

BOARD MEETING: Regular
DATE: Wednesday, January 23, 2019
TIME: 6:00 p.m.
PLACE: Naples High School Cafeteria

- I. Meeting Called to Order
 II. Roll Call
 III. Adopt the Agenda of the Regular Meeting of January 23, 2019 (Board Action)
 IV. Executive Session (Board Action)
 V. Pledge of Allegiance

VI. Public Comments: The Board of Education invites you, the residents of our school community, to feel comfortable in sharing matters of interest or concern that you might have with us. The Board President will be happy to recognize those of you who wish to speak. We would ask that you come forward and please identify yourself before presenting your thoughts.

Those items brought to the attention of the Board during this time may be taken under consideration for future response or action. (*Individual comments will be limited to three minutes.*)

As a matter of courtesy, we ask that issues related to specific School District personnel or students be brought to the attention of the Superintendent of Schools privately. Thank you for this consideration.

Board Reponse: The Board of Education is committed to keeping communication open and transparent. The Board of Education President will be working with the Board and the Superintendent to make every effort to respond to public comments directed to the Board of Education at previous meetings, during the next scheduled meeting.

- VII. Points of Interest
 VIII. Superintendent Recognitions & Updates
 • Kudos
 • Claims Auditor Report
 • Reflection on Elementary School Classroom Visits
 • Upcoming Department Chair Reports
 • Governor Cuomo's State of the State and Budget Address
 • Budget Update
 • Upcoming Advocacy Trip to Albany
 • Capital Project Update
 IX. Administrative Reports
 • Elementary Principal
 • Secondary Principal
 • Director of Pupil Personnel Services
 • Student Representative
 X. Board Reports
 • Budget Committee
 XI. Minutes (Board Action)
 • Regular Meeting of January 9, 2019
 XII. Contractual Agreement (Board Action)
 • Naples Teachers' Association: Memorandum of Agreement
 XIII. Business / Financial (Board Action)
 • Donation
 XIV. Personnel (Board Action)
 • Appointment
 - School Bus Driver
 • Unpaid Leave Request
 - Teacher Aide
 XV. Consent Agenda Items (Board Action)
 • CSE Committee Recommendations
 • Substitute(s)
 - Cleaner
 - Teacher Aides
 XVI. Adjournment (Board Action)

Minutes of a Regular Meeting of the Board of Education of Naples Central School held on Wednesday, January 23, 2019 at 6:01 p.m. in the Naples High School Cafeteria.

Members Present: Joseph Callaghan: Arrived at 6:05 p.m. Kelley Louthan
Carter Chapman Gail Musnicki
Brent Gerstner Maura Sullivan
Jacob Hall Owen Kennedy
Thomas Hawks

Members Absent: Robert Brautigam

Also Present: Matthew Frahm, Mitchell Ball, Kristina A. Saucke, E. Bridget Ashton, Katherine Piedici, Anneke Radin-Snaith and Heather Clark.

Guests: Evelyn Letta, Shirley Riffle, John McCabe, and Diann Payne.

A quorum being present, the meeting was called to order at 6:02 p.m. by Board President Jacob Hall.

Motion: Kelley Louthan
2nd: Maura Sullivan

Resolved, that the Board of Education approves the agenda of the Regular Meeting of January 23, 2019 as presented.

Voting Yes: 7 Motion Carried
Voting No: 0

Motion: Gail Musnicki
2nd: Brent Gerstner

Resolved, that the Board of Education approves calling an executive session at 6:03 p.m. for the purpose of discussing the employment history of a particular person or persons.

Voting Yes: 7 Motion Carried
Voting No: 0

1st Vice President Joseph Callaghan arrived at 6:05 p.m.

Time out of Executive Session: 6:36 p.m.

Public Comment:

None

Points of Interest:

Board of Education Member Kelley Louthan spoke about an Elementary School tour.

Superintendent Recognitions & Updates

Mr. Frahm gave kudos to Autumn Kunes, a Varsity Girls Basketball Team player for scoring her 1,000th point in a recent basketball game.

Internal Claims Auditor Evelyn Letta presented quarterly claims auditor reports for the period ending October 1, 2018 and December 31, 2018. Mr. Frahm and Ms. Letta highlighted the great work that Accounts Payable Clerk Christina Brautigam does in preparing payments for approval.

Mr. Frahm reflected on Board of Education Members' visits to Elementary School classroom. Board of Education Members Gail Musnicki, Thomas Hawks, Jacob Hall, Kelley Louthan, and Brent Gerstner reflected on the day.

Mr. Frahm noted that the upcoming Department Chair Reports would look differently than they have in the past. Mr. Frahm outlined the upcoming evening and activities that would occur.

