

BOARD MEETING: Regular
DATE: Wednesday, October 16, 2019
TIME: 6:00 p.m.
PLACE: Naples High School Cafeteria

Meeting Called to Order

II. Roll Call

III. Adopt the Agenda of the Regular Meeting of October 16, 2019 (Board Action)

IV. Executive Session (Board Action)

V. Pledge of Allegiance

VI. Public Comments: The Board of Education invites you, the residents of our school community, to feel comfortable in sharing matters of interest or concern that you might have with us. The Board President will be happy to recognize those of you who wish to speak. We would ask that you come forward and please identify yourself before presenting your thoughts.

Those items brought to the attention of the Board during this time may be taken under consideration for future response or action. (*Individual comments will be limited to three minutes.*)

As a matter of courtesy, we ask that issues related to specific School District personnel or students be brought to the attention of the Superintendent of Schools privately. Thank you for this consideration.

Board Reponse: The Board of Education is committed to keeping communication open and transparent. The Board of Education President will be working with the Board and the Superintendent to make every effort to respond to public comments directed to the Board of Education at previous meetings, during the next scheduled meeting.

VII. Points of Interest

VIII. Superintendent Recognitions & Updates

- Kudos
- Visible Learning Activity
- Proposal Regarding District Priorities
- Professional Learning Strands in the High School
- Vaping Expectations at NCS
- Capital Project

IX. Administrative Reports

- Elementary Principal
- Director of Pupil Personnel
- Student Representative

X. Board Reports

- Policy Committee Report
- Budget Committee Report

XI. Minutes

- Regular Meeting of October 2, 2019 (Board Action)

XII. Business / Financial

- Establish Differential Pay for Substitute Night Cleaner (Board Action)
- Transportation Contract

XIII. Personnel

- Resignations: (Board Action)
 - English Teacher
 - Food Service Helper
 - 2019-2020 Coach
 - Girls Modified Basketball
 - 2019-2020 Extra-Curricular
 - Class Advisor: Grade 7
 - Student Council Advisor: Junior High
- Appointment(s):
 - Elementary Special Education Teacher
 - Cleaner

XIV. Consent Agenda Items

- CSE and 504 Committee Recommendations (Board Action)
- Volunteer
- Student Teacher Placements
- Substitute(s)
 - Teachers
 - Teacher Aides
 - Typist

XV. Adjournment

(Board Action)

Minutes of a Regular Meeting of the Board of Education of Naples Central School held on Wednesday, October 16, 2019 at 6:00 p.m. in the Naples High School Cafeteria.

Members Present:	Robert Brautigam	Kelley Louthan
	Joseph Callaghan	Steven Mark
	Carter Chapman	Gail Musnicki
	Jacob Hall	Maura Sullivan
	Thomas Hawks	Carter Waldeis

Members Absent:

Also Present: Matthew Frahm, Mitchell Ball, Kristina A. Saucke, E. Bridget Ashton, Heather Clark, Katherine Piedici, Anneke Radin-Snaith and Nicole Green.

Guests: Diann Payne and Shirley Riffle.

A quorum being present, the meeting was called to order at 6:00 p.m. by Board President Jacob Hall.

Motion: Kelley Louthan

2nd: Maura Sullivan

Resolved, that the Board of Education approves the agenda of the Regular Meeting of October 16, 2019 as presented.

Voting Yes: 9

Motion Carried

Voting No: 0

Motion: Steven Mark

2nd: Thomas Hawks

Resolved, that the Board of Education approves calling an executive session at 6:01 p.m. for the purpose of discussing the employment history of a particular person or persons.

Voting Yes: 9

Motion Carried

Voting No: 0

Time out of Executive Session: 6:37 p.m.

Points of Interest:

Board of Education 2nd Vice President Robert Brautigam and Kelley Louthan spoke about recent sporting activities.

Mr. Louthan spoke about the new pump track at the Naples Community Park.

Board of Education President Jake Hall spoke about a page reading challenge in 5th Grade.

Board of Education member Maura Sullivan spoke about an activity at the East Hill ropes course in Mr. Almekinder's class.

