than 5 days before the election (May 16, 2024); and
3. A third and final statement must be filed within 20 days after the election (June 10, 2024).

Additionally, if a candidate receives a contribution or loan in excess of \$1,000 after the closing date for the most recent required statement, but before the election, the candidate must report it within 24 hours after its receipt.

A candidate who has campaign expenditures of \$500 or less and who receives \$500 or less in campaign contributions may file a sworn statement with the District Clerk indicating that neither his or her expenditures nor contributions exceeded \$500.

A candidate whose expenses and/or contributions exceed \$500 must file an itemized statement accounting for his/her campaign expenditures and contributions with the District Clerk and an additional statement with the Commissioner of Education, NYS Department of Education, Room 876 EBA, Albany, NY 12234. The itemized expenditure statement must list all moneys or other valuable things, paid, given, expended or promised by the candidate or incurred for or on his or her behalf with his or her approval, by any person, firm, association or corporation, to aid his or her own nomination or election, or to aid or influence the nomination or defeat of any candidate to be voted for at the election. A candidate's itemized contribution statement must include the dollar value or fair market value of the contribution and the name and address of the contributor. If the contributor is a political committee as defined by Election Law section 14-100, the statement must include the name of the committee and the political unit represented by the committee. Candidates must report any receipt, contribution or transfer.

Failure on the part of any candidate to file a statement, or to file one that conforms to the requirements of the law, can result in a legal proceeding to compel filing. The law expressly authorizes the institution of such a proceeding before a Justice of the Supreme Court by any other candidate voted for at the election or by any five qualified voters.

Sincerely,



Pamela Jo Claes  
District Clerk



**NAPLES CENTRAL SCHOOL DISTRICT - LIBRARY BOARD OF TRUSTEES**

**Statement of Campaign Expenditures and Contributions**

**Article 32, Sections 1528 to 1531 of the Education Law**

CIRCLE ONE: 1st Statement  
Due by 04/22/24

FILE STATEMENT WITH:

All Candidates  
Clerk, Board of Education  
Naples Central School District  
136 North Main Street  
Naples, NY 14512

Candidates whose expenditures & contributions exceed \$500  
Commissioner of Education  
NYS Education Department  
Room 876 EBA  
Albany NY 12234

I, \_\_\_\_\_, residing at \_\_\_\_\_, being duly sworn, depose and say:

That I am a candidate for election to the Library Board of Trustees in the annual school election to be held on May 21, 2024, and:

**Sign and swear to one of the following statements:**

**1. That I have expended nothing for my election.**

\_\_\_\_\_  
(Candidates Signature)

2. That my only expenditures were for personal expenses which taken together with the total expenditures incurred by others in my behalf and with my approval do not exceed \$500.

\_\_\_\_\_  
(Candidates Signature)

3. That expenditures made by me or in my behalf exceeded \$500 and I have attached hereto an itemized statement of such expenditures as required by the aforementioned law.

\_\_\_\_\_  
(Candidates Signature)

**Sign and swear to one of the following statements:**

**1. That I have received no contributions for my election.**

\_\_\_\_\_  
(Candidates Signature)

2. That the total contributions made to me or on my behalf and with my approval do not exceed \$500.

\_\_\_\_\_  
(Candidates Signature)

3. That contributions made to me or on my behalf for my election exceeded \$500 and I have attached hereto an itemized statement of such contributions as required by the aforementioned law.

\_\_\_\_\_  
(Candidates Signature)

Sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
(Notary Public or Commissioner of Deeds)

**NAPLES CENTRAL SCHOOL DISTRICT - LIBRARY BOARD OF TRUSTEES**

**Statement of Campaign Expenditures and Contributions**

**Article 32, Sections 1528 to 1531 of the Education Law**

CIRCLE ONE: 2nd Statement  
Due by 05/16/24

FILE STATEMENT WITH:

All Candidates  
Clerk, Board of Education  
Naples Central School District  
136 North Main Street  
Naples, NY 14512

Candidates whose expenditures & contributions exceed \$500  
Commissioner of Education  
NYS Education Department  
Room 876 EBA  
Albany NY 12234

I, \_\_\_\_\_, residing at \_\_\_\_\_, being duly sworn, depose and say:

That I am a candidate for election to the Library Board of Trustees in the annual school election to be held on May 21, 2024, and:

**Sign and swear to one of the following statements:**

**1. That I have expended nothing for my election.**

\_\_\_\_\_  
(Candidates Signature)

2. That my only expenditures were for personal expenses which taken together with the total expenditures incurred by others in my behalf and with my approval do not exceed \$500.

\_\_\_\_\_  
(Candidates Signature)

3. That expenditures made by me or in my behalf exceeded \$500 and I have attached hereto an itemized statement of such expenditures as required by the aforementioned law.

\_\_\_\_\_  
(Candidates Signature)

**Sign and swear to one of the following statements:**

**1. That I have received no contributions for my election.**

\_\_\_\_\_  
(Candidates Signature)

2. That the total contributions made to me or on my behalf and with my approval do not exceed \$500.

\_\_\_\_\_  
(Candidates Signature)

3. That contributions made to me or on my behalf for my election exceeded \$500 and I have attached hereto an itemized statement of such contributions as required by the aforementioned law.

\_\_\_\_\_  
(Candidates Signature)

Sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
(Notary Public or Commissioner of Deeds)

**NAPLES CENTRAL SCHOOL DISTRICT - LIBRARY BOARD OF TRUSTEES**

**Statement of Campaign Expenditures and Contributions**

**Article 32, Sections 1528 to 1531 of the Education Law**

CIRCLE ONE: 3rd Statement  
Due by 06/10/24)

FILE STATEMENT WITH:

All Candidates  
Clerk, Board of Education  
Naples Central School District  
136 North Main Street  
Naples, NY 14512

Candidates whose expenditures & contributions exceed \$500  
Commissioner of Education  
NYS Education Department  
Room 876 EBA  
Albany NY 12234

I, \_\_\_\_\_, residing at \_\_\_\_\_, being duly sworn, depose and say:

That I am a candidate for election to the Library Board of Trustees in the annual school election to be held on May 21, 2024, and:

**Sign and swear to one of the following statements:**

**1. That I have expended nothing for my election.**

\_\_\_\_\_  
(Candidates Signature)

2. That my only expenditures were for personal expenses which taken together with the total expenditures incurred by others in my behalf and with my approval do not exceed \$500.

\_\_\_\_\_  
(Candidates Signature)

3. That expenditures made by me or in my behalf exceeded \$500 and I have attached hereto an itemized statement of such expenditures as required by the aforementioned law.

\_\_\_\_\_  
(Candidates Signature)

**Sign and swear to one of the following statements:**

**1. That I have received no contributions for my election.**

\_\_\_\_\_  
(Candidates Signature)

2. That the total contributions made to me or on my behalf and with my approval do not exceed \$500.

\_\_\_\_\_  
(Candidates Signature)

3. That contributions made to me or on my behalf for my election exceeded \$500 and I have attached hereto an itemized statement of such contributions as required by the aforementioned law.

\_\_\_\_\_  
(Candidates Signature)

Sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
(Notary Public or Commissioner of Deeds)