Mr. Frahm shared details from Governor Cuomo's State of the State and Budget Address.

Mr. Frahm spoke about an upcoming advocacy trip to Albany that he taking and detailed some plans for the advocacy efforts.

Assistant Superintendent for Business Mitchell Ball gave a budget update.

Mr. Ball gave a capital project update.

Administrative Reports

Elementary School Principal Kristina Saucke outlined items that appeared in the monthly Board of Education Report.

Secondary School Principal Bridget Ashton outlined items that appeared in the monthly Board of Education Report.

Director of Pupil Personnel Services Katherine Piedici outlined items that appeared in the monthly Board of Education Report.

Student Representative Owen Kennedy spoke briefly about interscholastic sports, extracurricular activities, student academics, student activities, and student clubs.

Board Reports

Board of Education and Budget Committee Member Thomas Hawks outlined items as discussed in the Budget Committee Meeting.

Motion: Brent Gerstner
2nd: Gail Musnicki

Resolved, that the Board of Education approves the minutes of the following meetings:

- Regular Meeting of January 9, 2019

Voting Yes: 8 Motion Carried
Voting No: 0

Motion: Joseph Callaghan
2nd: Kelley Louthan

Resolved, that the Board of Education approves the following Contractual Agreement resolution as presented:

- Resolved, that the Naples Central School District Board of Education does hereby approve a Memorandum of Agreement between the Naples Teachers' Association and the Naples Central School District for the purpose of establishing the Extra Duty Pay Schedule for the Girls and Boys Bowling teams.

Voting Yes: 8 Motion Carried
Voting No: 0

Motion: Maura Sullivan
2nd: Carter Chapman

Resolved, that upon the recommendation of the Superintendent, the Naples Central School District Board of Education approves the following Business resolutions as presented:

- Resolved, that authorization be given to accept the generous donation of the following items from Waterloo Central School District at an estimated value of \$50,000:
 - 6 iPad charging carts
 - 8 rectangular tables
 - 4 circular tables
 - 3 octagon shaped tables
 - 125 student desks
 - 32 student chairs
 - 15 graduation platforms
 - 12 graduation risers
 - 6 graduation railings
 - 1 portable chair carrier
 - 2 bulletin boards
 - 1 office cabinet with whiteboard
 - 1 smart board

Voting Yes: 8 **Motion Carried**
Voting No: 0

Motion:
2nd:

Resolved, that upon the recommendation of the Superintendent, the Naples Central School District Board of Education approves the following personnel item as presented:

- Resolved, that the Board of Education approves the probationary appointment of David Ferry, 722 Italy Valley Road, Naples, NY 14512, as School Bus Driver, effective January 28, 2019, at the rate of \$20.69/hour.
- Resolved, that the Board of Education approves the following request for an unpaid leave of absence:

Barbara Welch, Teacher Aide: January 30, 2019 through February 7, 2019

Voting Yes: 8 **Motion Carried**
Voting No: 0

Motion:
2nd:

Resolved, that the Board of Education, upon the recommendation of Superintendent Matthew Frahm, approves the Consent Agenda Items as presented:

- a. Resolved, that the Board of Education approves committee recommendations from the following meetings:
 - Committee on Special Education action of December 19, 2018.
- b. Resolved, that the Board of Education hereby approves the following Substitute Appointments, pending a successful background clearance report provided to the school as a result of the fingerprinting process:

<u>Name</u>	<u>Position</u>	<u>Address</u>
Austin Northrop	Cleaner	144 South Main Street, Naples, NY 14512
Sydney Davis	Teacher Aide	109 University Sq., Gannon University, Erie, PA 16541
Rebekah Williams	Teacher Aide	PO Box 754, Naples, NY 14512

Voting Yes: 8 **Motion Carried**
Voting No: 0

Motion:

2nd:

There being no further business, the Regular Meeting of January 23, 2019 is hereby adjourned at 7:50 p.m.

Voting Yes: 8

Motion Carried

Voting No: 0

Dated this 23rd day of January, 2019



Mitchell J. Ball, District Clerk

Board of Education Auditor Report – January 2019 Board Meeting

From October 1, 2018 – December 31, 2018 I have approved warrants 0056-0108 for a total amount of \$6,251,504.62 for the second quarter of the 2018-2019 fiscal year. The following errors have occurred and were corrected:

1. (1) Backup paperwork missing information
2. (2) Missing Signatures

A total of 3 errors from 634 transactions (0.004%)

Respectfully submitted,



Evelyn Letta

Naples Elementary School Board of Education Updates ~ January 2019

The following is an update on the collaborative work that Carrie Grove, our Instructional Coach, has helped facilitate with the Elementary Teachers. (They have been incredibly busy!):