Superintendent Recognitions & Updates

Superintendent Matthew Frahm gave kudos to Joelle Nicholson, English Teacher, for her new role as Assistant Principal at the Geneva Central School District.

Mr. Frahm spoke about the Superintendent's Conference Day. Director of Technology, Professional Development, and Instruction Anneke Radin-Snaith gave an update on an activity

Regular Meeting

October 16, 2019

from the day and shared a visible learning activity with the Board of Education. A period of comments and questions by the Board of Education followed.

Mr. Frahm presented a proposal regarding district priorities for the 2019-2020 school year. A period of comments and questions by the Board of Education followed.

High School Principal Bridget Ashton, Assistant Principal Heather Clark, Administrative Intern Nicole Green and Mrs. Radin-Snaith gave a presentation on professional learning strands in the High School.

Mr. Frahm commented on vaping expectations at the Naples Central School District and a letter that was sent home to parent/guardians.

Assistant Superintendent for Business Mitchell Ball gave a capital project update.

Administrative Reports

Elementary School Principal Kristina Saucke outlined items that appeared in the monthly Board of Education Report.

Director of Pupil Personnel Services Katherine Piedici outlined items that appeared in the monthly Board of Education Report.

Student Representative Carter Waldeis spoke briefly about interscholastic sports, extracurricular activities, student academics, student activities, and student clubs.

Board Reports

Board of Education and Budget Committee Member Gail Musnicki outlined items as discussed in the Budget Committee Meeting.

Board of Education and Policy Committee Member Kelley Louthan outlined items as discussed in the Policy Committee Meeting.

Motion: Kelley Louthan

2nd: Thomas Hawks

Resolved, that the Board of Education approves the minutes of the following meeting:

- Regular Meeting of October 2, 2019

Voting Yes: 9 Motion Carried

Voting No: 0

Motion: Kelley Louthan

2nd: Steven Mark

Resolved, that upon the recommendation of the Superintendent, the Naples Central School District Board of Education approves the following Business resolutions as presented:

- Resolved, that authorization be given for substitute night cleaners to be paid a differential pay of forty-five cents per hour for hours worked after 3:30 p.m., effective September 16, 2019.
- Michelle Constantino is hereby approved to enter into a contract for the purpose of providing round trip transportation for children of the Naples Central School District for the period of service to begin October 17, 2019 through June 30, 2020 at a rate of fifty-eight (\$0.58) cents per mile or the current IRS mileage reimbursement rate, total anticipated cost \$1,200.00

Voting Yes: 9 Motion Carried

Voting No: 0

Motion: Maura Sullivan
2nd: Carter Chapman

Be it Resolved, that upon the recommendation of the Superintendent, the Naples Central School District Board of Education approves the following personnel item as presented:

- Resolved, that the Board of Education approves the following resignations:
 - Joelle Nicholson, English Teacher, with regret, effective October 28, 2019.
 - Marilou Schenk, Food Service Helper, with regret, effective October 30, 2019
- Resolved, that the Board of Education approves the appointment of Julie Didas, to a probationary term of three (3) years beginning on November 4, 2019 and expiring on November 3, 2022, as Elementary Special Education Teacher, effective November 4, 2019. Eligibility for tenure at the end of the probationary period is dependent on the employee receiving APPR ratings of Highly Effective or Effective in at least three (3) of the four (4) preceding years and no Ineffective rating in the final year. The certification area and status is Special Education, Permanent; Pre-K, Kindergarten, and Grades 1-6, Permanent; and Reading, Permanent. Salary for this position will be Step 24 of the 2019-2020 Distribution Schedule – Masters. This appointment is in accordance with and subject to Education Law, the regulations of the Commissioner of Education, and the by-laws of the Board of Education.
- Resolved, upon the recommendation of the Superintendent, that the Naples Central School District Board of Education approves the probationary appointment of Marilou Schenk, 780 Italy Valley Road, Naples, NY 14512, as Cleaner, effective October 30, 2019, at the rate of \$11.49/hour.
- Resolved, that the Board of Education approves the following Coaches for the 2019-2020 School Year, salary as per negotiated agreement:
 - Basketball: Girls Modified - Colleen Betrus
- Resolved, that the Board of Education approves the following Extra-Curricular appointments for the 2019-2020 School Year, salary as per negotiated agreement, effective October 28, 2019:
 - Class Advisor: Grade 7 – Alyson Powers
 - Student Council: Junior High – Lindsey Alongi

Voting Yes: 9

Motion Carried

Voting No: 0

Motion: Thomas Hawks
2nd: Kelley Louthan

Resolved, that the Board of Education, upon the recommendation of Superintendent Matthew Frahm, approves the Consent Agenda Items as presented:

- a. Resolved, that the Board of Education accepts the committee recommendations from the following meetings:
 - Committee on Special Education actions of 09/17/2019; 09/24/2019; 09/25/2019; 09/26/2019.
 - 504 Committee action of 09/17/2019.
- b. Resolved, that the Board of Education hereby approves the following Volunteer:

<u>Name</u>	<u>Position</u>	<u>Address</u>
Stephanie Marshall	Volunteer	7884 Gulick Road, Naples, NY 14512

c. Resolved, that the Board of Education hereby approves the following Student Teachers:

<u>Name</u>	<u>Placement</u>	<u>Supervising Teacher</u>
Elisha Burger	Special Education: 01/27/20–03/12/20	Anneshia VanBortel
Alexa Brown	Special Education: 03/16/20–05/08/20	Anneshia VanBortel

d. Resolved, that the Board of Education hereby approves the following Substitute Appointment pending a successful background clearance report provided to the school as a result of the fingerprinting process:

<u>Name</u>	<u>Position</u>	<u>Address</u>
Andrew Beigel	Teacher	590 Italy Valley Road, Naples, NY 14512
Matthew Jackson	Teacher	PO Box 161, Naples, NY 14512
Chris Edgerton	Teacher	1768 Elmwood Circle, Farmington, NY 14425
Susan Naramore	Teacher	4971 State Route 245, Naples, NY 14512
Sapphire Daniels	Teacher Aide	155 South Main Street, Naples, NY 14512
Beth Tyler	Teacher Aide	6729 McGary Road, Naples, NY 14512
Beth Tyler	Typist	6729 McGary Road, Naples, NY 14512

Voting Yes: 9

Motion Carried

Voting No: 0

Motion: Robert Brautigam

2nd: Steven Mark

There being no further business, the Regular Meeting of October 16, 2019 is hereby adjourned at 8:08 p.m.

Voting Yes: 9

Motion Carried

Voting No: 0

Dated this 16th day of October, 2019



Mitchell J. Ball, District Clerk



Naples Central School District 2017 Capital Improvement Project—Phase II Board Report — October 2019

Work on the Capital Project hit a major milestone in September with the turnover and completion of the elementary school renovation and addition. Work remaining in the elementary school has been reduced to a punchlist

Project work upcoming includes finishes in the bus garage, site work, utilities and parking lot pavement. All Remaining work tasks are on schedule and projected to continue that way, provided inclement weather does not impact progress.

Safety continues to be a priority for everyone at the site. We are happy to report there have been no major accidents or injuries.

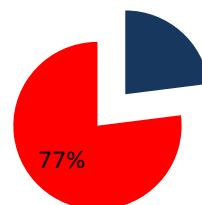
Work Completed

- Elementary School addition and Renovation
- Elementary School Site work
- Bus Garage Brick and Precast
- Bus Garage interior framing
- Bus Garage door and window installation
- Site work and utilities commencement
- Fuel Island Work

Projected Work

- Completion of Site work
- Completion of Utilities work
- Garage Bay Doors
- Restroom Finishes and Fixtures
- Parking Lot Paving and Striping
- Elementary School Punchlist work