Curriculum Mapping

- UPK (with Mrs. Lynk) - Math and Health
- Grade 1 (with Mrs. Dormer, Mrs. Lynk & Ms. Eisinger) - Guided reading, Phonics and Health
- Grade 2 (with Mrs. DiGrande, Mrs. Fitch, Mrs. Lincoln, & Mrs. Lester) - Guided Reading, Math and Health
- Grade 3 (Mrs. Becker, Mrs. Meteyer, Ms. Fitzpatrick & Mrs. Ball) - Guided Reading, ELA and Health
- Grade 4 (Mrs. Arsenault, Mr. Betrus, Ms. Brennan & Mrs. Ball) - Guided Reading, ELA and Health
- Grade 5 (Mr. Almekinder, Ms. Houppert, Mr. Liebentritt & Ms. Eisinger - Guided Reading, ELA and Health

Benchmarking

- January (midyear) ELA and Math benchmarking
- Seven classes are piloting iReady for a possible alternative to math benchmarking
- Second round of grade level data meetings are scheduled for next week *(We are proud of the process that we are using this year that has improved our meeting focus on strategies and targeted interventions!)*

Instructional Coaching

- 7 teachers - 2 cycles each *(Carrie, Anneke and I are excited to share a more comprehensive update with you at our March 6th Board of Education meeting!)*
- Bloomfield/Lyons Learning Walks
- Collaboration with her WFL BOCES Coach



"STEAM Friday" January 18, 2018 ~ Student Sign-up options

<p style="text-align: center;"><u>Puzzles</u> <u>Mr. Liebentritt</u> Work with wood & metal puzzles</p>	<p style="text-align: center;"><u>Rainbow Spin Mixing</u> <u>Mrs. Castle Art Room</u> Create lively art that demonstrates color theory and a little physics at the same time.</p>	<p style="text-align: center;"><u>Christmas Tree Engineering Challenge</u> <u>Mr. O'Rourke</u> <u>This was a 2 week session for students who started in December</u> Details at the session</p>	<p style="text-align: center;"><u>3D Snowflakes</u> <u>Miss Brennan</u> Make a 3D Snowflake.</p>
<p style="text-align: center;"><u>Paper Airplane Construction</u> <u>Mr. Brown</u> Build creations that fly the farthest, stay in the air the longest, and land in designated landing zones.</p>	<p style="text-align: center;"><u>Strategy Card Games</u> <u>Miss Houppert & Miss Panera</u> Meet in Miss Houppert's Room Learn to play strategy card games like Hearts and Euchre. This is a 2 Week Session. THIS IS WEEK #1</p>	<p style="text-align: center;"><u>LEGO Charades</u> <u>Mrs. Arsenault</u> Students will choose a card and use the Legos to create what is written on the card. The mini figures can help act out the word too!</p>	<p style="text-align: center;"><u>Keva Plank Challenges</u> <u>Mr. Almekinder</u> Students will build structures with Keva Planks. You may sign up for this again if you have in the past. New Challenges each time.</p>
<p style="text-align: center;"><u>Pulley for Rapunzel's Tower</u> <u>Mrs. Wordingham</u> STEAM Lab Build a pulley system for Rapunzel's Tower</p>	<p style="text-align: center;"><u>Chorus with Mrs. Austin</u> Band Room</p>		



Naples High School ~ January 2019 BOE Report

Celebrations

- 49 students in Grades 7 - 9 participated in LLI during Reader's Workshop this fall. 92% of students (45/49) moved one reading level or greater over the first semester.
- Recent Naples HS individual student celebrations include:
 - Congratulations to Jessie Norton for being selected as Naples HS HOBY Ambassador for 2019.
 - Wow! On 11/30, Autumn Kunes scored 37 points to break record for most points by a female bball player. On 12/6, Autumn broke her own record by scoring 41 points against Dundee.
 - Shout out to Caitlin Goodwin, who hosted an afternoon baking with several staff members in December.
- Naples HS wrapped up 2018 with celebrations including student & staff participation in the following:
 - Operation Santa
 - Faculty Basketball Game, 12/5
 - Ugly Sweater Dance, 12/7
 - Light Up Naples, 12/8
 - Sophomore attendance at "A Christmas Carol" Performance at GEVA, 12/12
 - Winter Concert, 12/12
 - Faculty and Staff Holiday Party, 12/14
 - MSHS "Throwback" Rollerskating Party, 12/14
 - NHS "Gift Wrapping" at Eastview Mall, 12/17
 - Celebration of Giving, 12/10-12/24
- The HS will launch 2019 with the following events:
 - Winter Dance: 1/18
 - Midterms and REGENTS exams: 1/22-1/25
 - All County: 1/25-1/26
 - FLTCC Field Trip: Eighth graders on 1/25
 - FLTCC Field Trip: Sophomores on 2/8
- Announced observations for all teachers and first round unannounced observations for non-tenured teachers have been completed, per agreement with NTA and APPR Plan.