**Construction Work is
77% Complete**



- Outstanding Construction Work
- Completed Construction Work

Elementary School Addition



New Elementary Main Office



New Bus Garage



Casework and Ceilings at New Bus Garage





Financial Review

	<u>Budget</u>	<u>Expenditures</u>	<u>Funds Remaining</u>
Incidental Costs	\$ 1,281,394	\$ (999,741)	
Shift Funds to Construction		\$ (200,000)	\$ 81,653
Construction Contracts-Phase 1	\$ 994,200		
Contract Payments		\$ (958,788)	
Adjustment to Contract Value		\$ 10,898	\$ 46,310
Construction Contracts - Phase 2	\$ 7,753,700		
Contract Payments		\$ (6,021,321)	
Adjustment to Contract Value		\$ 76,996	\$ 1,809,375
Construction Contingency			
Contingency	\$ 45,706		
Shift Funds from Incidentals		\$ 200,000	
Adjustment to Contract Value		\$ (87,894)	
Contingency Remaining			\$ 157,812
Project Totals	\$ 10,075,000	\$ (7,979,850)	\$ 2,095,150

SED Project Numbers

- SED NO. 43-12-01-04-0-002-014: Elementary School
- SED NO. 43-12-01-04-0-002-015: Elementary School Addition
- SED NO. 43-12-01-04-0-001-015: Junior/Senior High School
- SED NO. 43-12-01-04-5-006-007: Existing Bus Garage
- SED NO. 43-12-01-04-5-010-001: New Bus Garage



Watchdog Building Partners

www.WatchdogBP.com

585.760.7855



Naples Elementary School Board of Education Updates ~ October 2019

An update on our Priorities and Commitments:

ELA/Literacy Program Development: Building on Guided Reading work we did last year, we are excited to welcome Amy Johnson, Literacy Specialist, back for three days of professional development October 22nd-24th. Guided Reading is a research based instructional practice which allows teachers to instruct students at their individual reading levels. Last year we brought Amy Johnson at the request of the primary department in the fall. Amy is an instructional coach/literacy specialist that Carrie Grove met at Windsor CSD. We quickly realized that she is a tremendous resource and asked her to return in the spring. We opened this day up to all teachers UPK-6. All of our primary staff and several of our intermediate staff took advantage of watching her model a guided reading lesson and then debriefed as a grade level team after. These conversations were both specific in terms of the actual skills covered in the lesson and the lesson design, as well as broad with regard to topics such as schedule challenges, benchmarking etc. Based on this professional development there have been many positive shifts in the way we do guided reading at the Elementary School.

As follow-up to this positive experience, we are bringing Amy back at the end of the month to expand this work with all teachers UPK-6. Since we have a range in terms of what work staff may have previously done with Amy, we will tailor the professional development to meet each teacher's needs. It is our hope to ensure consistency across grade levels in terms of expectations and professional development with regard to guided reading. All staff will have professional development around running records with the goal of improving our utilization of benchmarking and progress monitoring data to adjust interventions and individualize instruction. This work will align with the data analysis we have done with regard to our state assessment results, as well as our curriculum map and common assessment updates.

The following is an update on the collaborative work that Carrie Grove, our Instructional Coach, has helped facilitate with the Elementary Teachers. (They have been incredibly busy since the start of school!):

Instructional Coaching: Carrie and Anneke Radin-Snaith ended last year with 6 teachers they have been coaching and are adding an additional 6 first year teachers to the group this year. They designed a two day staff orientation for new teachers that included a handbook resource for quick reference. Professional development for all staff is happening on our half conference day on the "Naples Playbook". Staff has been given the option to attend a session on any of the 5 areas (Safety, Learning Targets, Effective Questioning, Engaged Learners, and Checks for Understanding).

Benchmarking: Completed in early September by our intervention team using running records (ELA) and AIMSweb Plus (Math).

Data Meetings: Initial meeting in September to review state test data and benchmarking scores to finalize first round intervention groups. Additional meetings scheduled in November, January, March and May to review progress monitoring and adjust instructional strategies and interventions.

Curriculum Mapping: All grade levels have already dedicated a half day to this work. They will meet quarterly over the course of the year.

Student Engagement: Our Character Education Team voluntarily met over the summer to organize events for the first months of the school year. These include:

- Sharing components of the Responsive Classroom training that Diana DiGrande and Jennifer Lester attended over the summer. They will turn key pieces of this professional development throughout the school year at faculty meetings, and their door is always open for visitors wishing to see a model responsive classroom. Check out the morning messages that are popping up around our school!
- Students in every classroom developed their hopes and dreams for the school year. These are individual academic and or/social goals they have for themselves and their learning. Students posted these for their parents to see at Open House (which was attended by 91% of our families! ☺)
- We have renamed October "Rocktober"! Students are enjoying some "vintage" rock-n-roll music each morning and decorating kindness rocks in Art class that will line the front of our school building. Thanks to Mrs. Austin we have a special concert assembly planned for October 21st. Feel free to join us for some music and dancing!
- We are in full planning mode for our Veteran's Day Rally in the Valley on November 12th! See attached flyers for details.

STEAM

technology art
science engineering mathematics

STEAM Enhancement: We have hit the ground running planning and implementing STEAM opportunities for the 2019-2020 school year.

- Grade level meetings to discuss Digital Citizenship (overview of our current curriculum map and adjustments made as needed)
- Grade level meetings (4-6) to develop an alternate plan for STEAM enrichment that does not "compete" with Chorus instruction
- Elementary Robotics is in full swing 2 nights a week thanks to Mrs. Schwartz and her amazing parent coaches
- Mrs. Castle and Mrs. Wordingham utilized a curriculum mapping day to update our K-6 "tech progressions" document, as well as update their technology class curriculum map grades 4-6.
- Staff are preparing to attend the NYSCATE conference in Rochester in November, and we are incredibly excited to be sending all 6th graders to the "STEAMfest" option on 11/22/19.
- We are beginning conversations about designing our second annual Elementary STEAM Carnival this spring. We will keep you posted on our plans!



Naples Elementary School Veteran's Day Ceremony

Hello! This year, we are hosting our annual Veteran's Day Ceremony at Naples Elementary School on Tuesday, November 12, 2019. We would like to invite the family members of the staff and students at Naples Elementary School to come to this ceremony so that we may celebrate your service to our country.

If you have a veteran that you would like to invite, please fill in the information below and return the paper to school. We will then send out a formal invitation with the details about the day. These invitations can go out to active duty servicemen and women along with veterans.

In addition, if you have a Veteran in your family that is unable to attend, please email a picture of them to Mrs. Crabb at mcrabb@naplescsd.org and it will be included in our slideshow following the ceremony.

If you have any questions, please email Mrs. Austin at jaustin3@naplescsd.org

We hope to see many honorable faces here at NES!



Name of Veteran: Address:	Name of Veteran: Address:
Name of Veteran: Address:	Name of Veteran: Address:

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We Salute You!

**Please join us for a
veterans appreciation assembly
and reception.**

*The students of Naples Elementary
would like to honor you
for your service.*

**Kindly RSVP by calling the
elementary school at
(585) 374-7950.**

**This year we are requesting
photographs of veterans
to include in a slideshow.**

**Please e-mail any photographs to
mcrabb@naplescsd.org.**

*You're
Invited!*

Where:
Naples
Elementary
Gymnasium

**Reception to
follow in the
cafeteria*

When:
Tuesday,
November 12th
at 1:00

RSVP:
(585) 374-7950



New Program Highlight: This year we have a High School student placed in a half day Business Ventures program in Newark. Business Ventures is a School-Based Enterprise with a woodworking/ primitive craft building focus. Students are treated as employees, which provides for a real-world work environment and expectations. Students are assigned various job duties on a rotating basis within the business. In addition to the work experiences the program has created a career readiness training sequence that includes academic coursework related to personal management, social or soft skill development, life skills development, and the creation of a personal employment portfolio with items such as resumes, work samples, and cover letters. The program is designed to offer unique ways for students to reach their academic goals in conjunction with their work experiences. This program allows students to work toward their local diploma and CDOS credential. This program has provided our student with motivation to come to school. We have seen an improvement in his self-confidence and his attendance since starting this program. He was recently chosen as employee of the month at the program!