Current Work Items and Areas of Focus

- Much planning and preparation for logistics, proctor and room assignments, and scoring of assessments is occurring at the HS to prepare for the upcoming midterms and Jan REGENTS exams, scheduled for 1/22-25.
- The counseling department is planning for 2019-20 course selections and scheduling meetings with students.
- Department chairs are working with respective departments to wrap up 2019-20 budgets for admin review.
- The MTSS committee will be meeting several times this spring to discuss sustainability of MTSS at Naples HS and to establish measures of effectiveness (How will we know if MTSS components are working?).
- "Success Strategies" teachers & admin are collaborating to develop exit & entry level thresholds for course.
- A Digital Citizenship Survey was administered to staff on 1/7/19 to gauge effectiveness of "new" embedded model of DC implementation. Committee will review survey results on 2/1.
- A #naplesgreats assembly survey was administered to students on 1/14/19 to obtain feedback surrounding our monthly assemblies. Feedback will be reviewed by assembly committee prior to 2/1 assembly.
- BMurphy, MSteenburgh and BAshton will be attending five days of Trauma Illness Grief training this spring.
- Unannounced observations for all tenured staff will commence post 1/31, per APPR Agreement.



Highlights! I would like to highlight the outstanding work that Jodie Schwartz is doing in her classroom. We have recently welcomed a student into Jodie's program from Bloomfield CSD. I have heard nothing but compliments from the Bloomfield Director of Special Education and from the student's mother. Jodie does an amazing job connecting with students and their families. We are also very lucky to have Tammy Matthews supporting this classroom as well as our related service staff and paraprofessionals. Jodie has led this team to create an engaging and supportive learning environment! If you get a chance to stop into her classroom you will not be disappointed.

Department Update: The High School special education team has been working hard to ensure that all supports are put in place for classified students in the JR/SR High School for Regents and midterm exams. A huge thank you to Rebecca Slade and Heather Clark for all of the hard work they have put in, to ensure that every student gets the testing support they need.

Jo Ann Shepard has been in twice to visit and observe. She is eager to begin officially on January 28, 2019. I am working hard with her to ensure that we will have a smooth transition for our students, staff and families. She brings with her a wealth of knowledge and an eagerness to do what is necessary to support our department. I am excited to be able to work with her for a few weeks before I am off on maternity leave. I am confident that she will do an outstanding job leading the department while I am out.

We will be offering TCI refresher training this week for all staff that are in need of the refresher to maintain their certification. Teachers that have been trained need to participate in a refresher training yearly to maintain their certification. We are also planning another four day initial TCI training to staff beginning in February. We will also be welcoming staff from Honeoye CSD and Bloomfield CSD to join us in this training. Thank you to Brian Meteyer and Tammy Matthews for putting on this training. This year we will also have Heather Clark support our TCI training efforts!

Memorandum of Agreement

This is a Memorandum of Agreement entered into between the Naples Central School District (“District”) and the Naples Teachers’ Association (“Association”).

Whereas, the District and the Association are parties to a collective negotiating agreement which sets out terms and conditions of employment for members of the unit represented by the Association, including the payment for extra duties and an Extra Duty Pay Schedule; and

The District and the Association have recently met and agreed upon the advisor pay for the Activity positions: BOWLING, Girls and BOWLING, Boys, an activity that was combined or collapsed due to student enrollment or interest.

Therefore, the District and the Association have agreed as follows:

1. If the District decides that a single individual will coach both the Girls Bowling team as well as the Boys bowling team, the coach will be paid Points value 9, 10, 11 or a mutually agreed upon point scale for the season.
2. If it is decided by the District that there should be a separate BOWLING, Girls and BOWLING, Boys team, and one (1) coach is hired for each team, each coach will be paid the Points value outlined in the contractual agreement. Currently, the Points value is 6, 7, 8.
3. If it is determined by the District that there should be one coach for both bowling teams and the sports seasons do not run concurrently, the coach will be paid the Points value for **both** BOWLING, Girls, and BOWLING, Boys outlined in the contractual agreement. Currently, the Points value is 6, 7, 8.

4. This Memorandum of Agreement shall represent the full and complete agreement between the parties and no other claims, actions or proceedings of any kind whatsoever will be commenced by any of the parties hereto.

5. This Agreement may only be modified in writing by mutual agreement of each party.

Signatures.

For the District

For the Association

Matt Frahm
Superintendent of Schools

Scott Petrie
President, Naples Teachers' Association.

Date: _____

Date: _____