Special Programs Data:

Active Students with IEP:

- **Naples Central School:**
 - CPSE: 6
 - Elementary School: 36
 - Jr/Sr High School: 50
 - Homeschooled Students: 6
- **School of the Holy Childhood: 2**
- **Wayland-Cohocton School: 1**
- **Honeoye CSD CORAL Program: 3**
- **Canandaigua Academic and Career Center: 1**
- **BOCES:**
 - Finger Lakes Secondary School: 4
 - Midlakes Education Center: 3
 - Newark Education Center: 1

Active Students with 504 Plans:

- Naples Elementary School: 2
- Naples Jr/Sr High School: 21

McKinney Vento Students (Homeless): 15

English Language Learners (ELL): 3

431201
(SED CODE)

The State Education Department
Transportation Unit, Room 1075 EBA
89 Washington Avenue
Albany, New York 12234

Form TC
C _____
Contract Number
(SED will fill in)

TRANSPORTATION CONTRACT
(Do not use for Addendums or Extensions - See Note on Reverse)

Mitchell J. Ball			Tele(585 374-7902 Email: mball@naplescsd.org
Contact Person			
Naples Central School District			
School District/BOCES			
136 N. Main St.			
Street or P.O. Box			
Naples	New York	14512	
City	State	Zip Code	

Please Check if applicable:

- Piggyback Transportation*
- Special Education Only
- Regular & Special Education Pupils Combined
- Partial Year contract that costs \$20,000 or less
- One-month emergency contract- 31 Calendar days
- Contract for bus maintenance only

Specifications include:

- District will supply contractor with fuel
- Provision for attendants, escorts or monitors
- Clause for increasing or decreasing service

This AGREEMENT made this 16th day of October 2019 by and between

Naples Central School District, County of Ontario, N.Y.

(Name of School District or BOCES)

party of the first part and Michelle Constantino, party of the second part.
(Contractor)

WITNESSETH. That whereas party of the first part is duly empowered (by the provisions of Section 1604, 1709, 2021, 2503, 4401 and 4402 of the Education Law) to enter into a contract for the purpose of providing transportation for children of said district for the period of service to begin

October 17, 2019 and to end June 30, 2020.

Month Day Year Month Day Year

NOW, THEREFORE, the said party of the first part hereby agrees to pay to the said party of the second part the sum of \$ _____ or \$ 58 cents per mile or current IRS mileage rate if on a per-bus, per-diem, per-mile or other unit cost basis for providing such transportation on a suitable conveyance.

(If lump sum contract)

(Unit Cost)

Total Anticipated Annual Cost \$ 1,200.

*For a piggyback contract, list the originating school district & contract number _____ # _____.
If awarded through a request for proposals, date of request of such proposals _____ (see note on reverse)

IN WITNESS WHEREOF, the parties have set their hands the day and year above written.

Naples Central School District 136 N. Main St. Naples, NY 14512

(Signature of Trustee or President of Board of Education)

(Party of the First Part)

(Post Office Address)

Michelle Constantino 8559 French Hill Rd. Naples, NY 14512

(Signature of Contractor)

(Party of the Second Part)

(Post Office Address)

COMPLIANCE CERTIFICATION. I certify that this contract was awarded in accordance with the competitive bidding provisions of Section 103 of the General Municipal Law, Section 305 (14) of the Education Law, and Section 156.1(b) of Commissioner of Education Regulations, or in accordance with the request for proposals provisions of Section 305(14) of the Education law and Section 156.12 of Commissioner of Education Regulations. I also certify that this contract has been authorized by the voters in accordance with Section 1709(27) of the Education Law, and has been approved by the Superintendent of Schools in accordance with Section 3625(1) of the Education Law.

Approval Date: 10/16/2019 Filed by: _____

(Date of Superintendent's Approval)

(Signature of Superintendent or Designee)

PLEASE SUBMIT ORIGINAL TO THE STATE EDUCATION DEPARTMENT. RETAIN A COPY FOR YOUR SCHOOL DISTRICT RECORDS.